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SECTION 1: Technical Items

1 Regulations underpinning Eurostat LFS ad hoc modules 1999 to 2018

Under Regulation (EC) No 577/98, EuroStat includes a number of variables each year which provide information on aspects of the labour market that do not form part of the standard questionnaire. This set of variables, constitute an "ad hoc module".

<table>
<thead>
<tr>
<th>Regulations adopting the programme of ad hoc modules</th>
<th>Regulations adopting the specifications</th>
<th>Ad hoc module description</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regulation 0318/2013 of 8 April 2013 adopting the programme of ad-hoc modules (2016 to 2018).</td>
<td>Reconciliation between Work and Family Life</td>
<td>2018</td>
<td></td>
</tr>
<tr>
<td>Commission Implementing Regulation (EU) 2015/459 specifying the technical characteristics of the 2016 ad hoc module on young people on the labour market provided for by Council Regulation (EC) No 577/98</td>
<td>Self employment</td>
<td>2017</td>
<td></td>
</tr>
<tr>
<td>By ESS agreement</td>
<td>NB – optional, not run in UK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>By ESS agreement</td>
<td>Labour market situation of migrants and their immediate descendants</td>
<td>2014</td>
<td></td>
</tr>
</tbody>
</table>
The document contains information on Eurostat ad hoc modules for the Labour Force Survey in the United Kingdom, covering years 2000 to 2006. The modules include:


For more information on Eurostat ad hoc modules, visit [this link](http://circa.europa.eu/irc/dsis/employment/info/data/eu_lfs/LFS_MAIN/LFS/lfs_regulations.htm).

Explanatory notes and model questionnaires for the Eurostat ad hoc modules are available here: [this link](http://ec.europa.eu/eurostat/statistics-explained/index.php/EU_labor_force_survey_-_ad_hoc_modules).

As part of these regulations, Eurostat invite Member States to apply for grants to support the preparation, data collection and delivery of these ad hoc modules and supporting documentation. As such, the Eurostat ad hoc modules on the Labour Force Survey have been funded by Eurostat each year since 2016.

### 2 Ad hoc module sub-sample description

Up to 2008 the Eurostat LFS ad hoc modules were run on all waves in one quarter. From 2002 to 2008 the relevant quarters were:

- 2002 Q1: March - May
- 2003 Q1: March - May
- 2004 Q1: March - May
- 2005 Q1: March – May
- 2006 Q2: April – June
- 2007 Q1: January – March
- 2008 Q2: April – June

(NB – the UK LFS moved from ‘seasonal’ to ‘calendar’ quarters in 2006)

In 2009 the UK LFS adopted a ‘wave approach’ to the ad hoc module sub-sample; specifically, wave 1 in all quarters. Consequently the complete ad hoc module sample is achieved by combining wave 1 data from all four quarters and applying the specific ‘annual’ weight COEFFY (EWEIGH).

### 3 Minimum age thresholds on the UK LFS and EU LFS

---

LFS User Guide – Volume 9a: Eurostat ad hoc modules
The UK LFS collects only demographic data (age, sex, nationality, family relationship and so on) for respondents aged below 16. Therefore all other variables have a default minimum age threshold of 16 – except those which have a specific under-16 category, e.g. employment status. For the EU LFS Eurostat define the minimum age threshold for all questions as 15. Consequently in EU LFS data UK 15 year olds will have a non-response value for all variables other than the demographic variables mentioned above. ONS recommends that users employ an appropriate age filter in analysis of UK data in the EU LFS to ensure that 15 year olds do not inflate the non-response counts and percentages.

4 Availability of Eurostat ad hoc module data

Eurostat ad hoc module variables and associated weights are available on APS person datasets from 2009 onwards, Jan-Dec periods only. APS person datasets can be accessed via the UK Data Service (UKDS).

LFS/APS data generally is made available through the UK Data Service. An End User Licence is an agreement between the user and the University of Essex to provide users with the right to use the data held at the Data Service. The End User Licence dataset can be accessed through the UK Data Service (UKDS) website https://www.ukdataservice.ac.uk/manage-data/legal-ethical/access-control

A more detailed file can be accessed if Approved Researcher Status is sought and agreed. More information on the UK Data Service and the Approved Researcher process can be found on the UK Data Service website https://www.ukdataservice.ac.uk/get-data/how-to-access
### Specifications of the 2019 ad hoc module on work organisation and work time arrangements

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>211 VARIWT</td>
<td>211</td>
<td>Variable working time</td>
<td>WSTATOR = 1, 2</td>
</tr>
<tr>
<td>1</td>
<td>212</td>
<td>Worker can fully decide working time</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Worker can decide working time with certain restrictions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Employer or organisation mainly decides working time</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
<td></td>
</tr>
<tr>
<td>213 FREELEAV</td>
<td>213</td>
<td>Freedom in taking leave</td>
<td>WSTATOR = 1, 2</td>
</tr>
<tr>
<td>1</td>
<td>Very easy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Quite easy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Quite difficult</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Very difficult</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
<td></td>
</tr>
<tr>
<td>214 FLEXWT</td>
<td>214</td>
<td>Expected flexibility in working time</td>
<td>WSTATOR = 1, 2</td>
</tr>
<tr>
<td>1</td>
<td>At least once a week</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Less than every week but at least once a month</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Less than every month or never</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Specifications of the 2019 ad hoc module on work organisation and work time arrangements

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filter/Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>215</td>
<td>AVAIFREE</td>
<td>Available for work in free time</td>
<td>WSTATOR = 1,2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Worker was contacted during leisure time in the last two months to take action before the next working day for the main job</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Was not contacted in the last two months</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Was contacted on a few occasions</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Was contacted several times and was expected to act before the next working day</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Was contacted several times and was not expected to act before the next working day</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUB-MODULE 2: METHODS AT WORK</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>216-217</td>
<td>RECHOURS</td>
</tr>
<tr>
<td></td>
<td>Flexibility for taking whole days off for care</td>
</tr>
<tr>
<td></td>
<td>Method of recording the presence or working hours in the main job</td>
</tr>
<tr>
<td>01</td>
<td>Presence and hours are not recorded</td>
</tr>
<tr>
<td>02</td>
<td>Presence recorded manually by one-self</td>
</tr>
<tr>
<td>03</td>
<td>Presence recorded manually by supervisor/colleague</td>
</tr>
<tr>
<td>04</td>
<td>Presence recorded automatically (clocking system, at log-in)</td>
</tr>
<tr>
<td>05</td>
<td>Presence recorded with another method</td>
</tr>
<tr>
<td>06</td>
<td>Hours recorded manually by one-self</td>
</tr>
<tr>
<td>07</td>
<td>Hours recorded manually by supervisor/colleague</td>
</tr>
<tr>
<td>08</td>
<td>Hours recorded automatically (clocking system, at log-in)</td>
</tr>
<tr>
<td>09</td>
<td>Hours recorded with another method</td>
</tr>
<tr>
<td>99</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td>Blank</td>
<td>No answer / Don’t know</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>218</th>
<th>PRESSURE</th>
<th>Working under time pressure</th>
<th>WSTATOR = 1, 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Frequency to which the person works under time pressure in the main job</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Always</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Often</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Sometimes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Never</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Specifications of the 2019 ad hoc module on work organisation and work time arrangements

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>219-220</td>
<td>JOBAUTON</td>
<td><strong>Job autonomy</strong></td>
<td>WSTATOR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Possibility to influence order and content of tasks in the main job</td>
<td></td>
</tr>
<tr>
<td>219</td>
<td>1</td>
<td>Large influence on order and content</td>
<td></td>
</tr>
<tr>
<td>219</td>
<td>12</td>
<td>Large influence on order and some on content</td>
<td></td>
</tr>
<tr>
<td>219</td>
<td>13</td>
<td>Large influence on order and little or none on content</td>
<td></td>
</tr>
<tr>
<td>220</td>
<td>21</td>
<td>Some influence on order and large influence on content</td>
<td></td>
</tr>
<tr>
<td>220</td>
<td>22</td>
<td>Some influence on order and content</td>
<td></td>
</tr>
<tr>
<td>220</td>
<td>23</td>
<td>Some influence on order and little or none on content</td>
<td></td>
</tr>
<tr>
<td>220</td>
<td>31</td>
<td>Large influence on content and little or none on content</td>
<td></td>
</tr>
<tr>
<td>220</td>
<td>32</td>
<td>Some influence on content and a little or none on order</td>
<td></td>
</tr>
<tr>
<td>220</td>
<td>33</td>
<td>Little or no influence on order and content</td>
<td></td>
</tr>
<tr>
<td>220</td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
</tr>
</tbody>
</table>

**SUB-MODULE 3: PLACE OF WORK**

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>221</td>
<td>PLACEWK</td>
<td><strong>Main place of work</strong></td>
<td>WSTATOR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Place where activities for main job are mainly carried out</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Employer’s or own premises</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Home</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Clients’ places</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Non-fixed place (vehicle, delivery service etc)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
</tr>
</tbody>
</table>

**COMMUTING TIME**

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>222-224</td>
<td>COMMUTM</td>
<td><strong>Commuting time</strong></td>
<td>PLACEWK &lt;&gt; 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Time to get from home to work for the main job</td>
<td></td>
</tr>
<tr>
<td></td>
<td>000-240</td>
<td>Minutes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>999</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
</tr>
</tbody>
</table>

**WORKING ON OTHER LOCATIONS**

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>225</td>
<td>OTHERLOC</td>
<td><strong>Working on other locations</strong></td>
<td>PLACEWK = 1-5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Works in more than one location for main job</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Daily</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Not daily but at least every week</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Less than every week but at least every month</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Less than every month</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
</tr>
</tbody>
</table>
VARIWT: Variable working time
(Eurostat AHM 2019 Col 211)

Start

ELIGIBILITY FILTER

NO

YES

VARIWT1A/B = 1

NO

YES

VARIWT1A/B = 2

NO

YES

VARIWT1A/B = 3

NO

YES

BLANK

Eligibility filter: WSTATOR = 1, 2

Key
What determines the start and end of the working time in the main job
1 Worker can fully decide working time
2 Worker can decide working time with certain restrictions
3 Employer or organisation mainly decides working time
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
FREEHOUR: Freedom to take hours off
(Eurostat AHM 2019 Col 212)

Key
Possibility to take one or two hours off in the main job for personal or family matters within one working day
1 Very easy
2 Quite easy
3 Quite difficult
4 Very difficult
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
FREELEAV : Freedom in taking leave
(Eurostat AHM 2019 Col 213)

Eligibility filter: WSTATOR = 1, 2

Key
Possibility to take one or two days off in the main job within three working days
1 Very easy
2 Quite easy
3 Quite difficult
4 Very difficult
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
FLEXWT : Expected flexibility in working time
(Eurostat AHM 2019 Col 214)

Key
Frequency with which the worker has to face unforeseen demands for changed working time in the main job
1 At least once a week
2 Less than every week but at least once a month
3 Less than every month or never
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
AVAIFREE: Available for work in free time
(Eurostat AHM 2019 Col 215)

Key
Worker was contacted during leisure time in the last two months to take action before the next working day for the main job
1. Was not contacted in the last two months
2. Was contacted on a few occasions
3. Was contacted several times and was expected to act before the next working day
4. Was contacted several times and was not expected to act before the next working day
9. Not applicable (not included in filter conditions)
Blank (-8) Unknown
RECHOURS: Recording of presence or working hours
(Eurostat AHM 2019 Col 216-217)

Eligibility filter: STAPRO = 3

Key
Method of recording the presence or working hours in the main job
01 Presence and hours are not recorded
02 Presence recorded manually by one’s-self
03 Presence recorded manually by supervisor/colleague
04 Presence recorded automatically (clocking system, at log-in)
05 Presence recorded by another method
06 Hours recorded manually by one’s-self
07 Hours recorded manually by supervisor/colleague
08 Hours recorded automatically (clocking system, at log-in)
09 Hours recorded by another method
99 Not applicable (not included in filter conditions)
Blank (-8) Unknown
PRESSURE: Working under time pressure
(Eurostat AHM 2019 Col 218)

Key:

- Frequency with which the person works under time pressure in the main job
  1. Always
  2. Often
  3. Sometimes
  4. Never
  9. Not applicable (not included in filter conditions)
- Blank (-8) Unknown

Start

ELIGIBILITY FILTER

NO

9 DNA

YES

Eligibility filter: WSTATOR = 1, 2

PRESSURE

NO

PRESSURE

NO

PRESSURE

NO

PRESSURE

NO

BLANK

YES

1

2

3

4

Start date: Jan 2019
End date: Dec 2019
JOBAUTON : Job autonomy
(Eurostat AHM 2019 Col 219-220)

Start

ELIGIBILITY FILTER

NO

99 DNA

Eligibility filter: WSTATOR = 1, 2

YES

JOBAUTO1 = 1

NO

JOBAUTO1 = 2

1

YES

JOBAUTO2 = 1

NO

JOBAUTO2 = 2

13

YES

11

12

JOBAUTO1 = 3, 4, 8

NO

BLANK

YES

JOBAUTO2 = 1

NO

RECHOUR2 = 2

NO

33

YES

31

32

Key
Possibility to influence order and content of tasks in the main job
11 Large influence on order and content
12 Large influence on order and some on content
13 Large influence on order and little or none on content
21 Some influence on order and large influence on content
22 Some influence on order and content
23 Some influence on order and little or none on content
31 Large influence on content and little or none on order
32 Some influence on content and a little or none on content
33 Little or no influence on order and content
99 Not applicable (not included in filter conditions)
Blank (8) Unknown
PLACEWK : Main place of work
(Eurostat AHM 2019 Col 221)

<table>
<thead>
<tr>
<th>Place where activities for main job are mainly carried out</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer's or own premises</td>
<td>1</td>
</tr>
<tr>
<td>Home</td>
<td>2</td>
</tr>
<tr>
<td>Clients' places</td>
<td>3</td>
</tr>
<tr>
<td>Non-fixed place (vehicle, delivery service etc)</td>
<td>4</td>
</tr>
<tr>
<td>Other</td>
<td>5</td>
</tr>
<tr>
<td>Not applicable (not included in filter conditions)</td>
<td>9</td>
</tr>
<tr>
<td>Blank (-8)</td>
<td></td>
</tr>
<tr>
<td>Unknown</td>
<td></td>
</tr>
</tbody>
</table>

Key:
- Place where activities for main job are mainly carried out
- 1 Employer's or own premises
- 2 Home
- 3 Clients' places
- 4 Non-fixed place (vehicle, delivery service etc)
- 5 Other
- 9 Not applicable (not included in filter conditions)
- Blank (-8) Unknown
COMMUTM : Commuting time
(Eurostat AHM 2019 Col 222-224)

ELIGIBILITY FILTER

NO -> DNA

YES -> COMMUTM1

COMMUTM1

NO -> BLANK

YES -> COMMUTM

Key
Time to get from home to work for the main job
000 – 240 Minutes
999 Not applicable (not included in filter conditions)
Blank (-8) Unknown
OTHERLOC : Working at other locations
(Eurostat AHM 2019 Col 225)

Eligibility filter: WSTATOR = 1, 2

Key
1 Daily
2 Not daily but at least every week
3 Less than every week but at least every month
4 Less than every month or never
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
Variables, model questionnaire and explanatory notes for the AHM 2019

VARIWT Col 211

*How is determined the start and end of the working time in the main job*

**Purpose**

The variable measures if the main job of a person allows to change working times on own behalf. For employees this mainly means the degree of freedom or flexibility as it is defined by an agreed working time arrangement with the employer. Self-employed should in general have a high degree of flexibility but it could be that they have restrictions imposed by clients, legal regulations or opening hours.

**Explanatory Notes**

Working time is understood as the working schedule (working days in a week and working hours in a day), and in order to make the variable more concrete, it focuses on the start and end times of the working day.

The variable measures the respondent’s situation. It does not aim to capture the general situation at the whole business or organisation in determining the start and end of the working time.

In case of *employees*, the variable intends to capture the way in which working time is officially set. It is set by the employer or by the employee or to varying degrees by both. When employees exceptionally vary their working times beyond the official agreement, this is not of relevance for this variable. Option 1 should also be chosen when the employee has no agreed working time at all, but only objectives or responsibilities (e.g. for directors, high-level experts).

Shift-workers, including police forces or nurses, can chose the most appropriate answer, depending on how their shifts are defined (fully determined or can be adapted). Teachers, where some working hours cannot be changed (lessons) but another part (preparation/follow-up) can be organised absolutely freely most likely, should choose the middle category (2). Persons with annual working time accounts should rather choose category (1).

One would expect a high degree of flexibility in case of *self-employed* and family workers. However, they should choose the most appropriate answer. If they think that clients, governmental legislation or authorities are the ones who mainly determine their working time, then the answering categories identifying restrictions could be more appropriate. Self-employed who have very few or no possibilities to determine their working times because of e.g. clients’ demands or legal regulations or a combination of several factors should choose category 3. The working time determined by clients is more frequent for self-employed, but it is not limited to this case. Deadlines can influence working time even though within those limits working times can be freely set.

The arrangement of *flexitime* is a special case of the situation where the worker can decide working time together with the employer (so, with certain restrictions).
FREEHOUR Col 212

*Possibility to take one or two hours off in the main job for personal or family matters within one working day*

**Purpose**

The variable measures the at short notice possibility to take hours off to accommodate to personal or family matters. It tries to assess if persons in employment with not fully flexible working time regimes (measured by VARIWT) potentially have additional flexibility to reconcile work and family life.

The variable measures the respondent’s situation. It does not aim to capture the general situation or rules at the enterprise or organisation in taking hours off. The question measures the respondent’s general expectation of the ease or difficulty to take one or two hours off. It does not have to base on personal experiences which will of course influence the expectations accordingly if they exist.

**Explanatory Notes**

Persons in employment who can freely set their working times can be assumed to take easily hours off. They are not asked questions but information from VARIWT is used to determine the appropriate code.

Personal or family matters exclude leisure purposes (e.g. playing tennis). Medical appointments, running important errands, participating at family events are included. In general, these are examples of important personal or family matters, without including the dramatic examples of accidents or emergencies for which the worker often has a clear right to leave work.

The time reference of "one working day" is included because also matters that need to be taken care of at short notice should be covered.

It does not matter if the hours taken off have to be compensated or not. Relevant for this variable is only the possibility of taking hours to increases flexibility and facilitate reconciliation with family or personal matters.

If an employment already offers certain flexibility and there is distinction between core and non-core hours, the question relates to the core hours.

Spontaneous answer: impossible is coded under code 4.

FREELEAV Col 213

*Possibility to take in the main job one or two days of leave within three working days*

**Purpose**

This variable measures working time flexibility as the possibility to spontaneously take days off. It is independent from the motivation or reason for doing so. It is not supposed to measure if persons becoming sick may have problems of staying at home.

The intention is to get the employed persons' perception if the work activity in liaison with colleagues and supervisors allows in principle the respondent to take days at short notice (the time reference of "three working days" is used to cover the concept of "at short notice").

It is not to check if the leave, as workers’ right, exists and is in principle in place even though it of course has an influence.
Explanatory notes

Days off are understood as holidays. Days off taken for illness are excluded. The time reference of "three working day" is used to cover the concept of "at short notice".

Long (or planned) leaves are excluded. For the purpose of the variable, it is assumed that the 1-2 days of leave are outside the planned leave (in the cases when part of the annual leave is agreed together with colleagues/superiors), and not during the period in which the business is closed, or production stopped.

The respondent is invited to consider the usual situation. If periods when leave cannot be taken (because of specific rhythms and deadlines) occur regularly or make up a substantive part of the job the answer will reflect this. On the other hand, if such periods are exceptional, then they should not influence the answer to this question.

The question measures the general expectation of the ease or difficulty to take one or two days of leave. In the case when experiences exist, it will of course influence the expectation accordingly.

Spontaneous answer: impossible is coded under code 4.

FLEXWT Col 214

Frequency to which the worker has to face unforeseen demands for changed working time in the main job

Purpose

This variable concerns the flexibility the respondent has to show in order to fulfil the work tasks. The variable does not measure expectations or a perceived pressure at the workplace but concrete behaviour how often the respondent usually has to adapt his working times to fulfil the work.

This can be the consequence of a self-perceived necessity because of the volume of work or tight or changed deadlines. While this will be often the situation for self-employed in the case of employees it may also be a consequence of a request from the employer.

If the respondents regularly have to adapt their working schedules it will have a negative impact on the freedom to organise their leisure time or fulfil family responsibilities. It thus stays in contrast to the variables FREEHOUR and FREELEAV which measure flexibility in favour of the provider of work or goods.

Explanatory notes

Changes made to the working time means mainly starting earlier or later or by working longer. Overtime can be the consequence. For shift worker that would mean that have to come to extra shifts or an agreed shift pattern has to be changed (e.g. changing from the morning to the late shift). For persons with fully flexible working times this would mean that they have to change their working times e. g. at short notice or that they have to adapt working times to requirements of supervisors, clients or tasks.

It plays no role if eventual overtime is paid or unpaid.
**AVAIFREE Col 215**

*Worker was contacted during leisure time in the last two months to take action before the next working day for the main job*

**Purpose**

This variable measures the general availability and immediate reaction on requests by employers and clients. It is going further than FLEXWT because it focusses on concrete requests coming from the employer or clients and a quick reaction is required that directly interferes with leisure time. Again the variable does not relate to expectations but the concrete occurrence of situations when the respondent was contacted and had to react.

More explicitly than FLEXWT this variable assesses the impact a job can have on the free time of a person and in how far there could be a problem for the work-life balance.

**Explanatory notes**

The persons in employment can be contacted by their boss, colleagues, business partners, etc. as well as by clients. The contact can be by phone (or mobile devices), at the private or business e-mail address or in person. E-mails sent to the business e-mail address outside office hours if the worker is normally not expected to read these e-mails before the next working day, are not considered a contact. The checking of e-mails as such is not counted as a contact.

Self-employed and most family workers should choose the most appropriate answer for their leisure time. For most employees, ‘leisure time’ means being contacted in between working days after their regular work hours and before the start of the next working day.

A person is expected to take action before the next working day means that he/she is expected (by employer, business, colleagues, clients) take action quickly following the contact, the action cannot wait until the next working day. In contrast, reacting to the contacting or receiving the information alone (reading e-mail, answering a call) is not regarded as taking action. Giving a productive input like providing information or making decisions on the phone or by e-mail is.

Respondents who are on ”standby” (i.e. who receive some money to be available to go to work in case of emergency) should consider this period as leisure time in question Avaifree_Q1.

In question Avaifree_Q2 it is sufficient to have been expected to take action before the next working day once in order to answer 'yes'.

The reason to apply a reference period of two months is that we try to measure the occurrence of concrete events and this requires a reference period. The period of two months is chosen to avoid problems with holiday periods and to keep the period short to limit recall problems.
RECHOURS Col 216-217

Method of recording the presence or working hours in the main job

Purpose

This variable intends mainly to assess the degree of autonomy and trust that are given to the employee. While no recording or manual self-recording would stand for a high level, an automatic recording or even under control of a supervisor are clearly more restrictive. The recording of presence can be seen as less strict than an exact recording of the hours worked. On the other hand the recording can be a protection of the employee against working frequently more than contractually agreed or a constant availability outside working hours.

Even though this variable gives an idea of applied recording modes its purpose is not to find out exact frequencies of the used systems or technical solutions to record working hours.

Explanatory notes

Automatic recording means that the working hours or presence is recorded by an automatized system when the employee enters the building, logs into a computer or device, or starts a machine or vehicle. A computer registering log-in could also be at home when used for teleworking. Clocking systems are included here no matter if they work with punch cards or electronically. This consequently means that the record depends directly on the presence of the employee on the employer’s premises or on the operation of a computer or machine. Also a driver whose working time is measured through the operation of a truck would be counted here.

Informal recording is not included. This means when presence is captured as side-effect e. g. by an electronic system granting access to a building. Also for teachers or sales personnel it is obvious when they are present or do not arrive in time. But if none of the above is actually used for time balances or presence records, it should not be counted as recording.

The frequency of the recording (daily, weekly or monthly) is not relevant for the purpose of the variable. The same applies to the period covered which could be hours worked in a day, week or month.

When respondents have different kinds of recording in their main job, they should mention the one that covers most of the working time. For example, an employed craftsman could have his working hours at the workshop supervised by the secretary but notes the working hours by himself, when he is at clients’ places. If he mainly works at client’s places he should choose own recording. This also applies when only specific working hours are recorded (e.g. overtime or hours taken off) but the majority of working hours are not recorded: then code 01 (presence and hours are not recorded) or codes 02 to 05 (only presence is recorded) should be chosen.

Manual own recording is independent from the used technique. It may be own notes on paper, in prepared paper forms, into own or standardised computer tables or into an electronic system. Decisive is that the employee enters the times to own discretion.

If own time recording has to be validated by a supervisor distinguishing between answer 2 and 3 in Rechours_Q2 depends on the degree to which the supervisor actually monitors and corrects the employees recordings. If time sheets are normally validated without corrections or only when the employee has made an obvious mistake, answer 2 in Rechours_Q2 should be chosen. If corrections frequently occur or would very likely occur when real and indicated times do not coincide, answer 3 in Rechours_Q2 should be chosen. If the working hours are directly noted by a colleague or supervisor also answer 3 in Rechours_Q2 should be chosen. This also applies when a presence sheet had to be signed or the working hours sheet had to be filled in the presence of a colleague.
This variable also fully applies to people doing home- or telework. In theory all forms of hours or presence recording are possible.

The answer categories for both questions should be presented to the respondent before answering, so that he/she knows that there is interest in recording of hours or presence and in the kind of recording methods.

**PRESSURE Col 218**

*Frequency to which the person works under time pressure in the main job*

**Purpose**

This question assesses how common it is for the respondent in the main job to work under time pressure. That means that the time the respondent has to accomplish the work tasks is not sufficient and he/she either has to speed up work and eventually to extend working times. This variable can be interpreted in relation to FLEXWT where the work necessitates a change of working times here it effects an increased work pace and/or feelings of discomfort and stress.

This variable is subjective. Even though objective conditions influence the time pressure someone is exposed to, it also depends on individual capacities and the subjective interpretation of the situation.

**Explanatory Notes**

Respondents should know the four possible categories before answering. They should be read out or shown when the question is asked.

The perception of the respondent should be recorded. He/She should choose the modality that they find most appropriate. The question measures the share of the working time the respondents feels working under time pressure. Even though it gives an objective cue to the understanding of time pressure the answer will be a combination of general ideas of a manageable workload and the respondents capacities to deal with it.

**JOBAUTON Col 219-220**

*Possibility to influence order and content of tasks in the main job*

**Purpose**

This variable measures the autonomy of the respondent in the main job, meaning in how far he/she can influence the way work is carried out or that it is less predefined by the organisation and more left to the employee. A high job autonomy is also often seen as an indicator for a higher job quality and related to a higher job satisfaction.

