

## Introduction to the Financial Services Survey: Quarterly Return of Income and Expenditure

### Purpose of this survey

This survey collects information on the income and expenditure of your business. The information supplied forms part of the UK's National Accounts and Balance of Payments which are used by the Treasury and the Bank of England to monitor the economy.

### Coverage

- Include information for the UK business named on the front of this questionnaire.
- Exclude overseas branches, subsidiaries and agencies.
- The UK consists of England, Wales, Scotland and Northern Ireland, but excludes the Channel Islands and the Isle of Man.

### Information required

This questionnaire is divided into five sections, which ask for information about:

- Section A** the reporting period
- Section B** income
- Section C** expenditure
- Section D** employee stock options
- Section E** any substantial changes, completion time and your contact details

### Basis for completion

- This questionnaire should be completed on an accruals accounting basis and would normally utilise data from the accounting system that is used for the production of your statutory accounts.
- Please provide information only for the accounts of the business named on the front of this questionnaire. Exclude the accounts of trusts or funds that you manage on behalf of others as part of an investment management service.

### How to complete the questionnaire

- Give the best estimate you can if you do not have exact figures.
- Leave question blank if not applicable (a zero return will be assumed). Do not use 'nil', 'n/a' or draw a line in the data.
- Read accompanying instructions before completing this questionnaire.
- The items listed under Include and Exclude are examples and should not be taken as a complete list of items.
- Round all values to the nearest £0.1 million

For example, £65,375,000 = £   ,    ,  6 5 .  4 m

For example, £88,000 = £   ,    ,   0 .  1 m

- Use the spot rate as at the transaction date if you need to convert from foreign currency to sterling.

**This questionnaire will be scanned, therefore please:**

- complete in **black ink**
- ensure letters and numbers are PRINTED and centered within each box
- do not use commas
- do not cross sevens  or zeros

**Section A - Reporting Period**

1. Are you able to report for the quarter [variable text]?

Yes  → Go to section B

No  → Go to question 2 0100

2. What are the dates of the quarter that you will be reporting for?

From: 

D	D	M	M	Y	Y	Y	Y

0101

To: 

D	D	M	M	Y	Y	Y	Y

0102

**Section B - Income**

During the reporting period:

3. What was the value of interest accrued:

Include interest in relation to:

- deposits
- debt securities
- loans
- other accounts receivable

To the nearest £0.1 million

a. in the UK? ..... £ 

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 m 5004

b. outside of the UK? ..... £ 

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 m 5005

i. of which, within the EU? ..... £ 

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 m 5006

4. What was the value of amounts receivable under the following:

a. finance leases? ..... £ 

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 m 5007

b. operating leases? ..... £ 

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 m 5008

5. What was the value of amounts receivable in return for the use of natural resources owned by your business, such as sub-soil assets, crude oil, gas, coal, water abstraction?

Exclude:  
 ● utilities (gas, electricity and water) ..... £ 

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 m 5009

**During the reporting period:**

**6. What was the value of dividends received from shares:**

Exclude:

- dividends or income received in return for shares held in investment funds and trusts. These are requested at question 7.

To the nearest £0.1 million

- |    |                                |   |                      |   |                      |   |                      |   |                      |   |      |     |
|----|--------------------------------|---|----------------------|---|----------------------|---|----------------------|---|----------------------|---|------|-----|
| a. | in the UK? .....               | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5010 | NHC |
| b. | outside of the UK? .....       | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5011 | NHC |
| i. | of which, within the EU? ..... | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5012 | NHC |

**7. What was the value of investment income received from investment funds and trusts located:**

For example open ended investment funds, closed ended investment funds, unit trusts, real estate investment funds, investment funds that invest in other funds, hedge funds, money market funds

- |    |                                |   |                      |   |                      |   |                      |   |                      |   |      |     |
|----|--------------------------------|---|----------------------|---|----------------------|---|----------------------|---|----------------------|---|------|-----|
| a. | in the UK? .....               | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5013 | NHC |
| b. | outside of the UK? .....       | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5014 | NHC |
| i. | of which, within the EU? ..... | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5015 | NHC |

**8. What was the value of fees, commissions and margins earned in return for services provided to customers located:**

Exclude VAT

- |    |                                |   |                      |   |                      |   |                      |   |                      |   |      |     |
|----|--------------------------------|---|----------------------|---|----------------------|---|----------------------|---|----------------------|---|------|-----|
| a. | in the UK? .....               | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5016 | NHC |
| b. | outside of the UK? .....       | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5017 | NHC |
| i. | of which, within the EU? ..... | £ | <input type="text"/> | , | <input type="text"/> | , | <input type="text"/> | . | <input type="text"/> | m | 5018 | NHC |



**During the reporting period:**

**14. What was the value of dividends paid:**

To the nearest £0.1 million

- a. in the UK? ..... £   ,     .  m 6006 NHC
- b. outside of the UK? ..... £   ,     .  m 6007 NHC
- i. of which, within the EU? ..... £   ,     .  m 6008 NHC

**15. What was the value of fees, commissions and margins incurred for services from providers located:**

- Include: Exclude:
- non-deductible VAT
  - deductible VAT

- a. in the UK? ..... £   ,     .  m 6009 NHC
- b. outside of the UK? ..... £   ,     .  m 6010 NHC
- i. of which, within the EU? ..... £   ,     .  m 6011 NHC

**16. What was the amount payable for gross wages and salaries to staff on your payroll? ..... £   ,     .  m 6012 NHC**

**17. What was the amount payable for employers national insurance contributions and contributions to other pension and welfare schemes? ..... £   ,     .  m 6013 NHC**

**18. What was the value of goods and materials used in the running of the business?**

- Include: Exclude:
- gas and electricity bills
  - charges associated with temporary staff.....
  - rental of buildings

£   ,     .  m 6014 NHC

**19. What was the amount of corporation tax payable on taxable profits? ..... £   ,     .  m 6015 NHC**

**20. What was the value of VAT payable? Exclude corporation tax ..... £   ,     .  m 6016 NHC**

**21. What was the value of business rates payable? Exclude corporation tax ..... £   ,     .  m 6017 NHC**