It covers the two dimensions of influence on (1) the order and (2) the content of the tasks. The variable measures the extent to which the respondent thinks he/she can influence them. It thus does not measure the actual influence but the subjective perception of it.
Explanatory notes

All categories of the scale should be read out before the respondent answers the question.

The subjective perception of the respondent should be recorded and she/he should choose modality found most appropriate. The judgement should be based on the personal experience.

Influencing the content of tasks means that respondents have a certain freedom to decide on how to fulfil their tasks: This means the approaches, methods, tools or used information sources. Respondents may also have freedom to decide about the scope or exact characteristics of the output.

PLACEWK Col 221

Place where activities for main job are mainly carried out

Purpose

The variable determines the place where the respondent in his/her main job mainly works. Relevant is the professional context in which work is done and not the physical location as such (e. g. if it is in an office building, outside, etc.). Work can be done in a professional environment set up by the employer or by the respondent in case of a self-employment. Work can be done at home in a private context. In other cases work is performed at the clients’ places. Here, a big variety is possible, from working in clients' private places to staying in the company of the client or from a job accomplished in one hour to an assignment lasting several weeks. People who work in a vehicle, for delivery services and alike have even a less stable work environment.

Explanatory notes

The main place of work is the one where the person spends most of the working time, or works most frequently. If the work is equally split between two places it is up to the respondent to choose the main one among the two. It only refers to the main job.

Premises refer to any building or site that is owned or rented by the employer or self-employed and especially set up for performing the work or service. These can be office buildings, hospitals, shops, schools, farms, company sites, a flat rented for the purpose of having an office their etc. Also premises that are rented occasionally, like class rooms by private teachers or sports grounds by sport teachers would be counted as 'own premises'.

For self-employed, e. g. in artistic or professional activities, who work wholly or partly at home, often in a part of their living accommodation set aside for the purpose should be counted as working from home. However, if the place of work comprises a separate unit (for example, a doctor's surgery or tax consultant's practice) which is adjacent to the person’s home but contains a separate entrance, then work should be considered as performed at the own premise.

Client is a generic term for customers, clientele, users, respondents, patients. A work place can be at a client’s home, for example in the case of social workers providing home care. It could also be a consultant working for several days or even weeks at the enterprise of the client. Agents or mobile nursing staff that visit several clients per day are counted here, too. The same applies to craftsmen like electricians or carpenters. If an agent or craftsman works mainly at the own or employer's premises because large parts of the work are done there or administrative work dominates the respective categories 1 or 2 should be chosen.

Persons could also work at the location of a third party. These are e. g. constructions workers who work for an enterprise that the site of the enterprise’s client or carers who work at the homes of their companies.
clients. They should choose category (3). Miners normally work at the employer's premises even though working below ground is a specific place. Employees working in a café at an airport or in a shop gallery also normally work at the shop rented or owned by their employer.

For mobile sales agents the choice of the appropriate category depends on the relative times they share in a vehicle and with the clients. If they spend more time in a car they should choose (4). The same applies for truck drivers, drivers in public transport. For a salespersons working on mobile stands in public spaces or postmen, mainly delivering mail, the same category applies. If that does not seem appropriate for them they can also choose 'other'. Also agents working on fun or trade fairs should choose 'other'.

**COMMUTM Col 222-224**

*Time to get from home to work for the main job*

**Purpose**

The variable measures the time an employed respondent has to invest in addition to his/her regular working times. Together with the possibilities to adapt working times to private needs or the obligation to react to request from work it gives a comprehensive picture of the work balance. It also gives an informative picture of how long employed persons normally commute to get to work, if there are significant differences between people living in more urban or rural areas, etc.

**Explanatory notes**

Work place is the main place of work as identified by PLACEWK. If PLACEWK is "home" it can be assumed that there is no commuting time.

Usual commuting time refers to the most frequently used mode of transport and normal weather conditions. Exceptional situations like extreme weather conditions or unusual traffic jams are excluded.

In the case of alternating and roughly equal shares between two means of transport (e.g. a car on half of the days and bus on the other days) are used, the respondent is invited to estimate an average of the two times.

The complete time from "door to door" should be indicated. If means of transport are combined all should be considered. E.g. when a person combines walking and using a bus or has to walk to or from a parking site the total time spent on commuting is to be measured.

Detours or time needed for other purposes like bringing children to school, even if they are done daily have to be excluded. If the respondent never travelled directly to the workplace or does not know the usual time, he/she should make an estimation.

Respondents who recently changed their job or temporary agency worker should relate the time to the current place of work.

There may be cases (like for agents) when a person does not work at home but he/she indicates that work starts in the moment when he/she leaves home. In that case the commuting time should be zero minutes. In general, traveling time that is part of the job, like for bus drivers, or driving to clients during working time, is not counted as commuting time.

If the place of work comprises a separate unit (for example, a doctor's surgery or tax consultant's practice) which is adjacent to the person's home but contains a separate entrance, then work should be considered as performed at the own premise and PLACEWK coded 1. In that case the commuting time can also be zero minutes.
When the main place of work as identified by PLACEWK corresponds to several locations (as is likely if PLACEWK is “at clients' place”), and if travelling time is not part of the job, the location to which the respondents commutes the most often should be considered. If not possible because e.g. the locations are constantly varying, an indication of the average commuting time should be given. This applies e.g. to self-employed who exclusively work at clients' places without going to an office before or home carers.

In the case when the person in employment has a temporary residence (often provided by the employer), commuting time is the time to get from that residence to the place of work.

**OTHERLOC Col 225**

*Works in more than one location for the main job*

**Purpose**

This variable measures if the respondent changes his/her main working place and the frequency of such geographical changes. This variable can serve several purposes. At first, it measures the stability of the work place. In general a more stable work place is more convenient and less stressful as the work environment stays the same, commuting and the remaining reconciliation with private life does not have to be re-organised regularly.

For respondents who indicated to work at the companies premises we would like to measure if they really only have this one place of work or sometimes work at alternative places, for instance at home or a different local units of the enterprise. Specific identification of telework is covered by HOMEWK in the core. The main interest in respondents working at client's places is the frequency with which they have to change between clients. So, if they have few major clients with longer lasting assignments or many clients and changes per day. For people with a non-fixed working place it is meaningful because it tries to identify if they have another fixed working place besides their non-fixed one.

**Explanatory notes**

The variable measures how often the respondent changes the workplace. It can be a change within the same kind of work place as measured by PLACEWK, e.g. between different clients or different sites of the employer. But it can also be a change between the categories of PLACEWK like between the own workshop and clients' places or the office and home.

With the variable the frequency of all changes should be covered. Respondents working at clients' places count all changes: those between clients and those to their e.g. workshop or headquarters. For respondents with no fixed work place the change of the (physical) location can be expected to be very frequent or even a continuous part of the job. Thus, for them the variable rather covers a change of the kind of work place.

If respondents only check occasionally emails from home or answer phone calls they should answer Otherloc_Q1 with "no". Only work that is also normally done at the workplace or counted as working time should be taken into consideration. If the respondent doubts, the minimum time period spent on work in another place should be one hour. In the case of a teacher, if he/she prepares the school lessons and/or corrects the tests at home, he/she can answer Otherloc_Q1 with "yes".

Respondents who mainly work at clients' places are directly asked with Otherloc_Q2 'how often they change their work location'. Here, change can be expected as being normal. For the others there is an
introductory question (Q1) if they also work at a different place than the one they already had indicated. This question is also necessary for persons with a non-fixed work place because asking Q2 directly would seem awkward. They should answer 'yes' if they change the kind of workplace. For instance truck drivers who have to work at their headquarters for some time, do logistical planning at an office or return to a depot for maintenance. Going to a distribution hub just to load goods would in contrast not count.

Occasional business trips are excluded. If they make up a substantial part of the regular work (more than 50%) this should already be indicated in PLACEWK because the respondent then probably often travels to clients or could be understood as having no fixed place. If the respondent frequently changes between local units of the employer, this should be indicated as change. In contrast, changes of the location at the premises are excluded like errands or going to meetings. Similarly, training activities at other locations are excluded. If the situation of business trips is variable over time the respondent should relate to the last two months. The variable does also not cover a recent move of the office.
## Specifications of the 2018 ad hoc module on reconciliation between work and family life

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>211</td>
<td>CARERES</td>
<td><strong>Sub-module 1: Care Responsibilities</strong></td>
<td>AGE = 18 - 64</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Existence of care responsibilities</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Caring regularly for own or partner’s children (&lt;15 years) of for incapacitated relatives (15 years or older)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>No care responsibilities</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>Only for own children in household</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Only for own children outside the household</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>For own children in- and outside the household</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>Only for incapacitated relatives</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>For own children in the household and incapacitated relatives</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>For own children outside the household and incapacitated relatives</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>For own children in- and outside the household and incapacitated relatives</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td></td>
<td>No answer / Don’t know</td>
<td></td>
</tr>
<tr>
<td>212</td>
<td>CHCARUSE</td>
<td><strong>Use of childcare services</strong></td>
<td>CARERES = 2-4, 6-8</td>
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<tr>
<td></td>
<td></td>
<td>Use of professional childcare services for some or all children</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>Yes, for some children</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Yes, for all children</td>
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</tr>
<tr>
<td>9</td>
<td></td>
<td>Not applicable (not included in filter)</td>
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</tr>
<tr>
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<td>No answer / Don’t know</td>
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<tr>
<td>213/214</td>
<td>REASSE</td>
<td><strong>Factors for not using childcare services</strong></td>
<td>CHCARUSE = 1,2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Main reason for not using (more) childcare services for own or partner’s children</td>
<td></td>
</tr>
<tr>
<td>01</td>
<td></td>
<td>No service accessible/vacant</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td></td>
<td>Costs</td>
<td></td>
</tr>
<tr>
<td>03</td>
<td></td>
<td>Quality/kind of service</td>
<td></td>
</tr>
<tr>
<td>04</td>
<td></td>
<td>Other service related obstacle</td>
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</tr>
<tr>
<td>05</td>
<td></td>
<td>Care is arranged alone/with partner</td>
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</tr>
<tr>
<td>06</td>
<td></td>
<td>Care is arranged including further informal support</td>
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</tr>
<tr>
<td>07</td>
<td></td>
<td>Used professional services (for some but not for all children) are sufficient</td>
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</tr>
<tr>
<td>08</td>
<td></td>
<td>Children take care of themselves</td>
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</tr>
<tr>
<td>09</td>
<td></td>
<td>Not applicable (not included in filter)</td>
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</tr>
<tr>
<td>Blank</td>
<td></td>
<td>No answer / Don’t know</td>
<td></td>
</tr>
</tbody>
</table>
### Specifications of the 2018 ad hoc module on reconciliation between work and family life

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<tbody>
<tr>
<td>215</td>
<td>CHCAREFF</td>
<td><strong>Effect of childcare responsibilities on employment</strong></td>
<td><strong>Main way employed persons adapted their work to facilitate childcare responsibilities</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 Any change to increase income</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 Less working hours</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>3 Less demanding tasks in job</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Changed job or employer to facilitate reconciliation</td>
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<td></td>
<td></td>
<td>5 Currently on a family leave</td>
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<td>6 Other</td>
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<td></td>
<td>9 Not applicable (not included in the filter)</td>
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<td><strong>Sub-module 2: Flexibility of work arrangements</strong></td>
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<tr>
<td>216</td>
<td>POSSTEND</td>
<td><strong>Working time flexibility for care</strong></td>
<td>Possible to vary start and/or end of working day in main job to facilitate care responsibilities</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 Generally possible</td>
<td>STAPRO = 3 and CARERES = 2-8</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 Rarely possible</td>
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<td>3 Not possible</td>
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<td></td>
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<td>9 Not applicable (not included in filter)</td>
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<td>POSORGWT</td>
<td><strong>Flexibility for taking whole days off for care</strong></td>
<td>Possible to organise working time in order to take whole days off in main job to facilitate care responsibilities</td>
</tr>
<tr>
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<td></td>
<td>1 Generally possible</td>
<td>STAPRO = 3 and CARERES = 2-8</td>
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<td>2 Rarely possible</td>
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<td>218</td>
<td>WORKOBS</td>
<td><strong>Main obstacle at work for reconciliation</strong></td>
<td>Characteristic of main job making reconciliation most difficult</td>
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<tr>
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<td>1 No obstacle</td>
<td>WSTATOR = 1, 2 and CARERES = 2-8</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 Long working hours</td>
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<td>3 Unpredictable or difficult work schedules</td>
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<td>4 Long commute</td>
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<td>5 Demanding or exhausting job</td>
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<td>6 Lack of support from employers and colleagues</td>
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<td>7 Other obstacles</td>
<td></td>
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<td></td>
<td></td>
<td>9 Not applicable (not included in filter)</td>
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<tr>
<td>219</td>
<td>STOPWORK</td>
<td>Career break for children</td>
<td>AGE = 18-64</td>
</tr>
<tr>
<td>220</td>
<td>STOPLENG</td>
<td>Complete length of career breaks for childcare</td>
<td>STOPWORK = 1</td>
</tr>
<tr>
<td>221</td>
<td>PARLEAV</td>
<td>Use of parental leave</td>
<td>STOPWORK = 1</td>
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<tr>
<td>222</td>
<td>DEREDSTP</td>
<td>Career break for incapacitated relatives</td>
<td>AGE = 18-64 and (EXISTPR = 1 or WSTATOR = 1, 2)</td>
</tr>
</tbody>
</table>

**Sub-module 3: Career breaks and parental leave**

**Career break for children**
*Not worked for at least one month in his/her employment history to take care for own children*

1. Yes
2. Never worked, for childcare reasons
3. No (but was/is employed and has children)
4. Never worked, for other reason
5. Never had children
9. Not applicable (not included in the filter)
Blank: No answer / Don’t know

**Complete length of career breaks for childcare**
*Sum of duration of all work interruptions of at least one month*

1. Up to 6 months
2. More than 6 months up to 1 year
3. More than 1 year up to 2 years
4. More than 2 years up to 3 years
5. More than 3 years up to 5 years
6. More than 5 years
9. Not applicable (not included in filter)
Blank: No answer / Don’t know

**Use of parental leave**
*Use of parental leave and/or maternity/paternity as part of work interruption for childcare*

1. Only used parental leave
2. Combination of family leaves
3. Only maternity/paternity used
4. No family leave used
9. Not applicable (not included in filter)
Blank: No answer / Don’t know

**Career break for incapacitated relatives**
*Not worked or has reduced working time for at least one month in employment history to take care of incapacitated relatives (>15 years)*

1. Work interruption
2. Only reduced working time
3. No interruption or reduction
4. Never had to care for incapacitated relatives
9. Not applicable (not included in filter)
Blank: No answer / Don’t know
CARERES_DV : Existence of care responsibilities  
(Eurostat AHM 2018 Col 211)
CARERES_DV : Existence of care responsibilities
(Eurostat AHM 2018 Col 211)

Key
- Caring regularly for own or partner’s children (<15 years) or for incapacitated relatives (>=15 years)
- 1  No care responsibilities
- 2 Only for own children in household
- 3 Only for own children outside the household
- 4 For own children in- and outside the household
- 5 Only for incapacitated relatives
- 6 For own children in the household and incapacitated relatives
- 7 For own children outside the household and incapacitated relatives
- 8 For own children in- and outside the household and incapacitated relatives
- 9 Not applicable (not included in filter conditions)
  - Blank (-8) Unknown
CHCARUSE_DV : Use of childcare services
(Eurostat AHM 2018 Col 212)

Start

ELIGIBILITY FILTER

YES

NO

DNA

Eligibility filter: CARERES = 2-4, 6-8

CHCARUS = 1

NO

YES

CHCARUS = 2

NO

YES

BLANK

1

2

3

Eligibility filter

Key
Use of professional childcare services for some or all children
1 No
2 Yes, for some children
3 Yes, for all children
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
CHCAROBS_DV : Factors for not using childcare services
(Eurostat AHM 2018 Col 213/214)

Key
Main reason for not using (more) childcare services for own or partner’s children
01 No service accessible/vacant
02 Costs
03 Quality/Kind of service
04 Other service related obstacle
05 Care is arranged alone/with partner
06 Care is arranged including further informal support
07 Used professional services (for some but not for all childcare children)
08 Children take care of themselves
09 Other personal reasons
99 Not applicable (not included in filter conditions)
Blank (-8) Unknown

Start
ELIGIBILITY FILTER
NO → 99 Eligibility filter: CHCARUSE = 1, 2
NO → CHCAROBS
YES → CHCAROBS
CHCAROBS = 1 NO → CHCAROBS
YES → CHCAROBS
CHCAROBS = 2 NO → CHCAROBS
YES → CHCAROBS
CHCAROBS = 3 NO → CHCAROBS
YES → CHCAROBS
CHCAROBS = 4 NO → CHCAROBS
YES → CHCAROBS
CHCAROBS = 5 NO → BLANK
01
02
03
04
1
05
06
07
08
09
BlANK

End date: Dec 2018

LFS User Guide – Volume 9a: Eurostat ad hoc modules
CHCAREFF_DV : Effects of childcare responsibilities on employment
(Eurostat AHM 2018 Col 215)

Eligibility filter: CARERES = 2-4, 6-8 and WISTATOR = 1, 2

Key
Main way employed persons adapted their work to facilitate childcare responsibilities
1 Any change to increase income
2 Fewer working hours
3 Less demanding tasks in job
4 Changed job or employer to facilitate reconciliation
5 Currently on family leave
6 Other
7 No effect
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
POSSTEND_DV : Working time flexibility for care
(Eurostat AHM 2018 Col 216)

Eligibility filter: CARERES = 2-8 and STATPRO = 3

Key:
1. Generally possible
2. Rarely possible
3. Not possible
9. Not applicable (not included in filter conditions)
   Blank (-8) Unknown

Start

ELIGIBILITY FILTER

NO

YES

POSSTEND = 1

NO

YES

POSSTEND = 2

NO

YES

POSSTEND = 3

NO

BLANK

1

2

3

End date: Dec 2018

Page 1 of 1

Start date: Jan 2018
POSORGWT_DV: flexibility for taking whole days off for care
(Eurostat AHM 2018 Col 217)

**Key**
- Possible to organise working time in order to take whole days off in main job to facilitate care responsibilities
- 1: Generally possible
- 2: Rarely possible
- 3: Not possible
- 9: Not applicable (not included in filter conditions)
- Blank (-8): Unknown
WORKOBS_DV : Main obstacle at work for reconciliation
(Eurostat AHM 2018 Col 218)

Eligibility filter: CARERES = 2-8 and WSTATOR = 1, 2

Key
Characteristic of main job making reconciliation most difficult
1 No obstacle
2 Long working hours
3 Unpredictable or difficult work schedules
4 Long commute
5 Demanding or exhausting job
6 Lack of support from employers and colleagues
7 Other obstacles
9 Not applicable (not included in filter conditions)
Blank (-9) Unknown
STOPWORK_DV : Career break for childcare
(Eurostat AHM 2018 Col 219)

Start

ELIGIBILITY FILTER

YES

NO

9

Eligibility filter: AGE = 18-64

YES

EWKSTAT = 1 or EWKSTAT = 3-5

NO

1

YES

STOPWRKA = 1

NO

STOPWRKA = 2

NO

STOPWRKA = 3

NO

BLANK

YES

1

3

5

YES

STOPWRKB = 1

NO

STOPWRKB = 2

NO

STOPWRKB = 3

NO

BLANK

YES

2

4

5

KEY

1 Yes
2 Never worked, for childcare reasons
3 No (but was/is employed and has children)
4 Never worked, for other reasons
5 Never had children
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown

Start date: Jan 2018
End date: Dec 2018
STOPLENG\_DV : Complete length of career breaks for childcare
(Eurostat AHM 2018 Col 220)

Start

ELIGIBILITY

FILTER

NO

YES

9

Eligibility filter: STOPWORK = 1

STOPLENG = 1

NO

YES

1

STOPLENG = 2

NO

YES

2

STOPLENG = 3

NO

YES

3

STOPLENG = 4

NO

YES

4

STOPLENG = 5

NO

YES

5

STOPLENG = 6

NO

YES

6

BLANK

Key

Sum of duration of all work interruptions of at least one month
1 Up to 6 months
2 More than 6 months up to 1 year
3 More than 1 year up to 2 years
4 More than 2 years up to 3 years
5 More than 3 years up to 5 years
6 More than 5 years
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
PARLEAV_DV : Use of parental leave
(Eurostat AHM 2018 Col 221)

Key:
Use of parental leave and/or maternity/paternity as part of work interruption for childcare
1 Used only parental leave
2 Combination of family leave
3 Only maternity/paternity used
4 No family leave used
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
DEREDSTP_DV : Career break for incapacitated relatives
(Eurostat AHM 2018 Col 222)

Eligibility filter: AGE = 18-64 and (EEVWR = 1 or EWKSTATOR = 1, 2)

<table>
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<tr>
<th>DEREDSTS</th>
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<th>4</th>
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<tr>
<td>NO</td>
<td>YES</td>
<td>YES</td>
<td>NO</td>
<td>NO</td>
<td>NO</td>
</tr>
</tbody>
</table>

Key
- Not worked or has reduced working time for at least one month in employment history to take care of incapacitated relatives (≥ 15 years)
- 1: Work interruption
- 2: Only reduced working time
- 3: No interruption or reduction
- 4: Never had to care for incapacitated relatives
- 9: Not applicable (not included in filter conditions)
- Blank (-8) Unknown
Variables, model questionnaire and explanatory notes for the AHM 2018

CARERES Col 211

Existence of care responsibilities

Purpose

Gaining a comprehensive picture of all existing care responsibilities for own and spouse's or partner's children up to 14 years of age and other incapacitated relatives from the age of 15.

As the module is intended to assess in how far work and care responsibilities limit each other, all existing care responsibilities have to be identified. In contrast to the last ad-hoc module on reconciliation, only care for relatives is covered. Care needs of relatives more likely imply responsibilities to the respondent and thus may impede their labour market participation more than care support for non-relatives (e.g. friends, children of neighbours), that is more provided on a voluntary basis, and only when the circumstances allow. Besides this conceptual refinement for the AHM 2018, this also implies an easier approach for collecting the corresponding information in the interview.

Explanatory Notes

The variable is split into three questions. Q1 does not need to be asked if the information is already collected in the LFS core. Furthermore, the questions are not to be asked in one sequence to make the flow of the interview more logical to the respondent. In a first step Q1 (if necessary) and Q2 are asked to determine if there are care responsibilities for own children. Then all questions concerning current childcare are asked. After that care responsibilities for older incapacitated relatives are identified with Q3 which completes sub-module 1.

Care responsibilities are assumed to exist for all respondents’ and spouses’ or cohabiting partners’ children up to the age of 14 who live inside the household. Countries may retrieve the corresponding information from the LFS core for routing in the module and determining CARERES. They do not need to ask Q1_careres and can start the module with Q2_careres.

Own children means natural, adopted, foster and step-children. Legally seen foster children are no relatives; but taking over care responsibilities for them is binding and has a significant effect. Grandparents, who are legal guardians should also be considered as having care responsibilities. As care responsibilities are often shared in a family or household, questions on "own children" always include the ones of the spouse or cohabiting partner.

Whether a child is counted as living in- or outside the household is derived from its categorisation in the LFS core and if it is counted as household member there.

Examples of caring tasks for own children comprise personal care, homework, playing games, reading, taking out, giving a ride, and supervision, among others. If care consists only in financial support, is not to be included.

Carers for incapacitated relatives (from the age of 15) are defined as people who look after or provide help to relatives or the partner in need of care because they are sick, elderly or disabled. This also includes the relatives of the spouse/cohabiting partner and is irrespective of whether they live in the same household or not. Corresponding examples of caring tasks are personal care (e.g. dressing, washing, feeding), physical help (e.g. walking), support in health care, giving a ride, helping with paperwork or financial matters, domestic help (e.g. housework, laundry, groceries).

Disabled children up to the age of 14 should be counted as children. Disabled children from the age of 15 should be counted as ‘relatives’ in need of care.
The care for children living outside the household or incapacitated relatives should only be considered if it is regular, meaning at least some hours per week. It can also be alternating like every second week but on average should be at least several hours per week. Respondents who take care only during certain periods of the year should refer to the situation in the reference week. If the respondent takes regularly care of the partner's children outside the household this also should be counted but not if the partner has children living elsewhere and the respondent does not or only occasional take care.

Caring for non-relatives, care as a job, for charity or done as a volunteer shall not be counted, here.

**CHCARUSE Col 212**

*Use of childcare services*

**Purpose**

This variable establishes if all children a respondent takes care of are also looked after by professional care services. This information can be used to assess if parents' participation in labour market depends on the use of such services.

Even though the variable makes no explicit reference it clearly aims at the use of services that facilitate employment and are formal or professional, respectively.

To be able to determine the influence of care responsibilities on employment exactly, the care situation for each child would have to be identified. As the number of variables in the ad-hoc module is limited the so called "at least one care intensive child" approach is used as a proxy. It assumes that already one child who receives no additional care from a professional childcare service could need significantly more care by its parents and limit the parents in their employment possibilities. Thus, this variable distinguishes if professional care services are used for all, not all or none of the children of a parent.

**Explanatory Notes**

The variable refers to care services used for own children living in- and outside the household up to the age of 14.

*Professional childcare services* comprise all forms of care organised by private or public structures like the so called centre based pre-schools, nursery schools (which normally are assigned to ISCED level 0), day care centres, crèches or after school centres. Also included is organised family care or care by professional childminders arranged with an intermediate service or directly employed by the family. The care can take place in the household, at the carer's home or at a facility. Organised services are included irrespective of direct payments by the parents (could e. g. be subsidised by the state or the employer). Childminders that are engaged directly by the parents have to be paid to be seen as a professional service and counted for this variable. Professional means that the childminder is undertaking his/her job as a real profession (with an own registered business) not as side-activity that provides some extra money.

Relatives, other household members, friends or neighbours who look after children without the professional aspect are seen as *informal* care and not counted as care services, here. This applies also to occasional caring by "baby-sitters" even if there is some kind of payment. If children join sports clubs/lessons, language courses or comparable activities this is not be considered as childcare.

If the child is a pupil and the school provides extra supervision besides regular school hours this should be considered, too. Classes in the afternoon are no childcare.

The question relates to the normal situation. School holidays or singular situations should not be taken into account.
The use is counted no matter if it is part- or full-time. But it should be relevant for labour market participation. It should be regular and can also be alternating like every second week. A minimum threshold is difficult to define because the use can heavily depend on the care responsibilities and employment of the respondent.

In case the child lives outside the household and a professional care service is organised by the other parent outside the household, this is still to be counted as having it cared for by a professional service.

**CHCAROBS Col 213/214**

*Factors for not using childcare services*

**Purpose**

This variable identifies the main reason why professional childcare services are not used or not used for all children by a household. The variable tries to catch the supply (obstacles) as well as the demand side. Empirical results indicate that focussing on the supply side is not enough. A large number of parents do not demand more care services as they have organised care in another way to fit their needs. This may include the organisation of informal care support or the adaptation of their employment situation. Whether these arrangements result from personal attitudes towards upbringing or are the result of adapting to the care infrastructure in the past, cannot be clarified with this variable. It is also possible that parents do not need care because their children are already old enough to stay alone by themselves.

The variable can provide policymakers with the idea for whom the improvement of care service could really be a help for reconciliation. It can reveal if mainly the availability of services, its costs or the kind and quality are a problem. For those who do not demand additional services it can give a better understanding of how they organised their care responsibilities.

**Explanatory notes**

The definition of professional childcare service can be found under Error! Reference source not found.

The variable collects the main reason for not using professional childcare services. The respondent has to decide what the most important reason is even though there might be a combination of reasons on the supply as well as on the demand side. This may especially be the case when there are several children of quite different ages in one household.

If professional childcare services are used for some children, the answer should refer to the ones for which they are not used. If there is more than one child without professional care in a household and their age diverges more, the main problem with the childcare infrastructure could be different, too. No vacancy in the creches for the young child and only religious kindergardens for the older child. In that case the respondent should answer what he/she perceives as the more important or sustainable limitation.

The variable should refer to the current situation.

Answer 1 on *availability* in Q1 should be chosen when no service exists in the household's catchment area or existing ones have no vacancies. It might also be that a child has no access because it is not eligible to use the service (e. g. child is too young, the parents' income is too high or other social criteria, the child has to belong to a certain confession etc.) or existing services are full. The relevant catchment area of a household depends on its individual assessment and possibilities.

If the respondent considers the *costs* as main problem the household either cannot afford to pay the fees or considers them as disproportionally high. If the indirect costs like for transport, meals or special clothing (in addition) are decisive this should also be counted here.
Quality can address the qualification of the personnel, the capability to serve particular care needs or the state of the facilities/building. Available services could have a specific confessional or pedagogical orientation (e.g. Montessori, Waldorf) that might not fit the household’s preferences.

If there are other problems stemming from the existing offer of care services category (4) should be chosen. If care services cannot be used because opening hours do not fit the needs of the household this should also be counted as other reason concerning the offer of services. For national purposes countries this can be collected as distinct category.

If a household currently does not want or need (additional) professional care services independent from the characteristics of the offer the respondent should choose category (5).

Q2 catches the main reason why there is no need or interest:

Category (1) applies to couples that found their arrangement to bring up their children by sharing care responsibilities and by adapting the way and volume of their employment. The same applies to single parents who manage their care responsibilities on their own.

(2) Parents who use additional informal care support from grandparents, other relatives or friends.

(3) This category only applies to respondent who use some professional care services and should only be presented to them (who have answered (2) in Q1_chcaruse). It should be chosen when respondents don’t want to use more professional care services because they considered the received support being enough. It can overlap with other modalities of this question as some care still has to be arranged privately in the household or the children might be independent enough. Respondents should choose it when it is the most important category for them not needing/wanting more care.

(4) The children for who the respondent has care responsibilities for can already take care for themselves, also by caring for younger siblings inside a household.

(5) Other reasons for not wanting or needing professional care services.

CHCAREFF Col 215

Use of childcare services

Purpose

This variable assesses if and how respondents adapt their employment because of care responsibilities for their or their partner’s children. People who stopped working provided this information already in the core variable LEAVREAS. This variable provides more detailed information on carers still in employment. It additionally covers the situation mostly of men who increase their workload to earn enough money for the bigger family and it covers also a change of tasks in the job or of the employer which might allow better reconciliation.

The variable can help to consider effects on employment in a more differentiated and qualitative way. It can help to analyse effects that cannot be assessed by only looking on the volume of work.

Explanatory notes

The variable refers to the current care responsibilities for children as identified by CARERES and to persons who are in employment. They might have been at work in the reference week or not. The change in their employment because of care responsibilities may have taken place some time ago and it plays no role if the respondent plans to revert if the care responsibilities do not exist anymore.

It is recommended to implement question version 1.4.2.1 with one question presenting to the respondent directly a list of possible effects. The answer categories should be read out completely before the
respondent answers. This directly points at the intention of the question and supports the answering process of the respondent. If the answer list is perceived as too long e.g. in countries that conduct telephone interviews, the second version using an additional introductory question (1.2.2.2) is an alternative.

A respondent who did something to increase his/her income should choose answer category (1). A change might be necessary simply because the increase in expenditure for the new family member cannot be covered or the person becomes the sole breadwinner while the partner cares for the child. The change could mean an increase of working hours or taking over a job with more responsibilities and thus a higher salary. It could be a change of the employer or taking over an additional job.

Categories (2) and (3) address changes that have been undertaken in the existing job. If a person has several jobs a change in any job should be counted. E.g. if s/he reduced working hours in one (or several) job(s) or has given up one (or several) job(s) s/he should choose answer (2).

Category (4) should be chosen if the respondent changed jobs or employer in order to facilitate reconciliation of their work with care responsibilities. This might have been necessary because it was not possible to reduce working hours or tasks in that job or because the new job offers more working time flexibility or is located more suitably. Any change in order to increase the income is already covered by answer (1).

Answer category (5) does not cover temporary short-term maternity or paternity taken as long as it does not last more than 14 weeks (minimum according to EU legislation) or annual leave. They should not be counted as an effect. Respondents who are interviewed during maternity/paternity or holidays should refer to the situation after the end of that leave. If they plan to change something but don’t know exactly what, they should choose other effect (7). Respondents who took more than their annual leave, like an unpaid leave, should choose modality (7) as long as it is not covered by some legal regulation or collective agreement as family leave. In the latter case (5) should be chosen.

Respondent might change their working times without changing the overall working hours. They might start later in the morning (and leave work later) to be able to bring their children to school. They might accumulate hours on some days in a week and take off on one where no other care is available etc. These adaptations are covered by answer option (6).

POSSTEND Col 216

Working time flexibility for care

Purpose

The aim of POSSTEND is to evaluate the actual degree of flexibility in the main job in terms of reconciliation with care responsibilities as a usual and exceptional mean. POSSTEND focuses on the possible variation of the start and/or end of a working day by at least one hour.

This should give a picture in how far parents can gain additional flexibility to facilitate reconciliation. It has to be kept in mind that persons with care responsibilities who are not informed about it might tend to answer "no". Thus, this variable gives an indication of the share of employed respondents who are generally interested in /informed about using this means of flexibility and can use it.

Explanatory notes

Formal and informal working arrangements should be taken into account.

Hours taken off are normally made up later/earlier. But they are not always necessarily compensated in terms of hours done: the fact that the job is done is enough and this should be included.
(1) The person can generally start later and/or finish earlier either in general or to fulfil their care responsibilities (explanation of care responsibilities for children or dependent relatives are given under 1.1.4).

(2) The person can start later and/or finish earlier fulfilling care responsibilities, but only rarely or not generally. This covers cases when it is only possible in cases of emergencies.

(3) The person cannot start later and/or finish earlier neither in general nor for specific care related reasons. Respondents for whom this question is not relevant because of their special workplace, e.g. oil-platform workers, should also be coded here.

(4) Respondents who are not informed about their possibilities to adapt the start and end of working times should not choose category (3) but answer with "don't know" (4).

POSORGWT Col 217

Flexibility for taking whole days off for care

Purpose

The aim of POSORGWT is to evaluate the actual degree of flexibility of the main job in terms of reconciliation with care responsibilities as a usual and exceptional mean. POSORGWT extends the information surveyed through POSSTEND by asking for the possibility to organise the working time in order to take whole days off while regular holidays are not used up.

This should give a picture in how far parents can gain additional flexibility to facilitate reconciliation. It has to be kept in mind that persons with care responsibilities who are not informed about this possibility might tend to answer "no". Thus, this variable gives an indication of the share of employed respondents who are generally interested in/informed about using this means of flexibility and can use it.

Explanatory notes

Formal or informal working arrangements should be taken into account. It includes arrangements that are generally available for all employees or specifically only for persons with children and/or incapacitated or elderly relatives. Possible arrangements are working time banking with the possibility to take whole days off or the general possibility to be absent from work for a day without any special arrangement.

Using up the personal annual leave/holidays to take care for children or incapacitated relatives is not meant, here. Days taken off are normally made up earlier/ later but do not necessarily have to be compensated. An employer might offer a number of additional days that can be taken off in case of emergencies or for personal business. In such cases and depending on the maximum number of those days the respondent has to decide if that means answer 1 or 2.

It is not relevant whether the days taken off are paid or unpaid – only the question whether it is possible to take days off is addressed.

(1) The person can generally organise his/her working time to take whole days off to be able to care for own or partner's children or for older dependent relatives. They can do this either because of their general working time arrangement (like working time banking) or because of particular rights they have because of their care responsibilities.

(2) The person can organise the working time in order to take whole days off for taking for care responsibilities, but only rarely, in cases of emergency but not generally.

(3) This code applies to persons who cannot organise the working time in order to take whole days off, even not in exceptional circumstances.
(4) Respondents who are not informed/do not know about their possibilities to adapt the start and end of working times should not choose category (3) but answer with "don't know" (4).

**WORKOBS Col 218**

*Main obstacle at work for reconciliation*

**Purpose**

This variable assesses if the main job makes caring more difficult and if so which characteristic is most problematic. It looks at reconciliation from the side of work and complements the information coming from CHCAREFF and LEAVREAS. While CHCAREFF provides information about the effect of the care responsibilities on the current employment WORKOBS shows if the main job is seen as a problem for properly fulfilling care responsibilities. It is only asked to people in employment. It can also reveal if persons who (can) use one or several flexible work arrangements offered by their employer report less problems.

**Explanatory Notes**

This variable covers all persons in employment with care responsibilities.

It asks for the main obstacle in the main job for fulfilling care responsibilities. If the respondent sees several characteristics of the main job being problematic s/he should choose the one have the most negative consequences.

It is recommended to implement question version 2.3.2.1 with one question with the answer categories being read out completely before the respondent answers. In this way it is directly clarified what kind of obstacles are meant and supports the answering process of the respondent. If the answer list is perceived as too long e.g. in countries that conduct telephone interviews, the second version using an additional introductory question (2.3.2.2) is an alternative.

Category (5) applies e.g. to respondents who might in principle have the possibility to organise work in accordance with their care responsibilities but colleagues or the supervisor do not approve of that.

Respondents who have a non-fixed working place and see that as main obstacle should be coded under (6).

**STOPWORK Col 219**

*Career break for childcare*

**Purpose**

This variable identifies persons who have interrupted their employment for at least one month to take care for children during their course of life. This also includes persons who had completed their education but did not directly start to work because they wanted to raise their children, first. Persons who never worked are also asked if the main reason for not working was the upbringing of their children.

The results of this variable can help to identify the care related absences and their effects labour market outcomes with respect to e.g. gender, age and education. The effect of interruptions on the professional career and salaries can be assessed by looking at the current labour market situation. Because of very different kinds of interruptions and durations from a few days up to a complete retreat from the labour
The prenatal phase of maternity is to be included.

Regular holidays, even if they are especially used for childcare, should not be counted as an interruption.

The answer options have to be read out before the respondent answers.

Countries who want to direct the interview more by filtering out respondents who never raised children or who also want to collect the number of children raised (not given birth to) should apply the alternative model questions (3.1.2.2). The number of children can be used for national purposes while this information is no provided to Eurostat.
STOPLENG Col 220

Complete length of career breaks for childcare

Purpose

Measure the overall length of all work interruptions due to childcare including the duration of a delayed entry into the labour market. It is not the target to get absolutely precise estimations but an approximation.

The variable helps to assess the impact of care responsibilities on labour market participation as it measures how long a person stays in total away from work. It can be expected that longer interruptions have a stronger, presumably negative impact. Comparative analysis by gender, cohort, educational attainment or country can reveal the differing strength of such effects. Factors influencing the length of the interruption are not investigated.

Explanatory notes

Respondents should provide the sum of the durations of ALL interruptions of at least one month. All interruptions have to be related to the caring for an own child.

Interruption means that the person does not work at all as defined for STOPWORK but may be in employment. The whole time span for an interruption should be counted from the point a person stops working to the point when the person takes up work again. It is the fact of taking up work again that indicates the end of the interruption not how long care is needed or provided. Thus, a woman who returns to work after eight years counts the whole eight years even though her child from the age of four was sent to care centres and educational institutions for most of the day. Also, if she did some other kind or work like volunteering in between or was unemployment for a longer period, this would be counted as part of the interruption.

If the respondent has not returned to work in the reference week the total duration until then is counted.

Respondents who did not start working directly after finishing their initial education should also include this delay into their estimation. They should consider the time span between leaving the educational system and taking up employment.

The information is collected in brackets. They should be read out before the respondent answers. They help to indicate the required level of detail.
PARLEAV Col 221

Use of parental leave

Purpose
This variable provides the information if parents take a part of their work interruption as full-time parental leave and how they combine it with maternity or paternity, respectively. It can give a picture of how frequently both forms of family leave are taken and if both partners of couples take advantage of it. It can also help to assess if family leaves influence the length of the interruption and the current labour market situation of the respondent.

Information on maternity/paternity is collected to complement the information on parental leave. In many countries it is more than a mere protection of mother and child around the birth. Thus, there may be also complementary relations between maternity/paternity and parental leave.

Explanatory notes
This question is only asked to respondents who indicated an interruption of their work for childcare.

An EU council directive stipulates a right to parental leave but sets out no definition and leaves the conditions of access to parental leave to be defined by national law or collective agreements. Parental leave is organised in very different ways in the EU member states. A common characteristic is that it can be taken on the birth or adoption of a child to stay away from work for a certain period of time and that the parent shall have the right to return to the same or an equivalent job. The loss of salary during parental leave can but does not have to be compensated.

Due to the diverse national forms of parental leave the statistical implementation of the concept has to be left to the member states. But only full-time parental leave may be taken into consideration.

In some countries, there exist forms of parental leave that have no relation to employment or a job. Those forms are not to be counted, here.

The forms of parental leave that are taken in to account in the national LFSs should be in line with the above mentioned council directive. NSIs should report the characteristics of the covered and excluded family leaves ideally with the data transmission for the ad-hoc module and in the quality reports.

DEREDSTP Col 222

Career break for incapacitated relatives

Purpose
This variable assesses the impact of care responsibilities for incapacitated relatives on labour market participation or the volume of working hours.

It provides information on how often people stop working to take care for ill, disabled or elderly relatives or at least reduce their weekly working time. Furthermore, it tries to assess how many people have been in the situation that they had to care for an older dependent. Thus, it helps to assess which groups (e.g. gender or age) are mainly confronted with that situation. It gives an indication on how common this possible effect of the ageing society on labour market participation already is.

It also gives the possibility to see if persons who already had adapted their labour market participation for children are more likely to do the same for older relatives in need for care.
Explanatory notes

The variable refers to ill, disabled or elderly relatives, from the age of 15 and who are in need of care. Care for non-relatives should not be taken into consideration. Own children from the age of 15 are included, too.

This variable covers career breaks or reductions of working time for older dependents in a concise way but the focus is on complete work interruptions. Only in cases the respondents did not stop working he/she is asked if he/she at least reduced working time to take care of a relative in need of care.

Persons who never were in a situation with responsibilities for incapacitated relatives should choose the corresponding answer category (3).

Stop working can be a temporary interruption of a job, quitting a job or taking a special care leave. Regular holidays should not be counted as an interruption. Reduced working time could be a daily reduction of working hours or not coming to work for some days during the week. The reduction can base on formal or informal agreements, on special leave schemes agreed for a branch or legally defined. It does not matter if the respondent who reduced already worked part-time or if he/she reduced from long working hours to a normal full-time job.

The minimum duration of interruption or reduction is one month. The reduction/interruption must be real thus not achieved by using up holidays or compensation via working time banking or flexitime. Normally it has consequences on the salary. If there are special care schemes that e. g. compensate salary loss or guarantee a return to the former work place of volume of working hours it is still counted as interruption or reduction, respectively.
# Specifications of the 2017 ad hoc module on self-employment

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td><strong>Sub-module 1: Economically dependent self-employment</strong></td>
<td></td>
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<tr>
<td></td>
<td>MAINCLNT</td>
<td><strong>Economic dependency</strong></td>
<td></td>
</tr>
<tr>
<td>211</td>
<td></td>
<td><em>Number and importance of clients in the last 12 months</em></td>
<td>STAPRO = 1,2</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>No client in the last 12 months</td>
<td></td>
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<tr>
<td></td>
<td>2</td>
<td>Only one client in the last 12 months</td>
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</tr>
<tr>
<td></td>
<td>3</td>
<td>2-9 clients in the last 12 months, but one was dominant</td>
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<tr>
<td></td>
<td>4</td>
<td>2-9 clients in the last 12 months, and none was dominant</td>
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<tr>
<td></td>
<td>5</td>
<td>More than 9 clients in the last 12 months, but one was dominant</td>
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</tr>
<tr>
<td></td>
<td>6</td>
<td>More than 9 clients in the last 12 months, and none was dominant</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
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<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
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<tr>
<td></td>
<td></td>
<td><strong>Sub-module 2: Working conditions for self-employed</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>WORKORG</td>
<td><strong>Organisational dependency</strong></td>
<td>STAPRO = 1,2 and MAINCLNT ≠ 1</td>
</tr>
<tr>
<td></td>
<td>212</td>
<td><em>Influence over deciding working hours</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>The respondent decides</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>The client(s) of the respondent decide(s)</td>
<td></td>
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<tr>
<td></td>
<td>3</td>
<td>Any other party decides</td>
<td></td>
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<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
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<td>No answer / Don’t know</td>
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</tr>
<tr>
<td></td>
<td>REASSE</td>
<td><strong>Main reason for becoming self-employed</strong></td>
<td>STAPRO = 1,2</td>
</tr>
<tr>
<td></td>
<td>213</td>
<td><em>Main reason for becoming self-employed when starting to work as self-employed in the current job</em></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Could not find a job as an employee</td>
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<tr>
<td></td>
<td></td>
<td>The respondent’s former employer requested the respondent become self-employed</td>
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<tr>
<td></td>
<td></td>
<td>It is usual practice in the respondent’s field</td>
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<tr>
<td></td>
<td></td>
<td>A suitable opportunity presented itself</td>
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<td></td>
<td></td>
<td>Continued the family business</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Did not want to or plan to become self-employed, but started working as self-employed for another reason than listed previously</td>
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<tr>
<td></td>
<td></td>
<td>Wanted to be self-employed because of flexible working hours</td>
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<tr>
<td></td>
<td></td>
<td>Wanted to be self-employed for other reason</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Not applicable (not included in filter)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>No answer / Don’t know</td>
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</tr>
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Specifications of the 2017 ad hoc module on self-employment, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>214</td>
<td>SEDIFFIC</td>
<td><strong>Main difficulty as self-employed</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Self-perceived main difficulty working as self-employed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>Lack of influence on setting the price of own work</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Lack of access to financing for the business</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Delayed payments of non-payments</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Inappropriate levels of administrative burden</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Lack of income in case of sickness</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Periods of financial hardship</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Periods of having no customer, assignments or projects to work on</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>Other difficulty</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>Had no difficulties</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
</tr>
</tbody>
</table>

| 215    | REASNOEM| **Main reason for not having employees**             |                 |
|        |         | Self-perceived main reason for not having employees  |                 |
|        | 0       | Respondent primarily wants to employ him/herself     |                 |
|        | 1       | There is not enough work                             |                 |
|        | 2       | Difficult to find suitable staff                     |                 |
|        | 3       | Legal framework is too complicated                  |                 |
|        | 4       | High social contributions                           |                 |
|        | 5       | Not possible in respondent’s occupation             |                 |
|        | 6       | Respondent prefers to work with sub-contractors or associates | |
|        | 7       | The respondent’s client/s want(s) the respondent to do the work | |
|        | 8       | Other reason                                         |                 |
|        | 9       | Not applicable (not included in filter)              |                 |
|        | Blank   | No answer / Don’t know                               |                 |

| 216    | BPARTNER| **Working with business partners**                   |                 |
|        |         | Working with a co-owner and/or in a network of other self-employed | |
|        | 1       | Works with a co-owner                                |                 |
|        | 2       | Works together with other self-employed in a network |                 |
|        | 3       | Both                                                 |                 |
|        | 4       | Neither                                              |                 |
|        | 9       | Not applicable (not included in filter)              |                 |
|        | Blank   | No answer / Don’t know                               |                 |
### Specifications of the 2017 ad hoc module on self-employment, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>217</td>
<td>PLANEMPL</td>
<td>Planned hiring of employees or making use of subcontractors in the next 12 months</td>
<td>STAPRO = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Plans to employ or subcontract in the next 12 months</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Plans to employ only permanent employees</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Plans to employ only temporary employees</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Plans to employ both permanent and temporary employees</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Plans only to make use of subcontractors</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Plans to make use of subcontractors and employ employees</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Does not plan to hire or subcontract</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
<td></td>
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</tbody>
</table>

**Sub-module 3: Comparing employees and self-employed**

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>218</td>
<td>JBSATISF</td>
<td>Job satisfaction</td>
<td>WSTATOR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>The level of job satisfaction in the main job</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Satisfied to a large extent</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Satisfied to some extent</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Satisfied to a small extent</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Not satisfied at all</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
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<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>219</td>
<td>AUTONOMY</td>
<td>Appropriateness of job given the respondent’s level of education</td>
<td>WSTATOR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>The level of influence over content and order of tasks in the main job</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Able to influence both contents and order of tasks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Able to influence contents but not order of tasks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Able to influence order but not contents of tasks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Not able to influence contents, nor order of tasks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
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<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
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## Specifications of the 2017 ad hoc module on self-employment, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>220</td>
<td>PREFSTAP</td>
<td><strong>Preferred professional status for the main job</strong></td>
<td>WSTATOR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Preference to work as an employee if currently self-employed, or preference to work as self-employed if currently working as an employee</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Does not want to change professional status</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Is self-employed but wishes to work as an employee</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Is working as an employee or family worker but wishes to be self-employed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer / Don’t know</td>
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</tr>
<tr>
<td>221</td>
<td>CMT4JOB</td>
<td><strong>Main reason for not becoming self-employed in the main job</strong></td>
<td>PREFSTAP = 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The main reason why the current employees or family workers who wish they self-employed have not switched to their preferred professional status</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Financial insecurity</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Difficulties with getting financing for the business</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Too much stress, responsibilities, or risk</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Less coverage from social protection</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Other reason</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
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</tr>
<tr>
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<td>No answer / Don’t know</td>
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</tr>
</tbody>
</table>
MAINCLNT: Economic dependency
(Eurostat AHM 2017 Col 211)

Start

ELIGIBILITY FILTER

NO

9

DNA

YES

HWMNYC = 1, 2

NO

HWMNYC = 3

NO

WASIT75 = 1

NO

WASIT75 = 4

NO

WASIT75 = 2

NO

BLANK

YES

HWMNYC

YES

WASIT75 = 1

NO

4

YES

HWMNYC

YES

WASIT75 = 4

YES

6

YES

WASIT75 = 2

YES

6

Key
Number and importance of clients in last 12 months
1 No client in last 12 months
2 Only one client in last 12 months
3 2–9 clients in last 12 months, but one was dominant
4 2–9 clients in last 12 months, and none was dominant
5 More than 9 clients in last 12 months, but one was dominant
6 More than 9 clients in last 12 months, and none was dominant
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
WORKORG: Organisational dependency
(Eurostat AHM 2017 Col 212)

Eligibility filter:
(STAPRO [ESTATR] = 1 or 2) and MAINCLNT <> 1
i.e. Self-employed with or without employees and one or more clients in last 12 months

Key
Influence over deciding working hours
1 The respondent decides
2 The client(s) of the respondent decide(s)
3 Any other party decides
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
**REASSE : Main reason for becoming self-employed**
(Eurostat AHM 2017 Col 213)

Start → **ELIGIBILITY FILTER** → NO → **9 DNA**

YES → **EWHYMSE = 1-8** → NO → **BLANK**

YES → **EWHYMSE**

**Eligibility filter:**
STAPRO [ESTATR] = 1 or 2
i.e. Self-employed with or without employees

**Key**
Main reason for becoming self-employed when starting to work as self-employed in the current job
1. Could not find a job as an employee
2. The respondent’s former employer requested the respondent to become self-employed
3. It is the usual practice in the respondent’s field
4. A suitable opportunity presented itself
5. Continued the family business
6. Did not want to or plan to become self-employed, but started working as self-employed for another reason than listed previously
7. Wanted to be self-employed because of flexible hours
8. Wanted to be self-employed for other reason
9. Not applicable (not included in filter conditions)
Blank (-8) Unknown
**SEDIFFIC : Main difficulty as self-employed**
(Eurostat AHM 2017 Col 214)

Eligibility filter:
STAPRO [ESTATR] = 1 or 2
i.e. Self-employed with or without employees

---

Key
- Self-perceived main difficulty working as self-employed
- 0 Lack of influence on setting the price of own work
- 1 Lack of access to financing for the business
- 2 Delayed payments or non-payments
- 3 Inappropriate levels of administrative burden
- 4 Lack of income in case of sickness
- 5 Periods of financial hardship
- 6 Periods of having no customer, no assignments or project to work on
- 7 Other difficulty
- 8 Had no difficulty
- 9 Not applicable (not included in filter conditions)
- Blank (-8) Unknown
REASNOEM: Main reason for not having employees
(Eurostat AHM 2017 Col 215)

Eligibility filter:
STAPRO [ESTATR] = 2
i.e. Self-employed without employees

Key
Self-perceived main reason for not having any employees
0 Respondent primarily wants to employ him/herself
1 There is not enough work
2 Difficult to find suitable staff
3 Legal framework is too complicated
4 High social contributions
5 Not possible in the respondent’s occupation
6 Respondent prefers to work with sub-contractors or associates
7 The respondent’s client(s) want(s) the respondents to do the work
8 Other reason
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown

Page 1 of 1
Start date: Jan 2017
End date: Dec 2017
BPARTNER : Working with business partners
(Eurostat AHM 2017 Col 216)

Eligibility filter:
STAPRO [ESTATR] = 1 or 2
i.e. Self-employed with or without employees

Key
Working with a co-owner and/or in a network of other self-employed
1 Works together with a co-owner
2 Works together with other self-employed in a network
3 Both
4 Neither
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
PLANEMPL : Planned hiring of employees or making use of subcontractors in the next 12 months - alt
(Eurostat AHM 2017 Col 217)

Eligibility filter:
STAPRO [ESTATR] = 1 or 2
i.e. Self-employed with or without employees

Start
ELIGIBILITY FILTER
YES
NO

PLNEMP = 1
NO
PLNEMP = 2
NO
PLNEMP = 1
YES
PLNEMP = 2
YES
PLNEMP = 2
YES

PLNSB = 1
NO
PLNSB = 1
YES

PLNEMP2 = 1
NO
PLNEMP2 = 2
NO
PLNEMP2 = 3
NO
PLNEMP2 = 1
YES
PLNEMP2 = 2
YES
PLNEMP2 = 3
YES

Key
1 Plans to employ only permanent employees
2 Plans to employ only temporary employees
3 Plans to employ both permanent and temporary employees
4 Plans to only make use of subcontractors
5 Plans to make use of subcontractors and employ employees
6 Does not plan to hire or subcontract
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown

YES
NO

PLNEMP2 = 1-3
NO
YES

PLNSB = 2
NO
PLNSB = 2
NO

PLNEMP
= 1
NO
PLNEMP
= 2
NO
PLNEMP
= 3
NO
PLNEMP
= 2
NO

PLNEMPL
Value
1
2
3
4
5
6
PLNSB
Value
1
2
Blank

SATJOB = 1-4
Start
JBSATISF : Job satisfaction
(Eurostat AHM 2017 Col 218)

Eligibility filter:
WSTATOR (EWKSTATR) = 1 or 2
i.e. Worked in reference week or was absent from a job

Key
The level of job satisfaction in the main job
1 Satisfied to a large extent
2 Satisfied to some extent
3 Satisfied to a small extent
4 Not satisfied at all
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
AUTONOMY: Job autonomy
(Eurostat AHM 2017 Col 219)

Start

ELIGIBILITY FILTER

- NO → DNA

- YES

- AUT1JB = 1

- NO → AUT2JB = 1

- NO → AUT1JB = 2

- NO → AUT2JB = 2

- NO → BLANK

Eligibility filter:
WSTATOR [EWKSTATR] = 1 or 2
i.e. Worked in reference week or was absent from a job

- YES

- 9

- AUT1JB = 1

- NO → 3

- YES → 1

- AUT2JB = 1

- NO → 2

- YES

- AUT1JB = 2

- NO → 4

- YES

- AUT2JB = 2

- 4

- NO

Key
The level of influence over content and order of tasks in the main job
1 Able to influence both contents and order of tasks
2 Able to influence contents but not order of tasks
3 Able to influence order but not contents of tasks
4 Not able to influence contents nor order of tasks
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
PREFSTAP: Preferred professional status for the main job
(Eurostat AHM 2017 Col 220)

Eligibility filter:
WSTATOR [EWKSTATR] = 1 or 2
i.e. Worked in reference week or was absent from a job

Key
Preference to work as an employee if currently self-employed or preference to
work as self-employed if currently working as an employee
1 Does not want to change professional status
2 Is self-employed but wishes to work as an employee
3 Is working as an employee or family worker but wishes to be self-employed
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
OBSTACSE: Main reason for not becoming self-employed in the main job
(Eurostat AHM 2017 Col 221)

Eligibility filter:
PREFSTAP = 3
i.e. Is working as an employee or family worker but wishes to be self-employed

Key
The main reason why current employees or family workers who wish they were self-employed have not switched to their preferred professional status
1 Financial insecurity
2 Difficulties with getting financing for the business
3 Too much stress, responsibilities or risk
4 Less coverage from social protection
5 Other reason
9 Not applicable (not included in filter conditions)
Blank (-8) Unknown
Variables, model questionnaire and explanatory notes for the AHM 2017

MAINCLNT Col 211

*Number and importance of clients in the last 12 months*

**Purpose**

The variable has two goals: For the respondents who are self-employed without employees it is part of the operational definition of the *economically dependent self-employed*. For the respondents who are self-employed with employees it gives information on the number of clients over the last 12 months, allowing further analysis of the business structure of all self-employed.

If the respondent started working as self-employed less than 12 months before the interview, the meaning of the question is the period of time since their start-up. The results can then be analysed with the help of MSTARTWK [EMNSTRTR] and YSTARTWK [EYRSTRTR] from the core LFS.

**Notes**

All questions refer to main job only.

The starting point for the 12 months is the reference week.

Ongoing work should be included.

‘Income’ should be understood in the same way as INCDECIL.

Because the tests of the model questionnaire clearly showed that it is very difficult to count sources of direct payment, the first question counts the number of clients.

A client is *the person or organization the respondent provided goods and/or services to*. For self-employed who are in a type of business where it would be odd to refer to ‘clients’, for instance farmers, the meaning of the concept can also be explained as ‘customers’.

Question Q1_Clients, even though it asks for ‘how many clients did you work for’ should be interpreted as ‘how many clients did you, or any of your employees, if you have any, work for’. However, we underline that we only want to measure the work which has been done in a professional capacity in the main job.

For Q1_Clients, there is no requirement that the respondent has received payment for the service provided yet, only that the work has been done.

The answer option ‘no client in the last 12 months’ is meant to cover for instance new start-ups, who have only been working on acquisitions so far.

Q2_Clients refers to the amount of income, not the number of jobs for each client, so in an example case as the following, the respondent should say ‘no’:

8 jobs for client number 1 = 1000 €: 25% of income and 80% of work done
1 job for client number 2 = 2000 €: 50% of income and 10% of work done
1 job for client number 3 = 1000 €: 25% of income and 10% of work done

So even though 80% of jobs went to one client the respondent should say ‘no’ here as no one client provides 75% of the income.

Source for the variable: “Self-employed without employees in Finland 2013”. “Self-employed survey 2012”, the Netherlands 2012 (referred to as ZEA). National LFS in IT, FI, UK.
**WORKORG Col 212**

*Influence over deciding working hours*

**Purpose**

This variable is the second part of the operational definition of economically dependent self-employed. It is asked if the respondent is self-employed and has had at least one client over the last 12 months. Its main purpose is to find out if the respondent controls his/her own working time, which is a main element in being self-employed. In the same way as the MAINCLNT variable, it can be used to analyse the work organisation for all self-employed who had at least one client in the last 12 months, allowing further analysis of their business structure.

**Notes**

“Working hours” are to be understood as ‘start and end of the working day’ not as ‘volume of work’.

As the main purpose is to achieve a clear cut distinction on if it is the respondent or the respondents’ client(s) who decide(s) the working time, the answer options do not offer any middle category, like ‘jointly decided’. If a respondent is in such a situation, we leave it up to her/him to decide on if the influence of the client is so strong that they could not say no to the client’s request for generally adjusting their working time: could the respondent realistically turn down the client’s request for the working time and still keep the contract for the work?

The ‘any other party’ answer option is added to be sure to cover all possibilities, and could for instance be ‘weather’. As we consider elements outside human control to not have any significance on organisational dependency, we will only code those who have Q2_Workinghours = 1 as economically dependent self-employed.

We have chosen to not split the ‘any other party’ into further sub-divisions, because the main purpose of the variable is to only find dependent self-employed, and we want to keep the response burden down. However, we do not have any objections to doing this nationally, as long as it does not disturb the variable. These must be collapsed in the transcoding for Eurostat data file.

**REASSE Col 213**

*Main reason for becoming self-employed when starting to work as self-employed in the current job*

**Purpose**

The variable collects what the main reason for becoming self-employed was. It refers to when the respondent started working as self-employed in the current job.

**Notes**

There are three main over-arching categories in the variable: push / pull / coincidental. Codes 1, 2 and 6 are clearly in the ‘became self-employed for involuntary reasons’ category. Codes 3, 7 and 8 are clearly in the voluntary side. Code 4 covers those who more or less stumbled upon becoming self-employed. Code 5 could be any of the push / pull / coincidental, and is therefore best analysed alone.

Answer option 2 is of particular interest in analysing forced self-employment, and will cover the often cited examples of employees who are given the option of either being fired, or to start working self-employed, and then they will be hired back on a private contract basis by their former employer. It should be analysed together with the composite variable of economically dependent self-employment.

As the variable has two ‘other’ values, answer option 6 will cover the rest of the group of push reasons for becoming self-employed, and answer option 8 will cover the pull reasons.

Code 5 does not cover situations of ‘starting a family business’.

For analysis purposes, REASSE together with JOBSATISF will give a picture of the development over time for the self-employed, as it will be possible to see if current levels of job satisfaction are correlated to the reasons for initially becoming self-employed in the current job.

The push / pull part of the variable is inspired by the Survey of Self-Employment in Canada (2002) and the Dutch ZEA. The ‘became self-employed by coincidence’ idea was added from the “Self-employed without employees in Finland 2013”.

The questions for this variable can be asked in two ways: either telling the respondent all answer options in one go, and then asking her/him to chose the main reason, or asking for a yes / no for each of the reasons listed, with a follow-up question on which of the yes-answers was the main reason.

The variable refers to when the respondent started to work in the current job.

**SEDIFFC Col 214**

*Self-perceived main difficulty working as self-employed*

**Purpose**

The variable checks if there are difficulties for the self-employed, and if so, what the main difficulty is.

**Notes**

If the respondent has worked less than 12 months as self-employed, the period refers to since the respondent started working as self-employed in the current main job.
A possible analytical grouping of the values is 0, 1, 2, 5 and 6 as market based reasons, 3 as state / public sector imposed reason, and 4 as sickness reason.

The questions for this variable can be asked in two ways: either telling the respondent all answer options in one go, and then asking her/him to chose the main reason, or asking for a yes / no for each of the reasons listed, with a follow-up question on which of the yes-answers was the main reason.

“Lack of influence on setting the price of work” means that the market situation forces the respondent to under-price his or her service or product.

"Inappropriate levels of administrative burden” means paper work, bureaucratic requirements, for instance long or complicated processes for registering social insurance for employees, or for filling out the tax forms.

The variable is based on the Survey of Self-Employment in Canada (2002).

**REASNOEM Col 215**

*Self-perceived main reason for not having employees*

**Purpose**

The variable checks what is the main reason why a self-employed without employees works without employees.

**Notes**

This variable has four main groupings, sub-divided into seven sub-reasons: Having freely chosen to not have any employees (codes 0 and 6); market condition / economic cycle (codes 1 and 2); rules, or regulations (codes 3, 4 and 5); requirements of the clients (code 7); too expensive (code 4).

Associates (6) can be either co-owners as well as other businesses.

Code 0 covers both those who like to work alone, as well as those who do not want expand their business. We don’t look into the detailed reasoning behind the respondent’s choice, but it is clearly a voluntary choice, as opposed to limitations coming from the market conditions or regulations.

Code 0 also covers cases where the respondent has freely chosen to work alone, for his or her own reasons. If he/she is afraid that there would not be enough work (which would be an external influence, for instance low demand), that would be covered by answer option 1.

Code 3 covers situations of too much paperwork and red tape, so the respondent could not be bothered to employ anyone.

Code 4 includes payment of national insurance as well as pensions, holiday pay, sick pay and mat/paternity leave.

This variable is instrumental for the policy directorate general of the Commission which has been involved in developing this module (DG EMPL), in its analysis for how to better support job creation through self-employment and entrepreneurship. It is made by the task force.

Answers along the line of ‘too expensive to pay wages’ should be coded as ‘There is not enough work’.
If the main reason is costs, ask the respondent split it on whether it is due to not being able to pay wages due to ‘not enough work’ (code 1) or payment of ‘social contribution’ (code 4). If the respondent cannot manage to split it, it should be coded as ‘1’.

The questions for this variables can be asked in two ways: either telling the respondent all answer options in one go, and then asking her/him to choose the main reason, or asking for a yes/no for each of the reasons listed, with a follow-up question on which of the yes-answers was the main reason.

**BPARTNER Col 216**

*Working with a co-owner and/or in a network of other self-employed*

**Purpose**

The variable aims to capture if self-employed work together with formal or informal business partners, where there is no relationship of subordination among them as opposed to having employees. It therefore gives a more detailed picture of the business structure than just STAPRO [ESTATR].

**Notes**

Business partners are formal co-owners, that is, other persons who have a financial stake in the business, and who have a say in top level decisions. In short: another person who shares the risks and the profits of the company.

A network is a non-hierarchical group of persons who have regular professional contact, in order to share work, and who mutually benefit from cooperation. An example could be a plumber who takes renovation contracts for private homes, and has a long standing agreement with an electrician and a carpenter who s/he can contract in case the renovation needs this type of work as well.

Given that cooperatives are formal forms of collective actions, which are jointly owned and require some investment of capital and/or goods, members of cooperatives would be expected to answer that they work together with a co-owners.

The general idea of networks and business partners comes from the Survey of Self-Employment in Canada (2002). It was changed to ‘co-owners and network’ based on the tests of this model questionnaire.

The question refers to the respondents’ current situation.
PLANEMPL Col 217

Plans to employ or sub-contract in the next 12 months

Purpose
The variable checks if the respondent plans to hire employees or to subcontract work.

Notes
In the interest of having as simple filters and questionnaire routing as possible (which has been a major issue for many previous ad hoc modules), we have not made any special solutions in this variable for those who answered REASNOEM = 5 (does not have any employees because this is not possible in their profession). We would assume that these will answer ‘does not plan to hire or subcontract’ here.

Hiring from a temporary employment agency would be ‘plans to employ temporary employees’.

The respondent is free to decide on whether hiring/working with a freelancer would be a temporary employee or a subcontractor.

"Do you plan to employ someone in the next 12 months?" should cover all situations, so it would include both new staff as well as replacing someone who retires.

"(3) Yes, both" means at least one permanent employee and at least one temporary employee.

Cases of "I plan to hire, but I don’t know what type" should be coded as "plans to employ only temporary employees".

The source of this variable is the Dutch ZEA.

JBSATISF Col 218

The level of job satisfaction in the main job

Purpose
This variable provides information on how satisfied employees, self-employed and family workers are with their working situation, in order to compare them to each other. It asks about the general level of satisfaction, not individually about working conditions, pay, and so on.
AUTONOMY Col 219

The level of influence over content and order of tasks in the main job

Purpose
The variable aims to measure the respondents’ influence over own daily work, on the level of content and order of tasks. The variable is the same as in the AHM 2015/2019, but with a simplification of the question wording.

Notes
The order of tasks means how free the respondent is to manage a project. Is the workflow decided by the respondent, or by the respondent's customer/employer?

Influence over the content of tasks asks the respondent if he or she can refuse to take tasks or contracts that he or she does not want to do.

PREFSTAP Col 220

Preference to work as an employee if currently self-employed, or preference to work as self-employed if currently working as an employee.

Purpose
To see if respondents would rather work in another STAPRO [ESTATR] category.

Notes
This variable is measuring a general attitude and willingness to change STAPRO, not a concrete and situational wish, like ‘anything else kept equal, would you want to be self-employed’. This is because a change in STAPRO will in many cases influence salary. It is unrealistic to expect both more flexibility and to keep the pay level of an employee.

The variable focuses on the shift towards becoming self-employed, so it does not have a code for family workers who wish to become employees.

In case of family workers who want to be an employee rather than self-employed: Please ask them to prioritise only among the answer options, so the question should be interpreted as ‘if you could choose among continuing to be a family worker or start being a self-employed: which one of these two would you choose?’

The idea for this variable is based on the Dutch ZEA and the survey “Self-employed with employees in Finland 2013”.
**OBSTACSE Col 221**

*The main reason why current employees or family workers who wish they were self-employed have not switched to their preferred professional status*

**Purpose**

The purpose is to know what is keeping employees and family workers from changing to being self-employed, if they have said that they would like to be self-employed.

**Notes**

Answer option 1 covers cases of not having a fixed salary, but rather being dependent on the business cycle and your ability to promote your own business.

Answer option 4 means to have no paid holidays, no guarantee of income in case of illness, no pension from an employer, and no paid mat/paternity leave.

Respondents who already started the process of becoming self-employed (currently they are fixing the formalities) should be coded "5, other reason".
## Specifications of the 2016 ad hoc module on young people on the labour market

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>211</td>
<td>WORKEXP</td>
<td><strong>SUB-MODULE: EDUCATIONAL BACKGROUND</strong>&lt;br&gt;Work experience during studies&lt;br&gt;Paid or unpaid work experience during the highest level of education&lt;br&gt;1 Both paid and unpaid experience&lt;br&gt;2 Paid work experience only&lt;br&gt;3 Unpaid work experience only&lt;br&gt;4 No work experience during HATLEVEL&lt;br&gt;Blank Not applicable (not included in filter)</td>
<td>AGE = 15 - 34&lt;br&gt;HATLEVEL ≠ 000</td>
</tr>
<tr>
<td>212</td>
<td>WORKSTUD</td>
<td><strong>Work-based learning</strong>&lt;br&gt;Type of work experience that is part of the curriculum of the highest Level of education (HATLEVEL)&lt;br&gt;1 Apprenticeship (operational Eurostat definition)&lt;br&gt;2 Mandatory traineeship&lt;br&gt;3 Mandatory work-based training where distinction between 1 and 2 is not possible.&lt;br&gt;4 Optional traineeship (part of education)&lt;br&gt;5 Work outside the curriculum&lt;br&gt;Blank Unknown</td>
<td>WORKEXP = 1 – 3</td>
</tr>
<tr>
<td>213/214</td>
<td>ADDLEVEL</td>
<td><strong>Level of additional formal education</strong>&lt;br&gt;Level and orientation of formal education that person started after reaching highest level of education&lt;br&gt;00 No formal education started after reaching the highest level of education&lt;br&gt;10 ISCED 1&lt;br&gt;20 ISCED 2&lt;br&gt;30 ISCED 3 where distinction by orientation is not possible&lt;br&gt;34 ISCED 3 general programme&lt;br&gt;35 ISCED 3 vocational programme&lt;br&gt;40 ISCED 4 where distinction by orientation is not possible&lt;br&gt;44 ISCED 4 general programme&lt;br&gt;45 ISCED 4 vocational programme&lt;br&gt;50 ISCED 5&lt;br&gt;60 ISCED 6&lt;br&gt;70 ISCED 7&lt;br&gt;80 ISCED 8&lt;br&gt;99 Not applicable (not included in filter)</td>
<td>EDUCSTAT = 2</td>
</tr>
</tbody>
</table>
Specifications of the 2016 ad hoc module on young people on the labour market, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
</table>
| 215    | DROPREAS | Reason for dropping out  
Main reason for not completing the level of formal education started | EDUCSTAT = 2 and ADDLEVEL ≠ 00 |
| 0                  | Completed last formal education                                               |                                      |
| 1                  | Did not complete last formal education due to:  
The level of difficulty       |                                      |
| 2                  | Failure of study to meet needs or interest                                   |                                      |
| 3                  | The costs of studying                                                        |                                      |
| 4                  | A wish to start working                                                      |                                      |
| 5                  | Family reasons                                                               |                                      |
| 6                  | Health reasons                                                               |                                      |
| 7                  | Other                                                                        |                                      |
| 9                  | Not applicable (not included in filter)                                       |                                      |
| Blank             | Unknown                                                                      |                                      |
| 216/221 | LEAVDATE | Date of leaving formal education  
Year and month of leaving formal education | EDUCSTAT = 2 and ADDLEVEL ≠ 00 |
| 9999                  | Enter the four digits of the year concerned                                  |                                      |
| Blank              | Unknown (year)                                                               |                                      |
| 99                  | Enter the two digits of the month concerned                                  |                                      |
| Blank              | Unknown (month)                                                              |                                      |
| 222    | NCONREAS | Reason for not continuing education  
Main reason for not continuing formal education | EDUCSTAT = 2 and ADDLEVEL = 00 and HATLEVEL = 000 – 500 |
| 0                  | Highest level of education was considered high enough                        |                                      |
| 1                  | The level of difficulty                                                      |                                      |
| 2                  | Failure of study to meet needs or interest                                   |                                      |
| 3                  | The costs of studying                                                        |                                      |
| 4                  | A wish to start working                                                      |                                      |
| 5                  | Family reasons                                                               |                                      |
| 6                  | Health reasons                                                               |                                      |
| 7                  | Other                                                                        |                                      |
| 9                  | Not applicable (not included in filter)                                       |                                      |
| Blank             | Unknown                                                                      |                                      |
### Specifications of the 2016 ad hoc module on young people on the labour market, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
</table>
| 223    | SUPPORT | Support received for finding work | AGE = 15 - 34  
 | | | (WSTATOR = 1, 2  
 | | | and  
 | | | STARTIME < 12) or  
 | | | WSTATOR = 3 - 5)  
 | | 0 | No support received |  
 | | 1 | Most helpful type of support:  
 | | 2 | Assistance in finding job vacancies |  
 | | 3 | Advice on how to apply for a job |  
 | | 4 | Being given a place on a work programme |  
 | | 5 | Being given a place on an educational or training programme |  
 | | 6 | Other |  
 | | 7 | Support received, but not considered helpful |  
 | | 8 | Support received, but level of helpfulness unknown |  
 | | 9 | Not applicable (not included in filter) |  
 | | Blank | Unknown |  
| 224    | FINDMETH | Method of finding current job | STAPRO = 3 |
| | 1 | Advertisements, via any channel |  
| | 2 | Relatives, friends or acquaintances |  
| | 3 | Public employment office |  
| | 4 | Private employment agency |  
| | 5 | Education or training provider |  
| | 6 | Contacted employer directly |  
| | 7 | Employer contacted person directly |  
| | 8 | Other |  
| | 9 | Not applicable (not included in filter) |  
| | Blank | Unknown |  
| 225    | OKLEVEL | Appropriateness of job given the respondent’s level of education | WSTATOR = 1, 2 |
| | 1 | The job corresponds well to their education |  
| | 2 | The job corresponds to some extent to their education |  
| | 3 | The job does not correspond very well to their education |  
| | 4 | The job does not correspond at all to their education |  
| | 9 | Not applicable (not included in filter) |  
| | Blank | Unknown |  

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Specifications of the 2016 ad hoc module on young people on the labour market, cont’d

<table>
<thead>
<tr>
<th>Column</th>
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<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>226</td>
<td>MOVE4JOB</td>
<td><strong>Willingness to move for job</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Willingness to change place of residence for a job</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Respondent has moved or would be willing to move within their country</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Respondent has moved or would be willing to move to another EU</td>
<td></td>
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<tr>
<td></td>
<td>3</td>
<td>Respondent has moved or would be willing to move outside the EU</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Respondent has not moved or would not be willing to move for a job</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>Unknown</td>
<td></td>
</tr>
<tr>
<td>227</td>
<td>CMT4JOB</td>
<td><strong>Willingness to commute for job</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Willingness to have a long commute for a job</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Respondent is currently commuting or would be willing to commute for longer than one hour (each direction)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Respondent is not currently commuting and would not be willing to commute for longer than one hour (each direction)</td>
<td></td>
</tr>
</tbody>
</table>
WORKEXP : Paid or unpaid work experience during the highest level of education
(Eurostat AHM 2016 Col 211)

Eligibility filter:
AGE = 16 to 34 and
EHATLEV15 = 100 – 800 or
EDAGE = 12 – 96 (confirm this last condition)

Key:
1 Both paid and unpaid work experience
2 Paid work experience only
3 Unpaid work experience only
4 No work experience during EHATLEV15
9 Not applicable (not included in filter condition)
Blank (-8) Unknown
WORKSTUD: Type of work experience that is part of the curriculum of the highest level of education (Eurostat AHM 2016 Col 212)

Start

WRKEXP = 1, 2, 3

NO

9

DNA

YES

TYPWRK = 1

NO

TYPWRK = 2

NO

BLANK

YES

5

HADWRK = 1, 3

NO

HADWRK = 2

NO

BLANK

YES

4

WRKSIX = 1

NO

WRKSIX = 2

NO

3

YES

1

WRKPAY = 1

NO

WRKPAY = 2

NO

3

1

WRKPAY = 1

YES

WRKPAY = 2

YES

2

Key:
1 Apprenticeship
2 Mandatory traineeship
3 Mandatory work-based training where distinction between 1 and 2 is not possible
4 Optional traineeship
5 Work outside the curriculum
9 Not applicable (not included in filter conditions
Blank (-8) Unknown
ADDLEVEL: Level and orientation of formal education that a person started after reaching their highest level of education (Eurostat AHM 2016 Col 213 - 214)

Eligibility filter:
AGE = 16 to 34 and
EDUCSTA26 = 2 Has not been a student or apprentice in regular education in the last four weeks

Start → ELIGIBILITY FILTER → NO → 99 DNA → YES → ANYSCHL = 1 → NO → ANYSCHL = 2 → NO → STYAFHI = 1 → NO → STYAFHI = 2 → NO → -8 No Answer → YES → ANYSCHL = 1 → YES → 00 None → YES → ANYSCHL = 2 → YES → 00 None → YES → STYAFHI = 1 → YES → 00 None → YES → STYAFHI = 2 → YES → 00 None → YES → LEVAFHI = 1 → YES → 80 ISCED 8 → YES → LEVAFHI = 2 → YES → 70 ISCED 7 → YES → LEVAFHI = 3 → YES → LEVAFHI = 4 → YES → LEVAFHI = 5,6 → NO → 2 → 60 ISCED 6 → YES → EDEG = 1,2 → NO → 50 ISCED 5 → YES → 60 ISCED 6 → YES → 50 ISCED 5
ADDLEVEL : Level and orientation of formal education that a person started after reaching their highest level of education
(Eurostat AHM 2016 Col 213 - 214)

Key:
00 No other formal education started after reaching the highest level of education
10 ISCED 1
20 ISCED 2
30 ISCED 3 where distinction by orientation is not possible
34 ISCED 3 general programme
35 ISCED 3 Vocational programme
40 ISCED 4 where distinction by orientation is not possible
44 ISCED 3 general programme
45 ISCED 3 Vocational programme
50 ISCED 5
60 ISCED 6
70 ISCED 7
80 ISCED 8
99 not applicable
ADDLEVEL: Level and orientation of formal education that a person started after reaching their highest level of education

(Eurostat AHM 2016 Col 213 - 214)
ADDLEVEL : Level and orientation of formal education that a person started after reaching their highest level of education
(Eurostat AHM 2016 Col 213 - 214)
ADDLEVEL: Level and orientation of formal education that a person started after reaching their highest level of education
(Eurostat AHM 2016 Col 213 - 214)

6

ECITY1 = 1,2
NO

ECITY1 = 3
NO

35 ISCED 3 Vocational

YES

ECITY2 = 1
NO

ECITY2 = 2,3
NO

ECITY3 = 35
YES

ISCED 3

Vocational

NO

ECITY3 = 4,5,6,7,8
YES

ECITY3 = 2,3
NO

ECITY3 = 1,9
NO

35 ISCED 3 Vocational

NO

ECITY3 = 5,6,7,8
YES

ECITY3 = 4,3
NO

ECITY3 = 1,2,9
NO

35 ISCED 3 Vocational

YES

50 ISCED 5

35 ISCED 3 Vocational

20 ISCED 2

YES

50 ISCED 5

35 ISCED 3 Vocational

20 ISCED 2
ADDLEVEL : Level and orientation of formal education that a person started after reaching their highest level of education
(Eurostat AHM 2016 Col 213 - 214)

Start date: Jan 2016
End date: Dec 2016

Page 6 of 9
ADDLEVEL : Level and orientation of formal education that a person started after reaching their highest level of education
(Eurostat AHM 2016 Col 213 - 214)

8

ERSA1 = 1

NO

ERSA1 = 2,3

NO

ERSA1 = 4

NO

ERSA1 = 5

NO

35 ISCED 3 Vocational

50 ISCED 5

35 ISCED 3 Vocational

20 ISCED 2

15

(Below)

15

ERSA2 = 1

YES

ERSA2 = 2,3

NO

35 ISCED 3 Vocational

50 ISCED 5

35 ISCED 3 Vocational

20 ISCED 2

35 ISCED 3 Vocational

50 ISCED 5

35 ISCED 3 Vocational

20 ISCED 2

Start date: Jan 2016
End date: Dec 2016
**ADDLEVEL** : Level and orientation of formal education that a person started after reaching their highest level of education (Eurostat AHM 2016 Col 213 - 214)
ADDLEVEL: Level and orientation of formal education that a person started after reaching their highest level of education
(Eurostat AHM 2016 Col 213 - 214)

Start date: Jan 2016
End date: Dec 2016
Page 9 of 9
DROPREAS: Main reason for not completing last level of formal education started after completing the highest education
(Eurostat AHM 2016 Col 215)

Start

ELIGIBILITY FILTER

NO → DNA

YES

SUCCOM = 1

NO → SUCCOM = 2

NO → BLANK

YES

SUCCOM = 2

YES

SNTCOM = 1

NO → SNTCOM = 2

NO → SNTCOM = 3

NO → SNTCOM = 4

NO → SNTCOM = 5

NO → 1

YES

SNTCOM = 1

YES

1

NO

SNTCOM = 2

YES

2

NO

SNTCOM = 3

YES

3

NO

SNTCOM = 4

YES

4

NO

SNTCOM = 5

YES

5

NO

SNTCOM = 6

NO → SNTCOM = 7

NO → BLANK

YES

1

NO

SNTCOM = 6

YES

6

NO

SNTCOM = 7

YES

7

BLANK

SUCCOM = 1

SUCCOM = 2

SNTCOM = 1

SNTCOM = 2

SNTCOM = 3

SNTCOM = 4

SNTCOM = 5

SNTCOM = 6

SNTCOM = 7

Eligibility filter:
- AGE = 16 to 34 and
- EDUCSTAT = 2 and
- ADDLEVEL = 20 - 80

Completed last formal education:
- Did not complete last formal education due to...
  1 The level of difficulty
  2 Failure of study to meet needs or interest
  3 The costs of studying
  4 A wish to start working
  5 Family reasons
  6 Health reasons
  7 Other
  9 Not applicable (not included in filter condition)

Blank (-8) Unknown
LEAVDATE: Year and month of leaving formal education
(Eurostat AHM 2016 Col 216-221)

Start

ELIGIBILITY FILTER

YES

STYLYR = 1900-2016

YES

STYLM = 01-12

YES

STYSTD = 1900-2016

YES

STYSLDM = 01-12

YES

NO

NO

YES

YYYY

YYYYMM

YYYY

YYYY

YYY

NO

NO

YES

BLANK

YES

YES

YYY

YYYY

YYYYMM
NCONREAS: Main reason for not continuing last formal education
(Eurostat AHM 2016 Col 222)

Eligibility filter:
AGE = 16 to 34 and
EDUCSTAT = 2 and
ADDLEVEL = 00 and
EHATLEV15 = 000 - 500

Key:
0 Highest level of education considered high enough
1 The level of difficulty
2 Failure of study to meet needs or interest
3 The costs of studying
4 A wish to start working
5 Family reasons
6 Health reasons
7 Other
9 Not applicable (not included in filter condition)
Blank (-8) Unknown
SUPPORT: Most helpful type of support for finding a job received from public agencies during previous 12 months
(Eurostat AHM 2016 Col 223)

Eligibility filter:
AGE = 16 to 34 and
(EWKSTATR = 1 or 2 and STARTIME < 12 months) or
EWKSTATR = 3-5

Key
0 No support received
1 Assistance in finding job vacancies
2 Advice on how to apply for a job
3 Advice on opportunities for training and education
4 Being given a place on a work programme
5 Being given a place on an educational or training programme
6 Other
7 Support received but not considered helpful
8 Support received but level of helpfulness unknown
9 Not applicable (not included in filter condition)
Blank (-8) Unknown
FINDMETH : Method used to find current main job
(Eurostat AHM 2016 Col 224)

Eligibility filter:
AGE = 16 to 34 and
ESTATR = 3

Key
1 Advertisements, via any channel
2 Relatives, friends or acquaintances
3 Job centre
4 Private employment agency
5 Education or training provider
6 Contacted employer directly
7 Employer contacted person directly
8 Other method
9 Not applicable (not included in filter condition)
Blank (-8) Unknown
OKLEVEL : Extent to which respondent's current main job corresponds to their level of education
(Eurostat AHM 2016 Col 225)

Key
1 Job corresponds well to level of education
2 Job corresponds to some extent to level of education
3 Job does not correspond very well to level of education
4 Job does not correspond at all to level of education
9 Not applicable (not included in filter condition)
Blank (-8) Unknown
MOVE4JOB: Willingness to change place of residence for a job
(Eurostat AHM 2016 Col 226)

Start

ELIGIBILITY FILTER

NO

9 DNA

YES

DMVJB = 1

NO

DMVJB = 2

NO

WMVJB = 1

NO

WMVJB = 2

NO

BLANK

YES

4

YES

WFARMV = 1

NO

WFARMV = 2

NO

WFARMV = 3

NO

1

YES

WFARMV = 1

YES

WFARMV = 2

YES

WFARMV = 3

YES

1

1

2

3

1

2

3

1

2

3

Key
1. Respondent has moved or would be willing to move within their country
2. Respondent has moved from or would be willing to move to another EU country
3. Respondent has moved from or would be willing to move outside the EU
4. Respondent has not moved or would not be willing to move for a job
9. Not applicable (not included in filter conditions)
Blank (-8) Unknown
CMT4JOB: Willingness to have a long commute for a job
(Eurostat AHM 2016 Col 227)

Key:
1. Respondent is currently commuting or would be willing to commute for longer than one hour (each direction)
2. Respondent is not currently commuting and would not be willing to commute for longer than one hour (each direction)
9. Not applicable (not included in filter conditions)
Blank (-8) Unknown

Start

ELIGIBILITY FILTER

NO

DNA

YES

AGE = 16 to 34

HLGCOM = 1

NO

HLGCOM = 2

NO

WHLGCOM = 1

NO

WHLGCOM = 2

NO

BLANK

YES

1

2

YES

1

2

YES

1

2
Variables, model questionnaire and explanatory notes for the AHM 2016

Introductory text for all respondents: The following questions are relevant for the young people, collecting extra information on their educational path and the process of finding a job

WORKEXP Col 211

Work experience during studies

Purpose

The variable aims to capture if the highest level of completed formal education (HATLEVEL) included any practical work experience, with two separate questions for the paid and unpaid work. It was considered important to check that the student had a real contact with the labour market.

Work experience can be part of the curriculum or not, or can have a relation to the content of the highest educational programme completed or not - as shown in the given examples. The variable will be used as filter to further identify work-based learning included in the curricula (WORKSTUD).

The target group of the variable consists of all persons who have at least ISCED 1 as educational attainment level.

Notes

For countries where the translation of ‘doing work’ is problematic, ‘having working experience’ can be used as an option to collect the information

- the list of examples can be completed with names of national schemes, in order to help respondents to include periods of work that are integral part of educational programmes (for example the German system of dual apprenticeship)

- for the purpose of this variable, unpaid work is defined as the work performed as apprentice or as trainee and not paid (even if some costs are reimbursed); as voluntary for charity; or when working in a family business or on a family farm. Work even for as little as one hour is included in this definition

- for the purpose of this variable, the whole period of an education cycle (several school years) is considered, starting at the beginning of the first school year which is part of HATLEVEL; work activities taking place during the respective school holidays (for example in a side-job) are considered as work experience acquired during the HATLEVEL period; however, specialisations acquired after receiving the HATLEVEL diploma (in the case of conditioned access to certain professions – like lawyers) are not included for the purpose of this variable

- having some costs reimbursed during the work experience as trainee or apprentice is not considered payment in the breakdown of this variable
WORKSTUD Col 212

Work-based learning

Purpose

The variable uses as filter the group of persons who had work experience during HATLEVEL. WORKEXP=1-3 corresponds to work experience(s) during HATLEVEL which was/were either paid, or unpaid.

The variable further distinguishes the two kinds of work-based learning: apprenticeship (code 1) and mandatory traineeship (code 2). Apprenticeship is defined in this context as the mandatory work-based learning with a total duration of at least 6 months and paid. The distinction between apprenticeship and mandatory traineeship is based on duration and payment, and when is not possible to make it, then code 3 applies.

Notes

- in the AHM 2016 context, persons having been apprentices during their HATLEVEL education are those who (1) had working experience; where (2) training was a mandatory part of their curricula, (3) the period spent doing on-the-job training had a total duration of more than 6 months and (4) persons have received payment for that work

- starting from 2016, countries can collect information on ongoing apprenticeships by using code 5 of the LFS TEMPREAS variable: 'Person has temporary job/work contract of limited duration because it is a contract covering a period of apprenticeship'. Besides differences in the target group and the reference period, the TEMPREAS operational definition of apprenticeship differs in several respects from the AHM 2016 one. Users should be made aware of these methodological differences

- the spontaneous answer 'some costs were reimbursed' (for example, travelling costs) in WORKSTUD_Q4 is to be coded as WORKSTUD_Q4=2 ('no payment')

- if practical aspects of the curricula are learned in the classroom, they are not taken into account by this variable (see question WORKSTUD_Q3). As a result, HATVOC and WORKSTUD are not fully overlapping

- in case of alternating 'on-the-job training' and 'in-school learning' with various frequencies (for example, one day in a week at the work place, or one week in a month, etc), the on-the-job period is measured by adding up all periods of work experience outside classroom (even when interrupted by classroom sessions or school holidays)

- the AHM2016 definition of apprenticeships is not specifically linked to some HATLEVEL levels, like this is the case with the current LFS HATVOC variable: 'Orientation of the programme completed at the highest educational level'. Moreover, the formal education criterion is essential in the ISCED integrated mappings used by the LFS variables, while the AHM definition uses the young person's work experience as a starting point. Users should be made aware of these methodological differences

If there were several instances of work, and some were paid and some not, it is recommended that in WORKSTUD_Q4, 'at least one' is coded as 'yes'.
**ADDLEVEL Col 213/214**

Level of additional formal education

**Purpose**

The variable ADDLEVEL complements the information in the core LFS on the highest level of educational attainment with the level of formal education that was started after reaching the highest level.

The target group consists of all persons who are not in education. For persons with HATLEVEL = 000 (no completed education), code 10 is the most likely answer in the ADDLEVEL variable. The combination HATLEVEL=000 and ADDLEVEL=00 is to be read as no participation in formal education.

The variable is important for vulnerable groups like early school leavers, and for checking the time-span between education (even if not successfully completed) and other events like starting work. It is also important for knowing both the levels and orientation of the studies not completed. All ISCED categories should be collected in the same way as for the LFS variables EDUCLEVEL and EDUCVOC.

**Notes**

- EDUCSTAT wording is encouraged for making reference to the formal education. Adding national examples is a good practice
- the path Q1_0 is optional for those countries where administrative data can be used to back the assumption that ADDLEVEL=10 for respondents with EDUCSTAT=2 and HATLEVEL=000

**DROPREAS Col 215**

Reason for dropping out

**Purpose**

The variable DROPREAS aims to capture the main reason why a person has abandoned the formal education started after HATLEVEL. This is particularly important for early school-leavers, namely for those who started a further study after their HATLEVEL. This information can be complemented by that from NCONREAS. For those who successfully completed the study, the question is not asked.

The target group of the variable consists of all persons who are not in education and started another study after reaching the highest level of education (HATLEVEL).

**Notes**

- answering categories use the respondent’s perspective, starting with the ones more linked to the educational outcome, and continuing with family or personal circumstances
- ‘successful completion of the study’ has the same meaning as for the HATLEVEL variable: study completed with a diploma or a qualification
- the spontaneous answer ‘studies were too difficult’ is included in code 1 as well
costs of studying are seen in a broad sense, and they include fees, learning material and extra living costs. The spontaneous answers 'lack of financial means' is included here as well

- code 5 includes the lack of family support if seen as crucial by the respondent, as well as care responsibilities in the family (be them for own children, parents or other relatives) or other family reasons like for example the family changing home and disrupting the children’s education

- code 6 refers to the own health, not to health problems in the family (this last case being covered by code 5)

The entry filter for the variable has been updated, so as to avoid asking respondents who did not know if they started a new study for the reason for leaving it and the date when they left it. The regulation text stays unchanged because it is not feasible to launch a procedure to change it, and because the updated model questionnaire filter is narrower than the original filter in the regulation. We recommend using the updated filter, but it is not officially required.

**LEAVDATE Col 216/221**

Date of leaving formal education

**Purpose**
The variable LEAVDATE complements the HATYEAR information in the core LFS (date of acquiring with a diploma the highest level of educational attainment) with the date when finishing formal education with or without diploma in case someone started another study.

The target group of the variable consists of all persons who are not in education and started another study after reaching the highest level of education.

**Notes**
- the month of completion can be asked differently, by checking if it was a certain month, for example June in countries where the school year finishes in June

The entry filter for the variable has been updated, so as to avoid asking respondents who did not know if they started a new study for the reason for leaving it and the date when they left it. The regulation text stays unchanged because it is not feasible to launch a procedure to change it, and because the updated model questionnaire filter is narrower than the original filter in the regulation. We recommend using the updated filter, but it is not officially required.

**NCONREAS Col 222**

Reason for not continuing education

**Purpose**
The variable NCONREAS aims to capture the main reason why a person did not continue education at a higher level than their HATLEVEL if HATLEVEL corresponds to ISCED 5 or lower. This is particularly important for early school-leavers. This information can be complemented by that from
DROPREAS. For persons with HATLEVEL corresponding to university studies it was considered that the variable is likely to result in NCONREAS=0, and this is the reason why this data is not collected.

The target group of the variable consists of all persons who are not in education and did not start another study after reaching the highest level of education, while their HATLEVEL is not higher than secondary education.

Notes
- answering categories use the respondent’s perspective, starting with the ones more linked to the educational outcome, and continuing with family or personal circumstances
- categories 1 and 3 include hypothetical components: the person did not start a new formal education anticipating either high fees (or high living costs during education) or difficulty of the next level of studies
- examples of situations grouped under 'other': wanting to become a conscript, lack of knowledge on the education system and the existing possibilities to continue studying, etc

Filter update for NCONREAS_Q1 to avoid asking persons who cannot say if they participated in formal education why they were not continuing their education.

**SUPPORT Col 223**

Support received for finding work

**Purpose**

The variable SUPPORT aims to capture if persons received free of charge support for finding a job from the local public employment office or central government or other bodies. If that was the case, the most helpful type of support is collected from the subjective perspective of the respondent.

The variable includes the reference period of the twelve months preceding the reference week.

The target group of this variable consists of all young persons, excepting those who have worked for the same employer during the full year preceding the interview.

Notes
- STARTIME is the derived core LFS variable measuring in months the time elapsed since the person has started to work for the current employer or as a self-employed
- ‘a job’ in SUPPORT_Q1 has the meaning of paid work
- the information ‘free of charge’ in SUPPORT_Q1 is needed only in countries where beneficiaries can have access to paying support
- ‘the Public Employment Office or other institution’ are adapted at national level. National examples are encouraged. The Public Employment Office is the same as in the REGISTER variable. ‘Other institutions’ are the other offices in charge with implementing the EU Youth Guarantee, as well as educational institutions like universities
- access to job vacancies is included in code 1
- answering category ‘placement in a work programme’ is to be replaced and/or completed with
national examples of schemes where the states subsidise the ‘first jobs’ of young people – if applicable
- the spontaneous answer ‘I have never looked for a job’ is included in SUPPORT_Q1=2.

**FINDMETH Col 224**

Method of finding current job

**Purpose**
The variable checks which was the method used by young people to find their current, main job. The question is asked to all employees.

**Notes**
- if several methods were applied at the same time, the most important method will be selected from the point of view of the job finder
- in the case of a trainee who gets a job after a period of traineeship/internship for the same employer, answers 6 or 7 may apply, depending on the particular situation. The same applies to persons getting a different job while working for the same employer

**OKLEVEL Col 225**

Appropriateness of job given the respondent’s level of education

**Purpose**
The variable OKLEVEL collects young people's perceptions as to whether their level of education matches the demands of their current job. It gives a measure of mismatches between, on one hand, the existing level of education and, on the other hand, that necessary in the current, main job. It is a subjective assessment, as perceived by respondents.
The target group consists of all young people in employment.

**Notes**
- the young person's formal education includes all diploma/qualifications acquired before and including HATLEVEL, as well as formal studies following HATLEVEL (including ongoing, not completed studies)
### MOVE4JOB Col 226

**Willingness to move for job**

**Purpose**

The variable MOVE4JOB aims to capture the effort that young people made or are willing to make for being in employment. It collects information about moving home (with information on national, intra-EU or outside-EU mobility). For persons in employment, it is checked if young people moved home for their current main job. For young people who are not in employment, it is checked whether they would be willing to move home.

The target group consists of all young persons. The question has different formulations for those in employment (WSTATOR=1,2) on one hand and for those not in employment (WSTATOR=3 to 5) on the other hand. Different formulations for those being employees (STAPRO=3) or not (STAPRO=1,2,4) are available, their usage being optional.

**Notes**

- The variable refers to the main job only
- ‘place of residence / home’ is to be translated as usual place of residence and not the legal one.
- The EU Labour Force Survey Explanatory Notes provides the users, on page 4, with the general definition of the resident population in the LFS and its application to special cases (for example, students)
- the EU of 28 member states is composed of: <list of countries: http://europa.eu/about-eu/countries/index_en.htm >. Countries where ‘Europe’ is a good proxy for ‘the European Union’ can use ‘Europe’ instead
- countries may offer more detailed answering categories for the mobility within the country, for example by NUTS2 or NUTS 3 levels
- the information collected by MOVE4JOB_Q2A can be collected in two questions, the second one collecting the precise country and coding it according to the variable's specifications
- the spontaneous answer ‘I would be prepared to move anywhere’ is included in MOVE4JOB_Q2B=3
- the spontaneous answer ‘I do not want to have work’ in MOVE4JOB_Q1B, corresponding to WANTWORK=2, is to be coded as MOVE4JOB_Q1B=2

### CMT4JOB Col 227

**Willingness to commute for job**

**Purpose**

The variable CMT4JOB aims to capture the effort that young people made or are willing to make for being in employment. It collects information about accepting a long commute. For persons in employment, it is checked if young people accepted a long commute for their current main job. For young people who are not in employment, it is checked whether they would be willing to accept long travelling times.
The target group consists of all young persons. The question has different formulations for those in employment (WSTATOR=1,2) on one hand and for those not in employment (WSTATOR=3 to 5) on the other hand.

Notes
- the variable refers to the main job only
- ‘journey from home to work’ is the equivalent of ‘commuting’ – the best one can be chosen, to mean: one way travelling time from home to work, expressed as average time. This is particularly relevant for countries where the national translation of ‘commuting’ means only travelling to a different town
- spontaneous answers 'my place of work is residence/home' in CMT4JOB_Q1A, roughly corresponding to HOMEWK=1, is to be coded as CMT4JOB_Q1A=2
- spontaneous answers 'I do not want to have work' in CMT4JOB_Q1B, corresponding to WANTWORK=2, is to be coded as CMT4JOB_Q1B=2

Code 2 of the variable should have had an 'or' between the two elements, not an 'and', following the structure of code 1.
Specifications of the 2014 ad hoc module on the labour market situation of migrants and their immediate descendants

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
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<tbody>
<tr>
<td>211/212</td>
<td>COBFATH</td>
<td><strong>Country of birth of father</strong></td>
<td>Everybody aged 15 to 64</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2-digit ISO country classification</td>
<td></td>
</tr>
<tr>
<td></td>
<td>98</td>
<td>Country unknown but father born abroad</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>Unknown</td>
<td></td>
</tr>
<tr>
<td>213/214</td>
<td>COBMOTH</td>
<td><strong>Country of birth of mother</strong></td>
<td>Everybody aged 15 to 64</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2-digit ISO country classification</td>
<td></td>
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<tr>
<td></td>
<td>98</td>
<td>Country unknown but mother born abroad</td>
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<tr>
<td></td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
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<tr>
<td>215</td>
<td>PARHAT</td>
<td><strong>Level of educational attainment of parents</strong></td>
<td>Everybody aged 15 to 64</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Highest level of education successfully completed by father or mother</em></td>
<td></td>
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<tr>
<td></td>
<td>1</td>
<td>Low (ISCED 2011 0-2)</td>
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<tr>
<td></td>
<td>2</td>
<td>Medium (ISCED 2011 3-4)</td>
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<tr>
<td></td>
<td>3</td>
<td>High (ISCED 2011 5-8)</td>
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<tr>
<td>216/217</td>
<td>WORKOTHC</td>
<td><strong>Last country of work abroad</strong></td>
<td>Everybody aged 15 to 64</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Country code of country other than current country of residence</em></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td><em>where person worked and lived for a period of 6 months or longer in the last 10 years</em></td>
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<td></td>
<td></td>
<td>2-digit ISO country classification</td>
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<td></td>
<td>00</td>
<td>Has not worked abroad in last 10 ten years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>98</td>
<td>Country unknown but has worked abroad</td>
<td></td>
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<td>Not applicable</td>
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<td>218</td>
<td>MIGREAS</td>
<td><strong>Reason for migrating</strong></td>
<td>YEARSID ≠ 00</td>
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<td></td>
<td></td>
<td><em>Main reason for last migration into the host country</em></td>
<td></td>
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<tr>
<td></td>
<td>1</td>
<td>Employment, job found before migrating</td>
<td></td>
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<tr>
<td></td>
<td>2</td>
<td>Employment, no job found before migrating</td>
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<tr>
<td></td>
<td>3</td>
<td>Family reasons</td>
<td></td>
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<td>4</td>
<td>Study</td>
<td></td>
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<td>5</td>
<td>International protection or asylum</td>
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<td></td>
<td>6</td>
<td>Other</td>
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<td>9</td>
<td>Not applicable (not included in filter)</td>
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Specifications of the 2014 ad hoc module on the labour market situation of migrants and their immediate descendants, cont’d

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<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
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<tbody>
<tr>
<td>219</td>
<td>OVERQUAL</td>
<td>OBSTACLES TO LABOUR MARKET PARTICIPATION</td>
<td>WSTATOR = 1, 2</td>
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<tr>
<td></td>
<td></td>
<td>Over-qualified for job</td>
<td></td>
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<td></td>
<td>Qualifications and skills of the person would allow more demanding tasks than current job</td>
<td></td>
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<td></td>
<td>1</td>
<td>Yes</td>
<td>YEARSID ≠ 00 or father or mother is foreign-born) and (OVERQUAL = 1 or WSTATOR = 3 – 5)</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>No</td>
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<td>9</td>
<td>Not applicable (not included in filter)</td>
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<td>Unknown</td>
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<tr>
<td>220</td>
<td>JOBOBST1</td>
<td>Main obstacle to getting suitable job</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Main obstacle to getting a job corresponding to the person’s qualifications or to getting a job at all</td>
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<tr>
<td></td>
<td>1</td>
<td>Lack of language skills in host country</td>
<td></td>
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<tr>
<td></td>
<td>2</td>
<td>Lack of recognition of qualifications obtained abroad</td>
<td></td>
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<tr>
<td></td>
<td>3</td>
<td>Restricted right to work because of citizenship or residence permission</td>
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<td>4</td>
<td>Origin, religion or social background</td>
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<td>5</td>
<td>Other obstacle</td>
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<td>6</td>
<td>No particular obstacle</td>
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<td>9</td>
<td>Not applicable (not included in filter)</td>
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<td>221</td>
<td>JOBOBST2</td>
<td>Second obstacle to getting suitable job</td>
<td>JOBOBST1 = 1 – 5</td>
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<td></td>
<td></td>
<td>Second main obstacle to getting a job corresponding to the person’s qualifications or to getting a job at all</td>
<td></td>
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<tr>
<td></td>
<td>1</td>
<td>Lack of language skills in host country</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Lack of recognition of qualifications obtained abroad</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Restricted right to work because of citizenship or residence permission</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Origin, religion or social background</td>
<td></td>
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<td></td>
<td>5</td>
<td>Other obstacle</td>
<td></td>
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<td></td>
<td>6</td>
<td>No second obstacle</td>
<td></td>
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<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
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<td>Unknown</td>
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<tr>
<td>222</td>
<td>LANGHOST</td>
<td>Skills in host country language</td>
<td>YEARSID ≠ 00</td>
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<tr>
<td></td>
<td></td>
<td>Degree of command of speaking the main host country language</td>
<td></td>
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<tr>
<td></td>
<td>1</td>
<td>Language is mother tongue</td>
<td></td>
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<tr>
<td></td>
<td>2</td>
<td>Advanced</td>
<td></td>
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<tr>
<td></td>
<td>3</td>
<td>Intermediate</td>
<td></td>
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<td></td>
<td>4</td>
<td>Beginner or less skills</td>
<td></td>
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<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
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<td>Unknown</td>
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</table>
### Specifications of the 2014 ad hoc module on the labour market situation of migrants and their immediate descendants, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
</table>
| 223    | LANGCOUR | Participation in language course  
Attendance at a host country language course since arrival in host country  
1 Yes  
2 No, was not necessary  
3 No, for other reasons  
9 Not applicable (not included in filter)  
Blank Unknown | YEARSID ≠ 00 |
| 224    | FINDMETH | Method finding current job  
Method used to find current job in case of a job found in the last 5 years  
1 Advertisements, via any channel  
2 Relatives, friends or acquaintances  
3 Public employment office  
4 Private employment agency  
5 Education or training institution  
6 Contacted employer directly  
7 Employer contacted person directly  
8 Other method  
9 Not applicable (not included in filter)  
Blank Unknown | STATPRO = 3 and (REFYEAR – YSTARTWK ≤ 5) |
| 225/230 | COEFF_14 | AHM weighting factor  
Weighting factor for the ad hoc module in case of sub-sampling or Unit non-response.  
0000-9999 Columns 225 – 228 contain whole numbers  
00-99 Columns 229 – 230 contains decimal places |  

COBFATH Country of birth of father (Eurostat AHM 2014 Columns 211-212)

START

AGE >= 16 and <= 74

NO 99

YES

CRY01F = 156, 344

NO CAN

YES

CRY01F = 372

IE UK

CRY01F = 921, 922, 923, 924, 926

NO 997 Other

YES

CRY07 to ISO country look-up Annex II

CRY01F

156 China
344 Hong Kong
372 Republic of Ireland
921 England
922 Northern Ireland
923 Scotland
924 Wales
926 UK, Britain NOS
997 Other
COBMOTH Country of birth of mother (Eurostat AHM 2014 Columns 213-214)

START

AGE >= 16 and <= 74

NO -> 99

YES

CRY01M = 156, 344

NO -> CRY01M = 372

YES

CRY01M = 921, 922, 923, 924, 926

YES

CRY07 to ISO country look-up Annex II

NO -> BLANK

YES

CN

IE

UK

CRY01M

156 China

344 Hong Kong

372 Republic of Ireland

921 England

922 Northern Ireland

923 Scotland

924 Wales

926 UK, Britain NOS

997 Other
PARHAT Level of educational attainment of father or mother (Eurostat AHM 2014 Col 215)

**Start**

AGE \(\geq 15\) and \(\leq 64\)

- **No**
  - Not applicable

- **Yes**
  - FATHEDU = 1, 2, 3
    - **No**
      - FATHEDU = 3
        - **No**
          - MOTHEDU = 4
            - **No**
              - Blank
            - **Yes**
              - MOTHEDU = 3
                - **No**
                  - MOTHEDU = 4
                    - **Yes**
                      - 3 High
                    - **No**
                      - 2 Medium
                - **Yes**
                  - MOTHEDU = 3
                    - **Yes**
                      - 1 Low

- **Yes**
  - FATHEDU = 3
    - **No**
      - MOTHEDU = 4
        - **Yes**
          - 3 High
      - **Yes**
        - 2 Medium

**FATH/MOTHEDU**

*Highest qualification of father/mother*

1. Did not attend school
2. Less than five GCSEs
3. Five or more GCSEs or any A-levels
4. Degree level or higher (including Foundation Degree)

For further details see LFS User Guide vol. 2 (2014)

**KEY**

1. Low: No formal education or below ISCED 1
   - ISCED 1
   - ISCED 2 (inc ISCED 3 programmes of duration less than 2 years)
2. Medium: ISCED 3 programme duration \(\geq 2\) years, sequential
   - ISCED 3 programme duration \(\geq 2\) years (N/A in UK)
   - ISCED 3 with access to ISCED 5, 6 or 7
3. High: ISCED 4 (N/A in UK)
   - ISCED 5
   - ISCED 6
   - ISCED 7
   - ISCED 8

9. Not applicable (age \(< 15\) or age \(> 64\))
MIGREAS Main reason for migrating (Eurostat AHM 2014 Col 218)

Explanation of filter condition.
If the respondent entered the country at less than age 15 then the reason for migrating is assumed to be 'family reasons'.
OVERQUAL Whether overqualified for job (Eurostat AHM 2014 Col 219)

Do you feel overqualified for your current main job?
1 Yes
2 No

For further details see LFS User Guide vol. 2 (2014)
JOBOBST1 Main obstacle to getting suitable job (Eurostat AHM 2014 Col 220)

Start

Filter conditions: see box

9 Not applicable

Yes

OBSKILM = 1

OBSKILM = 2

OBSKILM = 3

OBSKILM = 4

OBSKILM = 5

OBSKILM = 6

1

2

3

4

5

6

1

2

3

4

5

6

KEY (JOBOST1) and OBSKILM main reason for respondent feeling overqualified for current main job, OBJOBM main reason that prevent respondent from having a job.

1. Lack of English language skills
2. Non-UK qualifications not recognised
3. Restricted rights to work because of citizenship or residence permissions
4. Origin, religion or social background
5. Something else
6. No particular reason

For further details of both variables see LFS User Guide vol. 2 (2014)
JOBOBST2 Second obstacle to getting suitable job (Eurostat AHM 2014 Col 221)

KEY (JOBOBST2) and OBSKILS second reason for respondent feeling overqualified for current main job.
JOBOBST2 second reason that prevents respondent from having job
1 Lack of English language skills
2 Non-UK qualifications not recognised
3 Restricted rights to work because of citizenship or residence permissions
4 Origin, religion or social background
5 Something else
6 No particular reason

For further details of both variables see LFS User Guide vol. 2 (2014)
LANGHOST Skills in host country’s language (Eurostat AHM 2014 Col 222)

Start

AGE > 15

YES

NO

9

Not applicable

YES

EYRSRES

~ 00

YES

NO

9

Not applicable

LANGSKIL = 1

NO

LANGSKIL = 2

NO

LANGSKIL = 3

NO

LANGSKIL = 4

NO

Blank

YES

YES

YES

YES

LANGSKIL would you describe your English spoken language as...

1. Mother tongue
2. Advanced
3. Intermediate
4. Beginner or less

For further details see LFS User Guide vol. 2 (2014)
**LANGCOUR Participation in language courses (Eurostat AHM 2014 Col 223)**

Start

- **AGE > 15**
  - **YES**
    - **LANGSKIL = 1**
      - **YES**
        - 2 No, not necessary
      - **NO**
        - **EYRSRES ~ = 00**
          - **YES**
            - 9 Not applicable
          - **NO**
            - **LANGCOUR = 1**
              - **YES**
                - 1 Yes
              - **NO**
                - **LANGCOUR = 2**
                  - **YES**
                    - 2 No, not necessary
                  - **NO**
                    - **LANGCOUR = 3**
                      - **YES**
                        - 3 No, other reasons
                      - **NO**
                        - Blank

**LANGSKIL** would you describe your English spoken language as... 
1 Mother tongue

**LANGCOUR** whether taken part in English language course since arrival in UK
1 Yes 
2 No, not necessary 
3 No, for other reasons

For further details see LFS User Guide vol. 2 (2014)
FINDMETH Method of finding current job (Eurostat AHM 2014 Col 224)

Start

ESTATR = 3

NO

YES

(EYEAR - EYRSTRTR <=5)

NO

YES

FINDJOB = 1

NO

FINDJOB = 2

NO

FINDJOB = 3

NO

FINDJOB = 4

NO

FINDJOB = 5

NO

FINDJOB = 6

NO

1

YES

Advertisements, via any channel

YES

Relatives, friends or acquaintances

YES

Public Employment Office

YES

Private Employment Office

YES

Education or training institution

YES

Contacted employer directly

YES

FINDJOB = 7

NO

YES

Employer contacted person directly

YES

FINDJOB = 8

NO

YES

Other method

YES

Blank

YES

NO

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LFS ad hoc module 2014 on the labour market situation of migrants and their immediate descendants
Annex to the model questionnaire

This document provides additional clarification for the variables of the module. The variables are primarily specified by the model questionnaire. However, there will always remain some room for interpretation, elements that are not fully clear, grey areas or special cases for which more guidance is needed. This document attempts to give this guidance.

The content is to a large degree determined by the feedback that is received from NSI's when implementing the module. As a result, the document is a live document in need for updating in the period that the module is implemented. New versions are disseminated at regular time intervals.¹

COBFATH Col 211/212 and COBMOTH Col 213/214

Social vs. biological parent

For consistency with the core, the social parent will be considered rather than the biological one. In the core LFS, there is no distinction made between biological and non-biological children when the biological parent is different from the social parent - in the case of adopted children or step children. Moreover, the non-biological (social) aspect is perhaps more important from an educational perspective (see PARHAT variable) than the biological one. Not least, biological parents are sometimes not known, while social parents could be in the household (then, PARHAT derived from HATLEVEL).

Parent born in a country that no longer exists

In the case of countries whose borders changed since the birth of the parent (e.g. Yugoslavia), the current equivalent is needed. Consequence: limited usage of some register-based information.

PARHAT Col 215

Successfully completed level of education

The level completed with diploma is understood as a successfully completed level.

Reference for the level of educational attainment

The host country is the reference for educational attainment, and ISCED 2011 equivalents in host country are encouraged to be made available as examples.

WORKOTHIC Col 216/217

Link between working (and living); commuting workers; different periods of working and living

¹ The most recent version is available under the CIRCABC link:
https://circabc.europa.eu/faces/isp/extension/wai/navigation/container.jsp?FormPrincipal:_idcl=FormPrincipal:_id&FormPrincipal_SUBMIT=1&id=a0b9e306-47bc-45f9-972f-a82487f6be3d&javax.faces.ViewState=rO0ABXVvABNbtTGphdmEubGFuZy5PYmpjY3Q7kM5YnxBzKWwC AAB4cAAAAAN0AAIxMHB0ACsvaNWtL2Y4dGVuc2lvbi93YWkybmdF2aWdhGlvbi9jNjZ50YWluZXIuanWw
The focus of the variable is on the work aspect. This is visible also in the formulation of the second question. The residence element ('and lived') is added to clarify that commuting workers are not the target group of this variable. However, preliminary tests have shown that for non-commuting persons it is confusing to reply to a question where both 'work and lived' are present.

Also if different periods of working and living are concerned (one under and other above six months), the work element remains prevailing.

For persons residing in the country for less than 10 years it is more likely to have WORKOTHC <>00.

Case of more sequences of work in the same country; several countries of work

In order not to burden respondents with adding up several time periods, one of these periods should be of at least six months to be considered as valid answer. If more (long) periods were spent in different countries, then the last one is recorded.

**MIGREAS Col 218**

Main reason obtained from two questions

Practice showed that there is often a combination of reasons playing a role in migration. Isolating one single reason might require time for a respondent, but this is a cognitive process that respondents considered relevant, even crucial for this survey. These are the reasons why a more iterative process is designed, with more reasons accepted first as answers and only afterwards identifying the main reason.

Person was younger than 15 when he came

If person was younger than 15 when (s)he came in the country [namely, REFYEAR-YEARBIR<YEARESID+15], code 3 is automatic: Family reasons.

Categories differ in the variable and questionnaire

Categories are intentionally different, because in this particular case dealing with international protection, official terms are less understood by the respondent.

Informal employment

Every kind of job that was offered (both formal and informal) should be included here. Informal work, seasonal work or other temporary work are all included.

**JOBOBST1 Col 220 and JOBOBST2 Col 221**

Filter JOBOBST1
The question is addressed to all persons who considered themselves overqualified while at work (irrespective of migration background), as well as to the migrants and their immediate descendants who are not in employment.

'Suitable job' not needed

This situation is included under code 6: no particular obstacle.

Spontaneous answer: discrimination

If 'discrimination' is the spontaneous answer, then code 4 (origin, religion and social background) is applicable.

Spontaneous answer: neighbourhood with bad reputation

It could be that persons say that the place where they live being a neighbourhood with a bad reputation is an obstacle preventing them to have a job. It is preferable to use the category 'origin, religion or social background' in this case. This category, and mainly the 'social background' aspect is the closest to the concept of neighbourhood.

The person already does not work /work PT because of family responsibilities

Even if family responsibilities were the cause for the reduced presence in work, several other codes could be eligible for the answer at this question on obstacles. Interesting results could result from the combined information from FTPREAS/SEEKREAS and this variable.

**LANGHOST Col 222**

Reference for establishing the degree of command of a language

The reference is the European Framework of Reference for Languages. The self-assessment grid is available for all languages, at link:


For the purpose of this variable, spoken interaction and level 1 (A1 for beginner, B1 for intermediate and C1 for advanced) are considered. The full text from the self-assessment grid for each level is available below. The questionnaire could use the bold part as support for respondents, to read:

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mother tongue</td>
<td>I speak the language as a native speaker or language is my mother tongue</td>
</tr>
<tr>
<td>Advanced</td>
<td>I can use language flexibly and effectively for social and professional purposes</td>
</tr>
<tr>
<td>Intermediate</td>
<td>I can enter unprepared into conversation on topics that are familiar</td>
</tr>
<tr>
<td>Beginner or less skills</td>
<td>I can ask and answer simple questions on very familiar topics or I do not speak the language at all</td>
</tr>
</tbody>
</table>

Advanced

'I can express myself fluently and spontaneously without much obvious searching for expressions. I can use language flexibly and effectively for social and professional purposes. I can formulate ideas and opinions with precision and relate my contribution skilfully to those of other speakers.' (C1 level in the self-assessment grid)

Intermediate
'I can deal with most situations likely to arise whilst travelling in an area where the language is spoken. I can enter unprepared into conversation on topics that are familiar, of personal interest or pertinent to everyday life (e.g. family, hobbies, work, travel and current events).’ (B1 level in the self-assessment grid)

Beginner
'I can interact in a simple way provided the other person is prepared to repeat or rephrase things at a slower rate of speech and help me formulate what I'm trying to say. I can ask and answer simple questions in areas of immediate need or on very familiar topics.’ (A1 level in the self-assessment grid)

No knowledge of a language
The case of a language which is not known at all is included in code 4.

Main language of the host country
For countries with more official languages, or where more languages are relevant at regional level for labour market purposes, countries could consider adapting the national questionnaire and repeating the question for the languages of relevance.

When information is collected for more official languages, LANGHOST is filled in for the language where the respondent performed best. Eurostat is informed about the coverage of languages, in order to allow users to correctly interpret EU data.

**LANGCOUR Col 223**

Regular school education providing language classes
Language lessons in normal/regular school education are not understood as 'language courses' in the context of this variable. Participants in the regular school education are usually the young people under 20, or language students at universities – but in those cases the motivation is educational and less linked to a successful integration. In these cases, code 2 is recommended.

Public vs. private course provider
For the purpose of this variable, both public and private courses are considered. During the preparation of the module, the public provider was considered as more relevant for the public spending on labour market measures, while private providers gave more a measure of the personal motivation. However, selecting only public providers might be difficult to implement in practice. If countries consider the distinction relevant, they can make it at national level and aggregate the information for the EU level.

**FINDMETH Col 224**

Several methods could be applicable
In case that several methods were applied at the same time, the most important method should be selected from the point of view of the job finder.

Training provided by the Public Employment office
If the job was found after having a training initiated by the PEO code 3 should be used. Code 5 should be applied for cases where the job was found through the network of the formal education and training institution or as a result of an internship in the context of this education programme.
Specifications of the 2013 ad hoc module accidents at work and other health related problems

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>197</td>
<td>AWNUMBR</td>
<td><strong>Accidents at work in the last `12 months</strong>&lt;br&gt;Accidents at work resulting in injuries occurred in the 12 months before the reference week.**</td>
<td>(WSTATOR=1,2) or (WSTATOR=3-5 and EXISTPR=1 and YEARPR and MONTHPR is not prior to 1 year before the reference week)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>One</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>Two or more</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Blank</td>
<td>Unknown</td>
</tr>
<tr>
<td>198</td>
<td>AWROAD</td>
<td><strong>Type of accident at work</strong>&lt;br&gt;Whether the most recent accident at work was a road traffic accident</td>
<td>AWNUMBR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>A road traffic accident</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>Accident other than road traffic accident</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Blank</td>
<td>Unknown</td>
</tr>
<tr>
<td>199</td>
<td>AWJOB</td>
<td><strong>Job of accident</strong>&lt;br&gt;Job done when most recent accident at work resulting in injury occurred. Use the first code that applies</td>
<td>AWNUMBR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Main current job</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>Second current job</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3</td>
<td>Last job (for persons not in employment only)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4</td>
<td>Job one year ago</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5</td>
<td>Some other job</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Blank</td>
<td>Unknown</td>
</tr>
<tr>
<td>200/201</td>
<td>AWDOFF</td>
<td><strong>Period off work because of the accident</strong>&lt;br&gt;Number of calendar days – excluding the day of the accident – in the 12 months before the reference week the person was unfit to work because of the most recent accident resulting in injury.</td>
<td>AWNUMBR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>00</td>
<td>Still off work because has not yet recovered from the accident but, expects to resume work later</td>
</tr>
<tr>
<td></td>
<td></td>
<td>01</td>
<td>Expects never to work again because of this accident</td>
</tr>
<tr>
<td></td>
<td></td>
<td>02</td>
<td>Less than one day or no time off</td>
</tr>
<tr>
<td></td>
<td></td>
<td>03</td>
<td>At least one day but less than four days</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04</td>
<td>At least four days but less than two weeks</td>
</tr>
<tr>
<td></td>
<td></td>
<td>05</td>
<td>At least two weeks but less than one month</td>
</tr>
<tr>
<td></td>
<td></td>
<td>06</td>
<td>At least one month but less than three months</td>
</tr>
<tr>
<td></td>
<td></td>
<td>07</td>
<td>At least three months but less than six months</td>
</tr>
<tr>
<td></td>
<td></td>
<td>08</td>
<td>At least six months but less than nine months</td>
</tr>
<tr>
<td></td>
<td></td>
<td>09</td>
<td>Between nine and twelve months</td>
</tr>
<tr>
<td></td>
<td></td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Blank</td>
<td>Unknown</td>
</tr>
</tbody>
</table>
Specifications of the 2013 ad hoc module accidents at work and other health related problems, cont’d.

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>202</td>
<td>AWDOFF</td>
<td>Work related health problems</td>
<td>(WSTATOR=1,2) or (WSTATOR=3-5 and EXISTPR=1)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Physical or mental health problem(s) suffered by the person in the 12 months before the reference week that was (were) caused or made worse by work apart from the previously recorded accident(s) at work.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>One</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Two or more</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>Unknown</td>
<td></td>
</tr>
<tr>
<td>203/204</td>
<td>WHTYPEP</td>
<td>Type of work related health problem</td>
<td>WHPNUMBR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Type of the most serious health problem caused or made worse by work</td>
<td></td>
</tr>
<tr>
<td></td>
<td>00</td>
<td>Bone, joint or muscle problem which mainly affects neck, shoulders, arms or hands</td>
<td></td>
</tr>
<tr>
<td></td>
<td>01</td>
<td>Bone, joint or muscle problem which mainly affects hips, knees, legs or feet</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02</td>
<td>Bone, joint or muscle problem which mainly affects back</td>
<td></td>
</tr>
<tr>
<td></td>
<td>03</td>
<td>Breathing or lung problem</td>
<td></td>
</tr>
<tr>
<td></td>
<td>04</td>
<td>Skin problem</td>
<td></td>
</tr>
<tr>
<td></td>
<td>05</td>
<td>Hearing problem</td>
<td></td>
</tr>
<tr>
<td></td>
<td>06</td>
<td>Stress, depression or anxiety</td>
<td></td>
</tr>
<tr>
<td></td>
<td>07</td>
<td>Headache and/or eyestrain</td>
<td></td>
</tr>
<tr>
<td></td>
<td>08</td>
<td>Heart disease or attack, or other problems in the circulatory system</td>
<td></td>
</tr>
<tr>
<td></td>
<td>09</td>
<td>Infectious disease (virus, bacteria or other type of infection)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Stomach, liver, kidney or digestive problem</td>
<td></td>
</tr>
<tr>
<td></td>
<td>11</td>
<td>Other types of health problem</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>Unknown</td>
<td></td>
</tr>
<tr>
<td>205</td>
<td>WHPLIMAB</td>
<td>Health problem limiting daily activities</td>
<td>WHPNUMBR = 1, 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Whether the most serious health problem caused or made worse by work limits the ability to carry out day to day activities either at work or outside work</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Yes, to some extent</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Yes, considerably</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>Unknown</td>
<td></td>
</tr>
</tbody>
</table>
Specifications of the 2013 ad hoc module accidents at work and other health related problems, cont’d.

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>206</td>
<td>WHPIOB</td>
<td>Job of health problem</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Job that caused or made worse the most serious health problem</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Use the first code of the list that applies).</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Main current job</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Second current job</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Last job (for persons not in employment)</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Job one year ago</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Some other job</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>Unknown</td>
</tr>
<tr>
<td>207/208</td>
<td>WHPDOFF</td>
<td>Period off work because of health problem</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Number of calendar days in the 12 months before the reference week the person</td>
</tr>
<tr>
<td></td>
<td></td>
<td>was unfit to work because of the most serious health problem caused or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>made worse by work.</td>
</tr>
<tr>
<td></td>
<td>00</td>
<td>Still off work because has not yet recovered from the accident but,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>expects to resume work later</td>
</tr>
<tr>
<td></td>
<td>01</td>
<td>Expects never to work again because of this accident</td>
</tr>
<tr>
<td></td>
<td>02</td>
<td>Less than one day or no time off</td>
</tr>
<tr>
<td></td>
<td>03</td>
<td>At least one day but less than four days</td>
</tr>
<tr>
<td></td>
<td>04</td>
<td>At least four days but less than two weeks</td>
</tr>
<tr>
<td></td>
<td>05</td>
<td>At least two weeks but less than one month</td>
</tr>
<tr>
<td></td>
<td>06</td>
<td>At least one month but less than three months</td>
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<td></td>
<td>07</td>
<td>At least three months but less than six months</td>
</tr>
<tr>
<td></td>
<td>08</td>
<td>At least six months but less than nine months</td>
</tr>
<tr>
<td></td>
<td>09</td>
<td>Between nine and twelve months</td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>Unknown</td>
</tr>
<tr>
<td>209</td>
<td>PHYSRISK</td>
<td>Exposure to physical health risk factors</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Exposure at work to one of the following risk factors that can affect</td>
</tr>
<tr>
<td></td>
<td></td>
<td>physical health. Identify the factor considered to be the most risky for</td>
</tr>
<tr>
<td></td>
<td></td>
<td>the physical health</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>None of the list below</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Yes, mainly to difficult work postures or work</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Yes, mainly to handling of heavy loads</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Yes, mainly to noise or strong vibration</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Yes, mainly to chemicals, dust, fumes, smoke or gases</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Yes, mainly to activities involving strong visual concentration</td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Yes, mainly to risk of accidents</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>Unknown</td>
</tr>
</tbody>
</table>
Specifications of the 2013 ad hoc module accidents at work and other health related problems, cont’d.

<table>
<thead>
<tr>
<th>Column</th>
<th>Description</th>
</tr>
</thead>
</table>
| 210    | **MENRISK**  
Exposure to mental health risk factors  
Exposure at work to one of the following risk factors that can affect mental health. Identify the factor considered to be the most risky for the mental health  
0: None of the list below  
1: Yes, mainly to severe time pressure or overload of work  
2: Yes, mainly to violence or threat of violence  
3: Yes, mainly to harassment or bullying  
9: Not applicable (not included in filter)  
Blank: Unknown |
| 211/216| **COEFF_13**  
AHM weighting factor  
Specific weighting factor for the 2013 ad hoc module in case of sub-sampling  
0000-9999: Columns 211-214 contains whole numbers  
00-99: Columns 215-216 contains decimal places |

WSTATOR = 1, 2
AWNUMBR Accidents at work in the last 12 months (Eurostat AHM 2013 Col 197)

ANYACC whether had any accidents at work in last 12 months
1 Yes
2 No
3 Don't know

INJURY whether accidents resulted in injury to self
1 Yes
2 No

INJNO how many accidents resulting in injury
1 1
2 2 or more
3 Don't know
AWROAD Type of accident at work (Eurostat AHM 2013 Col 198)

AWNUMBR 1, 2

ERTROAD 1

ERTROAD 2

NO

NO

NO

YES

YES

YES

9 DNA

Blank

ERTROAD whether accident a road accident

1 Yes

2 No

1 Road traffic accident

2 Accident other than road traffic accident

Start date: Jan 2013
End date: Dec 2013
AWJOB Job done when most recent accident at work happened (Eurostat AHM 2013 Col 199)

AWNUMBR = 1, 2
DNASTART
NO
YES

JOB1 = 1
NO
YES

JOB1 = 2
NO
YES

JOB1 = 3
NO
YES

JOB1 = 4
NO
YES

JOB1 = 5
NO
YES

Blank

1  Main current job
2  Second current job
3  Last job
4  Job one year ago
5  Some other job

JOB1 what was the job done when most recent accident happened
1  Main current job
2  Second current job
3  Last job
4  Job one year ago
5  Some other job
AWDOFF – Period off work because of accident (Eurostat AHM 2013 Cols 200-201)

**Key**
- 00 Still off work because has not yet recovered from the accident, but expects to resume work later
- 01 Expects never to work again because of this accident
- 02 Less than one day or no time off
- 03 At least one day but less than four days
- 04 At least four days but less than two weeks
- 05 At least two weeks but less than one month
- 06 At least one month but less than three months
- 07 At least three months but less than six months
- 08 At least six months but less than nine months
- 09 Between nine and twelve months
- 99 Not applicable (not included in filter)
WHPNUMBR Work related health problems (Eurostat AHM 2013 Col 202)

START

EWKSTATR = 1, 2

YES

EWKSTATR = 3, 5

NO

9 DNA

NO

EEVWKR = 1

YES

9 DNA

1

1

EHEALTH = 1

NO

Blank

YES

EHEALTH = 2

NO

0 None

YES

0 None

WORSE = 1

NO

1 One

YES

HEALNO = 1, 3, 8

NO

2 Two or more

YES

HEALNO

EWKSTATR Labour status during reference week (WSTATOR col. 24)
1 Did any work for pay or profit
2 Not working but had a job
3 Not working because on lay-off
5 Other, neither worked nor had job

EEVWKR Existence of previous employment experience (EXISTPR col. 84)
0 Person has never been in employment
1 Person has already been in employment

EHEALTH [Apart from accident] within the last 12 months have you suffered from any physical or mental health problems?
1 Yes
2 No
3 Don’t know

WORSE Were any of these health problems caused or made worse by your job or by work you have done in the past?
1 Yes
2 No
3 Don’t know

HEALNO How many health problems in the last 12 months have been caused or made worse by your work?
1 One
2 Two or more
3 Don’t know

Start date: Jan 2013
End date: Dec 2013
WHTYPEP Type of work related health problems (Eurostat AHM 2013 Cols 203-204)

START

WHNUMBR = 1, 2

NO

YES

EHEALTH = 1

NO

YES

WORSE = 1

NO

YES

SERIOS = 1

NO

YES

SERIOS = 2

NO

YES

SERIOS = 3

NO

YES

SERIOS = 4

NO

YES

SERIOS = 5

NO

YES

SERIOS = 6

NO

YES

SERIOS = 7

NO

YES

EAFFECT = 1, 4-8

NO

YES

EAFFECT = 2

NO

YES

00

01

02

03

04

05

06

07

08

99 DNA

99 DNA

99 DNA

99 DNA

See over for key to variables.

Start date: Jan 2013

End date: Dec 2013
WHTYPEP Type of work related health problems  (Eurostat AHM 2013 Cols 203-204)

Key:

WHTYPEP Type of work related health problem
00 Bone, joint or muscle problem mainly affecting neck, shoulders, arms or hands
01 Bone, joint or muscle problem mainly affecting hips, knees, legs or feet
02 Bone, joint or muscle problem mainly affecting back
03 Breathing or lung problem
04 Skin problem
05 Hearing problem
06 Stress, depression or anxiety
07 Headache and/or eyestrain
08 Heart disease or attack or other circulatory system problem
09 Infectious diseases (virus, bacteria or other infection)
10 Stomach, liver, kidney or other digestive problem
11 Other types of health problem

EHEALTH [Apart from accident] within the last 12 months have you suffered from any physical or mental health problems?
1 Yes
2 No
3 Don’t know

WORSE Were any of these health problems caused or made worse by your job or by work you have done in the past?
1 Yes
2 Do
3 Don’t know

SERIOS How would you describe this health problem?
1 Bone, joint or muscle problem
2 Breathing or lung problem
3 Skin problem
4 Hearing problem
5 Stress, depression or anxiety
6 Headache and/or eyestrain
7 Heart disease or attack or other circulatory system problem
8 Infectious diseases (virus, bacteria or other infection)
9 Stomach, liver, kidney or other digestive problem
10 Other types of health problem
11 Don’t know

EAFFECT Bone, joint or muscle problem mainly affects…
1 Neck, shoulders, arms or hands
2 Hips, knees, legs or feet
3 Back
4 Don’t know
WHPLIMAB Health problem limiting daily activities (Eurostat AHM 2013 Col 205)

EHEALTH [Apart from accident] within the last 12 months have you suffered from any physical or mental health problems?
1. Yes
2. No
3. Don’t know

WORSE Were any of these health problems caused or made worse by your job or by work you have done in the past?
1. Yes
2. No
3. Don’t know

LIMIT Whether health problem limits ability to carry out day to day activities either at work or away from work.
1. Considerably
2. To some extent
3. Not at all
**WHPJOB Job of health problem (Eurostat AHM 2013 Col 206)**

**EHEALTH** [Apart from accident] within the last 12 months have you suffered from any physical or mental health problems?

1. Yes
2. No
3. Don’t know

**WORSE** Were any of these health problems caused or made worse by your job or by work you have done in the past?

1. Yes
2. No
3. Don’t know

**JOB** Job that caused or made health problem worse was…

1. Main job
2. Second job
3. Last job
4. Job one year ago
5. Some other job
6. Don’t know
WHPDOFF Period off work because of health problem (Eurostat AHM 2013 Cols 207-208)

Key:
WHPDOFF
00 Still off work because not yet recovered from health problem, but expects to resume work later
01 Expects never to work again because of this health problem
02 Less than one day or no time off
03 At least one day but less than four days
04 At least four days but less than two weeks
05 At least two weeks but less than one month
06 At least one month but less than three months
07 At least three months but less than six months
08 At least six months but less than nine months
09 Between nine and twelve months
99 Not applicable

Start date: Jan 2013
End date: Dec 2013
**PHYSRISK Exposure to physical health risk factors (Eurostat AHM 2013 Col 209)**

**FACTR** Would you say that at work you are exposed to the following factors that could affect your physical health?
1. Difficult work postures or work movements
2. Handling of heavy loads
3. Noise or strong vibrations
4. Chemicals, dust, fumes, smoke or gases
5. Activities involving strong visual concentration
6. Risk of accidents
7. None of these

**FACTRM** Main factor exposed to that could affect physical health
1. Difficult work postures or work movements
2. Handling of heavy loads
3. Noise or strong vibrations
4. Chemicals, dust, fumes, smoke or gases
5. Activities involving strong visual concentration
6. Risk of accidents
7. None of these

---

**Key**

<table>
<thead>
<tr>
<th>PHYSRISK Exposure to physical health risk factors</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Difficult work postures or work movements</td>
</tr>
<tr>
<td>2. Handling of heavy loads</td>
</tr>
<tr>
<td>3. Noise or strong vibrations</td>
</tr>
<tr>
<td>4. Chemicals, dust, fumes, smoke or gases</td>
</tr>
<tr>
<td>5. Activities involving strong visual concentration</td>
</tr>
<tr>
<td>6. Risk of accidents</td>
</tr>
<tr>
<td>9. Not applicable</td>
</tr>
</tbody>
</table>

---

Start date: Jan 2013
End date: Dec 2013
**MENTRISK Exposure to mental well-being risk factors (Eurostat AHM 2013 Col 210)**

**START**

EWKSTATR = 1, 2

**NO**

9 DNA

**YES**

MENTL1 = 9

**NO**

MENTL1 = 8

**NO**

MENTL1 = 4

**NO**

1

**MENTL** Would you say that at work you are exposed to the following factors that could affect your mental well-being?

1. Severe time pressure or overload of work
2. Violence or threat of violence
3. Harassment or bullying
4. None of these

**MENTLM** Which of these factors do you consider to be the greatest risk to your mental well-being?

1. Severe time pressure or overload of work
2. Violence or threat of violence
3. Harassment or bullying
4. None of these

**Key**

MENTRISK Exposure to mental well-being risk factors

0. None of the list below
1. Mainly to severe time pressure or overload of work
2. Mainly to violence or threat of violence
3. Mainly to harassment or bullying
9. Not applicable

Start date: Jan 2013
End date: Dec 2013
EXPLANATORY NOTES

LFS Ad hoc module 2013 on Accidents at work and other work related health problems

<table>
<thead>
<tr>
<th>AWNUMBR</th>
<th>Accidents at work in the last 12 months</th>
<th>Filters</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>None</td>
<td>(WSTATOR=1,2) or (WSTATOR=3-5 and EXISTPR=1 and YEARPR and MONTHPHPR is not prior to 1 year before the reference week)</td>
</tr>
<tr>
<td>1</td>
<td>One</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Two or more</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>Unknown</td>
<td></td>
</tr>
</tbody>
</table>

Accidents at work resulting in injuries occurred in the 12 months before the reference week.

Filters
Everybody aged 15 or more and who is working (WSTATOR = 1, 2) or has worked during the past 12 months (EXISTPR = 1 and YEARPR and MONTHPHPR is not prior to one year before the end of the reference week.

Objective
The aim is to know if the person has had an accident at work during the past 12 months that resulted in an injury or injuries, and if yes, how many accidents at work he/she had during that period of time. The concept of those accidents is aligned to the definition in ESAW (European Statistics Accidents at Work) to permit a comparison.

Definition
An accident at work resulting in injuries is a discrete and unforeseen event or occurrence which leads to physical harm to the respondent and that occurred whilst engaged in an occupational activity or during the time spent at work.

Details and instructions
Inclusions:
- An accident at work resulting in injuries which did not lead to a sick leave is also included.
- An accident at work resulting in injuries which did not need a medical treatment is also included.
- Any accident occurred during working time, even if it has not occurred during the usual work or in the usual workplace of the person, has to be taken into consideration.

1 The only exception is accidents which lead to mental harm; those are included in ESAW. However because the distinction between a discrete occurrence leading to mental harm and a mental health problem caused or made worse by work is difficult to make and because the difficulties experienced in the LFS 2007 ad-hoc module on understanding and difference in practices across countries, the decision was taken for the LFS 2013 version to drop the accidents leading to mental harm.
- From this follows that, during work, all types of accidents in a public place or means of transport, either if it is the usual workplace or during a journey in the course of work, should be considered as an accident at work. So, the following types of accidents are included: road traffic accidents in the course of work; slips, falls, aggressions, etc., in public places (pavement, staircases, etc.) or in the arrival and starting points (station, port, airport, etc.) of any means of transport occurred in the course of work; accidents on board any means of transport used in the course of work (underground railway, tram, train, boat, plane, etc.), accidents occurring during a mission done for work (even if the person leaves for a mission directly from home) and accidents occurred in the course of work within the premises of another company than the one which employs the victim.

- Accidents at lunch time, or any other break, inside the premises of the enterprise should also be included.

- The concept of an accident includes also cases of acute poisoning and wilful acts by other persons.

**Exclusions:**

from the above definitions the following types of accidents are excluded:

- accidents occurred in the course of travelling between home and the workplace (commuting accidents);

- accidents occurred in the course of travelling between the workplace and the place of meals, whether it is at home or in a restaurant outside the premises of the enterprise;

- accidents in which the respondent was an observer or was involved without having a personal injury; for example a truck driver involved in an accident at the road but without physical harm for himself;

- home and leisure accidents;

- road traffic or transport accidents in the course of private activities;

- occupational diseases and other health problems which develop over a long time. In some rare cases it may be difficult to make a difference. For example if a health care worker has a needle stick injury and develops an infectious disease as a consequence, the onset is accidental and the needle stick injury should be considered as an accident. If a construction worker injures his back as a consequence of a sudden movement, it should be considered as an accident. While if a back pain develops over one day when he was carrying heavy loads, it should be seen as a non-accidental work-related health problem.

- deliberate self-inflicted injuries.

When the person suffered more than one accident at work during the 12 months reference period, the code “2 - two or more” has to be used.

An accident resulting in multiple injuries is counted once.

The 12 months reference period includes the reference week (for example: accidents between the 15 April N-1 and the 14 April N for a reference week ending on 14 April N).
Specifications of the 2012 ad hoc module on transition from work to retirement

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>197</td>
<td>PENSION</td>
<td>Person receives a pension</td>
<td>Everybody aged 50 and (WSTATOR = 1, 2 or (WSTATOR = 3, 5 and (YEARPR - YEARBIR) &gt; 49))</td>
</tr>
<tr>
<td>198/205</td>
<td>PENSTYPE</td>
<td>Because of the health condition(s)/disease(s) or activity difficulty(ies)</td>
<td>PENSTYP1 = 1 or PENSTYP2 = 1 or PENSTYP3 = 1 or PENSTYP4 = 1</td>
</tr>
<tr>
<td>206</td>
<td>EARLYRET</td>
<td>Early retirement</td>
<td>PENSTYP1 = 1 or PENSTYP2 = 1 or PENSTYP3 = 1 or PENSTYP4 = 1</td>
</tr>
<tr>
<td>207/208</td>
<td>AGEPENS</td>
<td>Age at which person first received an old-age pension</td>
<td>PENSTYP1 = 1 or PENSTYP2 = 1 or PENSTYP3 = 1 or PENSTYP4 = 1</td>
</tr>
<tr>
<td>209</td>
<td>REASNOT</td>
<td>Main reason for not staying longer at work</td>
<td>WSTATOR = 3, 5 and SEEKWORK = 3 and PENSION = 1</td>
</tr>
<tr>
<td>210</td>
<td>WORKLONG</td>
<td>Wish to stay longer at work</td>
<td>WSTATOR = 3, 5 and SEEKWORK = 3 and PENSION = 1</td>
</tr>
</tbody>
</table>
## Specifications of the 2012 ad hoc module on transition from work to retirement, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>211</td>
<td>REDUCHRS</td>
<td><strong>Person reduced working hours in a move towards full retirement</strong></td>
<td>(WSTATOR = 1, 2 and aged 55-69) or (WSTATOR = 3, 5 and SEEKWORK = 3) and PENSION = 1)</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Yes, before receiving the first old-age pension</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Yes, since or after receiving the first old-age pension</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
<tr>
<td>212</td>
<td>STAYWORK</td>
<td><strong>Main reason for staying at work</strong></td>
<td>WSTATOR = 1, 2 and PENSION = 1</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>To establish or increase future retirement pension entitlements</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>To provide sufficient personal/household income</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Combination of 1 and 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Non-financial reason, e.g. work satisfaction</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>213</td>
<td>PLANSTOP</td>
<td><strong>Plans to stop work</strong></td>
<td>WSTATOR = 1, 2 and PENSION = 1</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>In up to 1 year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>In more than 1 year, up to 3 years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>In more than 3 years, up to 5 years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>In more than 5 years, up to 10 years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>More than 10 years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
<tr>
<td>214/217</td>
<td>BUILDPEN</td>
<td><strong>Pension rights built up so far</strong></td>
<td>PENSION = 2, blank or (PENSTYP1 to PENSTYP4 = 0)</td>
</tr>
<tr>
<td></td>
<td>BUILDPEN1</td>
<td>1: Yes; 2: No. Old-age pension. Statutory scheme</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BUILDPEN2</td>
<td>1: Yes; 2: No. Old-age pension. Occupational scheme</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BUILDPEN3</td>
<td>1: Yes; 2: No. Old-age pension. Personal scheme</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BUILDPEN4</td>
<td>1: Yes; 2: No. Old-age pension. Scheme unknown</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9999</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td>218</td>
<td>CONTWORK</td>
<td><strong>Expects to continue working/looking for a job after receiving old age pension</strong></td>
<td>WSTATOR = 1, 2 or WSTATOR = 3, 5 and SEEKWORK = 1, 2, 4) and BUILDPEN ≠ 0000, 9999 and PENSION = 2, blank</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Yes, for financial reasons</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Yes, for other reasons</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>No, stop immediately when receiving old-age pension</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>No, stop before receiving old-age pension</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
<tr>
<td>219/224</td>
<td>0000 – 9999</td>
<td><strong>Weighting factor for the 2012 ad hoc module (optional)</strong></td>
<td>Everybody aged 50-69 and (WSTATOR = 1, 2 or (WSTATOR = 3, 5 and (YEARPR-YEARBIR) &gt; 49))</td>
</tr>
<tr>
<td></td>
<td>00 – 99</td>
<td>Columns 213-216 contain whole numbers</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Columns 217-218 contain decimal places</td>
<td></td>
</tr>
</tbody>
</table>
EPENSION Person receives a pension (Eurostat AHM 2012 Col 197)

START

THISWV = 1

NO \rightarrow 9

YES

AGE >= 50
AND <= 69

NO \rightarrow EWKSTATR > 3, 5

NO \rightarrow 9

YES

EWKSTATR <= 1, 2

NO \rightarrow 9

YES

EWKSTATR >= 3, 5

YES

[EYRALSTR <= 9 or ' ' or 9999]

NO \rightarrow 9

YES

[EYRALSTR > EYOB) > 48]

NO \rightarrow 9

YES

RECPENS = 1

NO \rightarrow RECPENS = 2

NO \rightarrow BLANK

YES \rightarrow 1

YES \rightarrow 2

RECPENS Do you currently receive regular payments from a pension
1 Yes
2 No
EPENSTYP1 Type of pension – Old age pension. Statutory scheme (Eurostat AHM 2012 Col 198)

START

THISWV = 1  
NO  

YES

AGE >= 50 
AND <= 69

NO

YES

EPENSION = 1

NO

YES

PENTYPE(1-5)

= 1

YES

0

NO

PENTYPE Do you currently receive a…
1  State Pension
2  Pension on an Occupational Scheme
3  Pension on a Personal Scheme
4  Survivor’s/Widower’s Pension
5  Other Pension(s)
EPENSTYP2 Type of pension – Old age pension. Occupational scheme (Eurostat AHM 2012 Col 199)

START

1. THISWV = 1

   NO → 9

   YES

2. AGE >= 50 AND <= 69

   NO → 9

   YES

3. EPENSION = 1

   NO → 9

   YES

4. PENTYPE[1-5] = 2

   NO → 0

   YES

      1 YES

   PENTYPE Do you currently receive a...
1. State Pension
2. Pension on an Occupational Scheme
3. Pension on a Personal Scheme
4. Survivor’s/Widower’s Pension
5. Other Pension(s)
EPENSTYP3 Type of pension – Old age pension. Personal scheme (Eurostat AHM 2012 Col 200)

PENTYPE Do you currently receive a…
1 State Pension
2 Pension on an Occupational Scheme
3 Pension on a Personal Scheme
4 Survivor’s/Widower’s Pension
5 Other Pension(s)

START

THISWV = 1

NO → 9

YES

AGE >= 50
AND <= 69

NO → 9

YES

EPENSION = 1

NO → 9

YES

PENTYPE(1-5)

<3

NO

0

NO

YES

1

YES
EPENSTYP4 Type of pension – Old age pension. Scheme unknown (Eurostat AHM 2012 Col 201)

Note
‘Old age pension – scheme unknown’ not available in UK LFS so all applicable cases set to ‘No’
EPENSTYP5 Type of pension – Unemployment pension (Eurostat AHM 2012 Col 202)

START

THISWV = 1

NO

9

YES

AGE >= 50

AND <= 69

NO

9

YES

EPENSION = 1

NO

9

YES

0

NO

Note

'Unemployment pension' not available in UK LFS so all applicable cases set to 'No'

Start date: Jan 2012
End date: Dec 2012
EPENSTYP6 Type of pension – Disability pension (Eurostat AHM 2012 Col 203)

Note
'Disability pension' not available in UK LFS so all applicable cases set to 'No'
EPENSTYP7 Type of pension – Survivors pension  (Eurostat AHM 2012 Col 204)

START

 THISWV = 1

 NO

 9

 YES

 AGE >= 50
 AND <= 69

 NO

 9

 YES

 EPENSION = 1

 NO

 9

 YES

 PENTYPE(1-5)

 =4

 NO

 0

 YES

 1

 YES

PENTYPE Do you currently receive a…
1  State Pension
2  Pension on an Occupational Scheme
3  Pension on a Personal Scheme
4  Survivor's/Widower's Pension
5  Other Pension(s)
EPENSTYP8 Type of pension – Other pension(s) or type of pension unknown (Eurostat AHM 2012 Col 205)

PENTYPE Do you currently receive a...  
1  State Pension  
2  Pension on an Occupational Scheme  
3  Pension on a Personal Scheme  
4  Survivor's/Widower's Pension  
5  Other Pension(s)  

START  
THISWV = 1  NO  
YES  
AGE >= 50 AND <= 69  NO  
YES  
EPENSION = 1  NO  
YES  
PENTYPE(1-5) = 5  NO  
0  
YES  
1  YES
EEARLYRET – Early retirement  (Eurostat AHM 2012 Col 206)

RETIRE Do you receive, or have you received, a pension from an early retirement plan
1 Yes
2 No
EAGEPENS – Age at which person first received an old-age pension (Eurostat AHM 2012 Col 207-208)

```
START

THISWV = 1

NO → 99

YES

AGE >= 50
AND <= 69

NO → 99

YES

EPENSTYP1
OR EPENSTYP2
OR EPENSTYP3
= 1

NO → 99

YES

AGEPENS 16-69

NO → BLANK

YES

AGEPENS
```

*AGEPENS At what age did you start to receive your (first) pension*

Start date: Jan 2012
End date: Dec 2012
EREASNOT Main reason for not staying longer at work (Eurostat AHM 2012 Col 209)

- **START**
  - THISWV = 1
    - **NO** → 9
    - **YES**
  - AGE >= 50 AND <= 69
    - **NO** → 9
    - **YES**
  - EWKSTATR = 3, 5
    - **NO** → 9
    - **YES**
  - ELOOKR = 3
    - **NO** → 9
    - **YES**
  - EPENSION = 1
    - **NO** → 9
    - **YES**
  - REASLEFT = 1-9
    - **NO** → BLANK
    - **YES** → REASLEFT

**REASLEFT**
1. Favourable financial arrangements to leave
2. Lost job and/or could not find a job
3. Had reached the maximum retirement age
4. Had reached eligibility for a pension
5. Other job-related reasons
6. Own health or disability
7. Family or care related reasons
8. Other
9. Not applicable
BLANK: No answer or does not know

Start date: Jan 2012
End date: Dec 2012
EWORKLONG – Wish to stay longer at work (Eurostat AHM 2012 Col 210)

START

THISWV = 1

YES

AGE >= 50
AND <= 69

YES

EWKSTATR = 3, 5

NO

YES

ELOOKR = 3

NO

YES

EPENSION = 1

NO

YES

LONGWORK = 1

NO

YES

1 YES

LONGWORK = 2

NO

2 NO

BLANK

LONGWORK Would you have preferred to stay longer at work
1 Yes
2 No

Start date: Jan 2012
End date: Dec 2012
EREDUCHRS Person reduced working hours in a move towards full retirement (Eurostat AHM 2012 Col 211)

Start date: Jan 2012
End date: Dec 2012

**KEY**
1 Yes, before receiving the first old-age pension
2 Yes, since or after receiving the first old-age pension
3 No
9 Not applicable
BLANK No answer or does not know

**EREDUCHRS**
Person reduced working hours in a move towards full retirement (Eurostat AHM 2012 Col 211)

**HRSREDUC** Have/did you reduce(d) yours hours of work in a move towards full retirement
1 Yes
2 No

**REDUREAS** Did you reduce your hours...
1 Before receiving a pension
2 Since receiving a pension
ESTAYWRK - Main reason for staying in work (Eurostat AHM 2012 Col 212)

START

THISWV = 1

NO

YES

AGE >= 50
AND <= 69

NO

YES

EWKSTATR = 1, 2

NO

YES

EPENSION = 1

NO

YES

STAYWRK = 1

NO

STAYWRK = 2

NO

BLANK

YES

YES

YES

FINANCE = 1

NO

FINANCE = 2

NO

FINANCE = 3

NO

BLANK

YES

YES

YES

FINANCE = 1

YES

FINANCE = 2

YES

FINANCE = 3

YES

4

3

2

1

BLANK

KEY

1. To establish or increase future retirement pension entitlements
2. To provide sufficient personal/household income
3. Combination of 1 and 2
4. Non-financial reasons, e.g., work satisfaction
9. Not applicable
BLANK. No answer or does not know

STAYWRK What was your main reason for staying in work…
1. Financial reasons
2. Other reasons

FINANCE Were these financial reasons…
1. To establish or increase future retirement pension
2. To provide sufficient personal/household income
3. Both

Start date: Jan 2012
End date: Dec 2012
EPLANSTOP Plans to stop work (Eurostat AHM 2012 Col 213)

START

THISWV = 1

NO → 9

YES →

AGE >= 50

AND <= 69

NO → 9

YES →

EWKSTATR = 

1, 2

NO → 9

YES →

EPENSION = 

1

NO → 9

YES →

PLANSTOP = 

1

NO → PLANSTOP = 

2

NO → PLANSTOP = 

3

NO → PLANSTOP = 

4

NO → PLANSTOP = 

5

NO → BLANK

YES →

1

YES →

2

YES →

3

YES →

4

YES →

5

KEY

1 In up to 1 year
2 In more than 1 year up to 3 years
3 In more than 3 years up to 5 years
4 In more than 5 years up to 10 years
5 More than 10 years
6 Not applicable
9 Not applicable
BLANK No answer or does not know

PLANSTOP When do you plan to stop working

1 Within a year
2 After 1 year but before 3 years
3 After 3 years but before 5 years
4 After 5 years but before 10 years
5 Or sometime after 10 years
6 Don’t know (spontaneous only)
EBUILDPEN1 Pension rights built up so far. Old-age pension. Statutory scheme (Eurostat AHM 2012 Col 214)

PENRIGHT Do you expect to receive any of the following types of pension
1 State Pension
2 Pension on an Occupational Scheme
3 Pension on a Personal Scheme
4 Survivor's/Widower's Pension
5 Other Pension(s)
EBUILD PEN2: Pension rights built up so far. Old-age pension. Occupational scheme (Eurostat AHM 2012 Col 215)

START

THISWV = 1

NO

YES

AGE > 50

AND <= 69

NO

YES

EPENSION = 2, BLANK

AND EPENSTYP1 AND EPENSTYP2 AND EPENSTYP3

NO

YES

PENRIGHT (1-5)

= 2

YES

1

YES

NO

NO

EPENSION = 2, BLANK

END

PENRIGHT Do you expect to receive any of the following types of pension
1 State Pension
2 Pension on an Occupational Scheme
3 Pension on a Personal Scheme
4 Survivor's/Widower's Pension
5 Other Pension(s)
EBUILDPEN3 Pension rights built up so far. Old-age pension. Personal scheme (Eurostat AHM 2012 Col 216)

START

THISWV = 1

NO

9

YES

AGE >= 50
AND <= 69

NO

9

YES

EPENSION =
2, BLANK
AND EPENSTYP1 AND
EPENSTYP2 AND
EPENSTYP3 = 0

NO

9

YES

PENRIGHT(1-5) = 3

NO

0

YES

1

YES

PENRIGHT Do you expect to receive any of the following types of pension

1 State Pension
2 Pension on an Occupational Scheme
3 Pension on a Personal Scheme
4 Survivor's/Widower's Pension
5 Other Pension(s)
EBUILDPEN4 Pension rights built up so far. Old-age pension. Scheme unknown (Eurostat AHM 2012 Col 217)

Start date: Jan 2012
End date: Dec 2012

Note
‘Old age pension. Scheme unknown’ not available in UK LFS so all applicable cases set to ‘No’
ECONTWORK Expects to continue working/looking for a job after receiving old-age pension (Eurostat AHM 2012 Col 218)

START

THISWV = 1

NO

YES

AGE >= 50 AND <= 69

NO

YES

EWKSTATR = 3, 5

NO

EWKSTATR = 1, 2

NO

YES

ELOOKR = 1, 2, 4

NO

YES

EBUILDPEN1 OR EBUILDPEN2 OR EBUILDPEN3

NO

YES

EPENSION = 2, BLANK

NO

YES

1
ECONWORK Expects to continue working/looking for a job after receiving old-age pension
(Eurostat AHM 2012 Col 218)

KEY
1 Yes, for financial reasons
2 Yes, for other reasons
3 No, stop immediately when receiving old-age pension
4 No, stop before receiving old-age pension
9 Not applicable
BLANK No answer or does not know
1. Policy background and focus of the 2012 Labour Force Survey module on transition from work to retirement

Set up at the Lisbon European Council of March 2000, the Open Method of Coordination provides a framework of political coordination without legal constraints. Member States agree to identify and promote their most effective policies in the fields of Social Protection and Social Inclusion with the aim of learning from each other's experiences. Based on commonly agreed objectives and indicators, Member States submit national strategies for common evaluation in the area of adequate and sustainable pension provision, also in the light of population ageing.

An improvement of the understanding of the paths of transition out from the labour market to retirement is not only relevant in the framework of the Open Method of Coordination in the field of pensions but also within the Europe 2020 Strategy. In particular, guideline 7 refers to increasing labour market participation and reducing structural unemployment and demands to "increase labour force participation through policies to promote active ageing" and "to bring by 2020 to 75% the employment rate for women and men aged 20-64 including through the greater participation of (...) older workers”.

In 2006, a LFS ad hoc module on transition from work to retirement was conducted for the first time. It aimed in particular at establishing firstly how the transition at the end of the career towards full retirement takes place or is expected to take place, and secondly at analysing the factors determining the exit from work and the factors that could make people postpone the exit from work.

The results from the module have contributed to the analyses in the 2008 Joint Report on Social Protection and Social Inclusion and have also formed the basis of the special report, *Promoting longer working lives through pension reforms - Early Exits from the labour market*, adopted by the Social Protection Committee in January 2008. The LFS ad hoc module of 2006 formed a key foundation of the report and helped to identify new areas of policy as pertaining to extending working lives in order to ensure adequate and sustainable pensions in the future. The findings of the report based on the data showed that pension reforms focused on extending working lives by strengthening the link between contributions and benefits, increasing eligibility criteria, raising the retirement age, or giving actuarial financial incentives to work longer and disincentives for earlier retirement.

The Joint Report adopted by the Council in February 2008 observed that employment rates have risen for all categories of older workers due to active inclusion measures; pension and labour market reforms have improved incentives to work, but still more people need to work more and longer.

The 2009 Joint Report reiterated that the long-term adequacy and sustainability of pension systems depend on continued efforts to reach the Lisbon target of a 50% employment rate of older workers. Furthermore, reference was made to the effects of the economic downturn on the age management and postponement of retirement indicating the importance to monitor the labour market situation of older workers and the durability of the policies in place to sustain the employment of older workers.

The 2010 Joint Report observed that the balance between adequacy and sustainability - the object of a decade of pension reforms - is under further pressure from the financial and economic crisis. Increased employment rates for older workers must now be defended against rising unemployment.

The LFS module for 2012 is, therefore, crucial for following up these reforms and for forming a basis for further policy making in this field.

The 2012 LFS ad hoc module “Transition from work to retirement” aims at answering four main questions:

- how people leave the labour market
- why they left the labour market
- why they did not stay longer and
- how long the active population, aged 50 to 69, expects to be in the labour market
Information on the past is preferable to forward-looking information because the former is based on facts; however the module should include some forward-looking elements as well to get a full picture.

The results are intended for use in the framework of the Open Method of Coordination in the field of pensions, for the Joint Social Protection, Social Inclusion report, and in the framework of the Europe 2020 Strategy, in particular for the monitoring of the guideline on increasing labour market participation and promoting active aging.

2. Target population

The target population is everybody aged 50 to 69, currently working or having worked after the age of 50.

In order to decide the questions to be asked and to facilitate the implementation of the module in paper questionnaires, the target population will be classified according to a simplified ILO status in three main subgroups: Employed, Unemployed and Inactive. The simplification only affects the distinction between the unemployed and the inactive.

The definition is based on two core variables: WSTATOR and SEEKWORK:

- EMPLOYED: WSTATOR = 1, 2
- UNEMPLOYED: WSTATOR=3, 5 AND SEEKWORK =1, 2, 4
- INACTIVE: WSTATOR=3, 5 AND SEEKWORK =3

WSTATOR=4, 9 are not considered in the filters of the module because the first value (WSTATOR=4) refers to people doing the compulsory military service and the second one (WSTATOR=9) to children less than 15 years old. A similar argument is valid for SEEKWORK=9 (SEEKWORK=9 refers to people aged 75 or older and to interviewees having answered WSTATOR=1, 2, 9 and SIGNISAL ≠ 3).

Respondents with SEEKWORK=2 (has found a job beginning in more than 3 months) are considered as unemployed (whereas they are inactive in the LFS) because the kind of questions addressed to the unemployed in this module are more suitable for them than the ones for the inactive.

The module is mainly focused on the population receiving a pension. To know of whom this population is made up of, the module starts by asking a general question on reception of a pension. Depending on the answer and on the simplified ILO status, the respondents are routed through the module (see scheme at the end of the document).

3. Definition of pension

The legal frameworks and the pensions systems vary significantly between countries. This situation makes it difficult to give a common definition that is valid for all countries and easy to implement in a household survey. For that reason, a two-step approach has been taken.

In order not to start the module with a too difficult question on pensions, which might lead to a wrong routing from the very beginning, the first variable of the module should be broad and simple, in the sense that no strict definition of pension will be provided to the respondent. This will help the start of the module as not everybody is able to identify precisely what type of pension or benefit he/she receives.

In this first step the respondent will decide, basically via his/her own judgment, whether the type of benefit he or she is receiving is a pension. Only one general condition is required: the payment considered as pension has to be a regular and periodic benefit in cash -apart from salaries or wages- and including bank transfers, cheques and similar payments. Lump-sum payments and benefits in kind are excluded from the definition.

The target definition includes pensions which are of any of the types below:

- public or private
- voluntary or mandatory
- defined contribution or defined benefit

Means-tested pensions, pensions to support the income of elderly persons and disability pensions should all be covered.

In a second step (i.e. after the introductory question), the type of pension received will be investigated. In this case, the four functions indicated in the ESSPROS module on pension beneficiaries (old-age, disability, survivor's and unemployment functions) will be used as the general framework. This framework will be supplemented to get more detailed and specific information on the old-age pensions (i.e. statutory, occupational and personal schemes).

i) Old-age pensions are periodic payments intended to maintain the income of the beneficiary after retirement from gainful employment at the legal or standard age or to support the income of elderly persons. For the purpose of the module, the anticipated old age pension (periodic payments intended to maintain the income of the beneficiary who retires before the legal or standard age, with or without reduction of the normal pension) and the partial retirement pension (periodic payments of a portion of the full retirement pension to older workers who continue to work but reduce their working hours or whose income from a professional activity is below a set ceiling; this partial pension is usually converted into an old age pension when the beneficiary retires completely) are considered old-age pensions.

The old-age pensions will be further classified into three categories:

- **Statutory old-age pensions** cover social security pensions and similar statutory programmes administered by the general government; that is central, state, and local governments, as well as other public sector bodies such as social security institutions. The unfunded pay-as-you-go (PAYG) and the minimum pension schemes are the main categories included in this group. All Member States have an unfunded PAYG pension system to which people in employment contribute (which can also include a reserve fund). In some Member States, it is complemented by statutory funded schemes.

- **Occupational pensions** are private pensions linked to an employment or professional relationship between the worker and the entity that establishes the pension plan (the plan sponsor). Occupational plans may be established by employers or groups thereof (e.g. industry associations) and labour or professional associations, jointly or separately. The plan may be administered directly by the plan sponsor or by an independent entity (a pension fund or a financial institution acting as pension provider). In the latter case, the plan sponsor may still have oversight responsibilities over the operation of the plan. Both mandatory and voluntary occupational plans are included. The occupational pension schemes can be mandatory for the employer (sectoral or cross-sectoral) or resulting from collective agreements (with membership either mandatory or not).

- **Personal pensions** are private pensions which do not have to be linked to an employment relationship. The pension plans are established and administered directly by a pension fund or a financial institution acting as pension provider without any intervention of employers. Individuals independently purchase and select material aspects of the arrangements. The employer may nonetheless make contributions to personal pension plans. Some personal plans may have restricted membership. Both mandatory and voluntary personal plans are included. Individual contracts with pension funds, life insurance companies or pension savings institutions that deliver annuities are included; this type of individual provision is generally available throughout the EU, in particular in Germany (Riester pensions) and France (PERP). Long term savings not specifically for pension purpose are not included.

ii) Disability pensions are periodic payments intended to maintain or support the income of someone below the legal or standard retirement age who suffers from a disability which impairs his or her ability to work or earn beyond a minimum level. Early retirement benefits in case of reduced ability
to work (periodic payments to older workers who retire before reaching the legal or standard retirement age as a result of reduced ability to work) are also in this category.

iii) Survivor's pensions are periodic payments to people whose entitlement derives from their relationship with the deceased person protected by the scheme (widows, widowers, orphans and similar).

iv) Early retirement benefits for labour market reasons (unemployment pension) are periodic payments to older workers who retire before reaching the legal or standard retirement age due to unemployment or to job reduction caused by economic measures such as restructuring of an industrial sector or of a business. These payments normally cease when the beneficiary becomes entitled to an old age pension. These benefits only exits in some Member States and the number of persons concerned are quite limited (on this respect see above second footnote on ESPROSS).

The legal retirement age for old age benefits means the age at which old age benefits become payable, if laid down in legislation or by contract. This age can vary both between and within countries, depending on the sector of activity, occupation, gender and so on.

When no legal retirement age exists, a standard retirement age is to be used, which means the retirement age offered by the scheme that paid the pension to the beneficiary.

Benefits which are not considered as a pensions are:

- Full and partial unemployment benefits
- All medical care and care allowances specific to disability or old-age
- Benefits provided to replace in whole or in part earnings during temporary incapacity to work due to sickness or injury
- Family allowances
- Long term savings and life insurance contracts not specifically for pension purpose.

Full unemployment benefits are benefits compensating for loss of earnings where the person is capable of working and available for work but is unable to find a suitable employment, including persons who had not previously been employed.

Partial unemployment benefits are benefits compensating for loss of wage or salary due to formal short time working arrangements or intermittent work schedules, irrespective of their cause (business recession, slow-down, breakdown of equipment, climatic conditions, accidents, …) and where the employer/employee relationship continues.

Care allowances are benefits paid to disabled or to old people who need frequent or constant assistance to help them the extra costs of attendance.

Benefits provided to replace in whole or in part earnings during temporary incapacity to work due to sickness or injury include, in particular, the paid sick leave. The paid sick leave are flat-rate or earnings-related payments intended to compensate the protected person in full or in part for the loss of earnings caused by temporary inability to work due to sickness or injury. These benefits may be paid by autonomous social protection schemes, but they may also be provided by the employer in the form of continued payment of wages and salaries during the period of sickness.

The family allowances include benefits that:

- provide financial support to households for bringing up children;
- provide financial assistance to people who support relatives other than children;
- provide social services specifically designed to assist and protect the family, particularly children.
The most common types of benefits under this heading are the income maintenance in the event of childbirth, the birth grant, the parental leave benefits, benefits to meet specific needs of lone parent families or families with handicapped children.

**General implementation recommendation**

Countries are asked to find the best way to implement the module, and against the different national backgrounds they are encouraged to develop best practices to implement the variables of the ad hoc module in the national context.

Some codes might be irrelevant at national level, or the coding of some variables can (partly) be derived from other answers or already existing national questions - in such cases, countries should adapt the ad hoc module questions accordingly not to confuse or annoy respondents.

For national purposes countries might also add additional categories in order to get more information than needed at European level.
General filter and list of variables

GENERAL FILTER
Everybody aged 50-69 working or having worked after the age of 50.

PENSION Col 197

Description
Person receives or does not receive a pension.

Filter
Everybody aged 50 to 69, working (WSTATOR=1, 2) or having worked after the age of 50 (WSTATOR=3, 5 and (YEARPR-YEARBIR)>49)).

<table>
<thead>
<tr>
<th>PENSION</th>
<th>Person receives a pension</th>
<th>Everybody aged 50-69 and (WSTATOR=1, 2 or (WSTATOR=3, 5 and (YEARPR-YEARBIR)&gt;49))</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

Purpose
To classify the target population in two groups, one composed of those currently receiving a pension and the other of those not receiving one.

Definition
The respondent will decide by own assessment whether the type of benefit he or she is currently receiving is a pension. Apart from the self-assessment, the only restrictions to be fulfilled are that the payments should be regular, periodic and in cash – apart from salary or wages- including bank transfers, cheques and similar payments, and excluding benefits in kind (e.g. accommodation, assistance in carrying out daily tasks, rehabilitation, home help, reduction in prices, tariffs and fares for old-aged persons).

Public, private, compulsory, voluntary, defined contribution, defined benefit, means-tested and minimum pensions are included.

A pension received in the past as a single one-shot payment is not a pension currently received.

Implementation rule
This variable is closely linked to the next one (PENSTYPE). If the respondent asks for a clarification on the concept of pension, reference should be made to the national pension system and to the definitions applied in PENSTYPE.

Persons not able to answer or asking for clarification should be confronted with the list of the different pensions and benefits available at national level (see the implementation rule section in the next variable, PENSTYPE). If this leads to information indicating that 1 or 2 should be coded, PENSION should be filled in accordingly and the survey will continue. Otherwise,
PENSION is left blank and the respondent will answer the same questions as if he/she was not receiving any pension (PENSION=2).

Persons answering "No" (PENSION=2) should be controlled with an additional question. The respondents should specify whether they are receiving any regular benefit in cash (including bank transfers, cheques and similar payments, and excluding benefits in kind). In case this benefit in cash turns out to be a pension, the answer will be changed to "Yes" (PENSION=1) and variable PENSTYPE should be filled in.

The NSI should establish a list of the different pensions and benefits available at national level and assign them to the relevant code. Examples are the national mappings available in CIRCA. The interviewers' manual should include the list, complemented with definitions, examples of the most important pension benefits and similar terms or synonyms. The NSI should also assess whether the national list should be complemented with foreign pensions.

It is recommended that answers to MAINSTAT and to PENSION are compared. If an answer other than 1 ("Yes") is given to PENSION and the person is likely to be receiving a pension (MAINSTAT=4, in retirement or early retirement) the interviewer should confirm the answers. A similar control could also be based on the answer to LEAVREAS (06, early retirement or 07, normal retirement).

**PENSTYP**E Col 198/205

Description
Type of pension(s) the person is currently receiving.

Filter
Everybody receiving a pension (PENSION=1).

<table>
<thead>
<tr>
<th>PENSTYP</th>
<th>Type of pension(s)</th>
<th>PENSION=1</th>
</tr>
</thead>
<tbody>
<tr>
<td>PENSTYP1</td>
<td>1: Yes; 0: No Old-age pension. Statutory scheme.</td>
<td></td>
</tr>
<tr>
<td>PENSTYP2</td>
<td>1: Yes; 0: No Old-age pension. Occupational scheme</td>
<td></td>
</tr>
<tr>
<td>PENSTYP3</td>
<td>1: Yes; 0: No Old-age pension. Personal scheme</td>
<td></td>
</tr>
<tr>
<td>PENSTYP4</td>
<td>1: Yes; 0: No Old-age pension. Scheme unknown</td>
<td></td>
</tr>
<tr>
<td>PENSTYP5</td>
<td>1: Yes; 0: No Unemployment pension</td>
<td></td>
</tr>
<tr>
<td>PENSTYP6</td>
<td>1: Yes; 0: No Disability pension</td>
<td></td>
</tr>
<tr>
<td>PENSTYP7</td>
<td>1: Yes; 0: No Survivor's pension</td>
<td></td>
</tr>
<tr>
<td>PENSTYP8</td>
<td>1: Yes; 0: No Other pension(s) or type of pension unknown</td>
<td></td>
</tr>
<tr>
<td>999999999</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:** To know, for those having answered yes in the previous question, which type of pension(s) he or she is receiving.

**Definition**
See details of the definition of pensions in section 3 above.

NOTE: this is an eight-digit variable, where the first digit refers to PENSTYP1, the second to PENSTYP2 etc.
Implementation rule

A person can receive several pensions of a given category, for instance two different “statutory old age pensions” if (s)he has worked successively in the private sector and as a civil servant, or two or more occupational pensions if (s)he has worked in two different firms. The module will not be able to differentiate those cases from the ones receiving only one pension of a given category.

The concepts covered by this variable should be "translated" to the most common terms used in each country. As stated in PENSION, the NSI should establish a list of the different pensions and benefits available at national level and assign them to the relevant code. The national mappings currently available can be found in CIRCA®. The interviewers' manual should include the list, complemented with definitions, examples of the most important pension benefits and similar terms or synonyms. The NSI should also assess whether the national list should be complemented with foreign pensions.

If the type of pension has changed in the past, e.g. a disability pension has been converted into an old-age pension, the current type (i.e. old-age pension) should be coded.

Before asking the question on the type of pension(s) the person is currently receiving (PENSTYPE), it is advisable to inform the respondents on the existence of several types of pensions. The questions could be preceded by the following text: “I shall now read a few types of pension to you. Please tell me in each case whether or not you are receiving any of these benefits”.

Respondents should indicate for each of the six basic categories (PENSTYP1-PENSTYP3 and PENSTYP5 to PENSTYP7) whether they are receiving or not a pension of the type included in the category. Categories PENSTYP4 and PENSTYP8 are residual categories which should be used only when the respondent knows that the pension is an old-age pension but he/she does not know the type of old-age scheme (PENSTYP4), or the respondent knows that he/she receives a pension, but can not classify it at all (PENSTYP8). Ideally none should have code 1 in PENSTYP4.

Means-tested and minimum pensions and payments to support the income of the interviewee should be coded in the same way as the 'basic' pension the respondent receives.

As this variable is to be seen as multiple choice variable, a code blank for "No answer or does not know" is not foreseen for the individual pension types. The answers of respondents should be coded "Yes" in case of a positive answer and "No" otherwise.

NOTE 1: PENSION and PENSTYPE are strongly linked. Against the national background countries should decide whether they consider it easier for respondents to start the module with PENSTYPE and fill PENSION accordingly, given the answers to PENSTYPE.

NOTE 2: Unemployment pensions are available in few countries only. For those countries where unemployment pensions are not a relevant option, PENSTYP5 should not be included in the national questionnaire.
EARLYRET Col 206

Short description
Incidence of early retirement.

Filter
Everybody receiving old-age pension (PENSTYP1=1 or PENSTYP2=1 or PENSTYP3=1 or PENSTYP4=1).

<table>
<thead>
<tr>
<th>EARLYRET</th>
<th>Early retirement</th>
<th>PENSTYP1=1 or PENSTYP2=1 or PENSTYP3=1 or PENSTYP4=1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

Purpose: This variable aims at knowing whether old-age pensioners retired via an early retirement path.

Definition
EARLYRET should give the size of the population which profited from early retirement measures. Early retirement as understood here covers in principle all measures which are covered under "early retirement" by the policy side. To be concrete, early retirement includes:

- **Anticipated old age pensions**: periodic payments intended to maintain the income of beneficiaries who retire before the legal/standard age as established in the relevant scheme. This may occur with or without a reduction of the normal pension.

- **Disability pensions**: periodic payments intended to maintain or support the income of someone below the legal/standard retirement age as established in the reference scheme who suffers from a disability which impairs his or her ability to work or earn beyond a minimum level laid down by legislation.

- **Early retirement pensions in case of reduced ability to work**: periodic payments to older workers who retire before reaching the legal/standard retirement age as established in the reference scheme as a result of reduced ability to work. These payments normally cease when the beneficiary becomes entitled to an old age pension.

- **Early retirement pensions for labour market reasons**: periodic payments to older workers who retire before reaching the legal/standard retirement age due to unemployment or to job reduction caused by economic measures such as the restructuring of an industrial sector or of a business. These payments normally cease when the beneficiary becomes entitled to an old age pension.

- **Early retirement pensions due to seniority (long career or long contribution period)**: periodic payments to older workers who retire before reaching the legal/standard retirement age as established in the reference scheme, due to complete length of contribution or insurance period.

- **Early pensions due to family reasons**: periodic payments to workers who retire before reaching the legal/standard retirement age as established in the reference scheme as compensation for parenthood or for family care duties.
But for instance also the parts of the following measures which are/were explicitly defined as early retirement measures in a move to full retirement in a given country:

- **Full unemployment benefits**: benefits compensating for loss of earnings where a person is capable of working and available for work but is unable to find suitable employment, including persons who had not previously been employed.

- **Partial retirement pension**: periodic payment of a portion of the full retirement pension to older workers who continue to work by reducing their working hours or whose income from a professional activity is below a set ceiling. The partial pension is converted into a full pension (old age pension) when the beneficiary retires completely.

**Implementation rule**

Early retirement has to be seen in relation to the standard situation for a given sex, occupational group etc. Persons with previous professions with low retirement ages, e.g. army, policemen, miners, must not systematically be coded "Yes", but only if they were affected by further early retirement measures going beyond the normal rules for their profession.

Workers in hazardous or arduous working conditions who retire before reaching the legal/standard retirement age as established in the reference scheme due to health problems should answer code 1.

The NSI should establish a list of the different early retirement measures. The interviewers’ manual should include the list, complemented with definitions, examples, usual terms and synonyms.

**AGEPENS Col 207/208**

**Short description**

Age at which a person first received an old-age pension.

**Filter**

Everybody receiving an old-age pension (PENSTYP1=1 or PENSTYP2=1 or PENSTYP3=1 or PENSTYP4=1)

<table>
<thead>
<tr>
<th>AGEPENS</th>
<th>Age at which person first received an old-age pension</th>
<th>PENSTYP1=1 or PENSTYP2=1 or PENSTYP3=1 or PENSTYP4=1</th>
</tr>
</thead>
<tbody>
<tr>
<td>99 Blank</td>
<td>2 digits Not applicable (not included in the filter) No answer or does not know</td>
<td>PENSTYP1=1 or PENSTYP2=1 or PENSTYP3=1 or PENSTYP4=1</td>
</tr>
</tbody>
</table>

**Purpose**: This variable aims at knowing at which age the person started to receive the first old-age pension.

**Definition**

Age at which the person started to receive the first old-age pension.

**Implementation rule**

If the person is receiving two or more old-age pensions, the age at which the person started receiving the first one should be coded.
Countries might prefer to ask for the year the first old-age pension was received. For the transmission to Eurostat, this should however be recoded into AGEPENS.5.

**REASNOT Col 209**

**Short description**
Main reason for not staying longer at work at the moment of leaving the labour market/last job.

**Filter**
Every inactive (simplified ILO status: WSTATOR=3, 5 and SEEKWORK=3) receiving a pension (PENSION=1).

<table>
<thead>
<tr>
<th>REASNOT</th>
<th>Main reason for not staying longer at work</th>
<th>WSTATOR=3, 5 and SEEKWORK=3 and PENSION=1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Favourable financial arrangements to leave</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Lost job and/or could not find a job</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Had reached the maximum retirement age</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Had reached eligibility for a pension</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Other job-related reasons</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Own health or disability</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Family or care-related reasons</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:** This variable aims at identifying the main factor that has caused the person to leave the labour market.

**Definition**
The variable addresses the situation at the moment of leaving the labour market/last job.

- Code 1: Favourable financial arrangements to leave: this code includes all cases where financial considerations led the respondent to stop working/go to retirement, as well as cases where the decision was based on the fear that if retirement was postponed it would result in a lower pension due to pension reforms. The code covers in particular bonuses from employers and golden handshakes.

- Code 2: Person lost the previous job and/or did not find a new job.

- Code 3: This code applies only in case the person had reached the maximum legal/standard retirement age. The **maximum legal retirement age** means the age at which the employee is forced by law to leave his current job. When no legal retirement age exists, a **maximum standard retirement age** is to be used which means the age at which the retirement has to take place according to a contract or other agreement. This can for instance be defined by collective agreements between trade unions and employers. In either case, the relevant age can vary both between countries and within Member States, depending on the sector of activity, occupation, gender and so on.

- Code 4: Had reached eligibility for a pension covers answers like: "I retired because I reached the age at which I could start receiving the pension".
- Code 5: Other job-related reasons not included above like inconvenient working hours, tasks, health and safety at the job place, job stress, job too demanding, and skills not adequate or not valued, employer’s attitude.
- Code 6: Person retired because of own health problems or disability.
- Code 7: Family or care related reasons like care responsibilities (person had to care for children or dependant persons); passing away of a close relative; business handover …
- Code 8: Other reasons: it is a residual code which should be used only when none of the previous codes fits.

**Implementation rule**
If it is not possible for the respondent to choose a “main reason”, the first code that applies in the order of the list should be used. The first codes refer rather to “job-related reasons” and the following codes rather to “personal or family” reasons.

Early retirement is not per se a reason for not staying longer at work. If somebody provides such answer the interviewer should request why the person retired before the legal/standard retirement age: good financial arrangements (code=1), had reached eligibility for a pension (code=4), "forced" by employer (code=5), own health problems (code=6) …

Especially in case of computer-assisted interviews (CAPI, CATI) it is recommended that answers to LEAVREAS and to REASNOT are compared to check for possible inconsistencies.

**WORKLONG Col 210**

**Short description**
Wish to stay longer at work (be it in the last or any other job) at the moment of leaving the labour market/last job.

**Filter**
Every inactive (simplified ILO status: WSTATOR=3, 5 and SEEKWORK=3) receiving a pension (PENSION=1).

<table>
<thead>
<tr>
<th>WORKLONG</th>
<th>Wish to stay longer at work</th>
<th>WSTATOR=3, 5 and SEEKWORK=3 and PENSION=1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:** This variable aims at establishing whether the person would have preferred to stay longer at work.

**Definition**
The question should be answered based on the wish of the respondent at the moment of leaving the work.
Implementation rule

For respondents who say that it was not possible for them to stay longer at work (due to legal restrictions or employer's decisions), it should be explained that the question refers to their preference in case the circumstances which prevented them from working longer had not been given.

Persons answering something such as "I would have liked to continue working but only if I had had a possibility to change to another workplace (or to another job at the latest workplace)" should be coded "Yes". The previous variable (REASNOT) gives the reason for not staying longer.

REUCHRS Col 211

Short description
Person reduced working hours in a move towards full retirement.

Filter
Employed (ILO status: WSTATOR=1, 2) aged 55-69 or
Inactive (simplified ILO status: WSTATOR=3, 5 and SEEKWORK=3) receiving a pension (PENSION=1).

<table>
<thead>
<tr>
<th>REUCHRS</th>
<th>Person reduced working hours in a move towards full retirement</th>
<th>(WSTATOR=1, 2 and aged 55-69) or (WSTATOR=3, 5 and SEEKWORK=3 and PENSION=1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes, before receiving the first old-age pension</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Yes, since or after receiving the first old-age pension</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

Purpose: This variable aims at knowing whether the person, voluntary or involuntary, reduced working hours in a move towards full retirement and, in case of receiving old age pension, when this happened.

Definition
For the inactive the reference period is in the past, before leaving the last job. For the employed the reference period is the present.

Implementation rule
This variable is addressed to all employed aged 55-69, irrespective of their answer to the variable PENSION, and to the inactive receiving a pension (PENSION=1).

For people not receiving an old-age pension, code 2 is not valid and the meaning of code 1 is simply "Yes".

"Yes" should be the answer when a reduction of working hours happened, no matter whether it was within an official progressive scheme or just a private agreement between the employee and the employer. The same applies when the worker reduced the number of extra hours (overtime), even if there was no private agreement between the employee and the employer.

A person working full time who changed to part-time work should be coded "Yes" if the reason for the change was a move towards retirement.
A person working part-time should be coded "No" if the number of hours was not further reduced in a move towards retirement.

The appropriate code for a person who leaves a job when reached eligibility for a pension and started a new part-time job is 2.

Self-employed who reduced their working hours in a move towards retirement should be coded "Yes".

In case a person reduced the working hours before receiving the first old-age pension and again since or after receiving it, code 1 "Yes, before receiving the first old-age pension" should be coded provided that the reason for the first reduction was the move towards full retirement.

"No" also covers answers like "It is not possible for me to reduce the number of hours".

An employed person who has asked for a reduction of the working time but who has not yet reduced their hours should answer "No".

Employees forced to reduce the working hours to continue at work should be coded 3 ("No") when the reduction is not a move towards full retirement.

It is recommended to implement this variable with two questions. The first one would ask whether the person reduced the working hours in a move towards retirement. The second one would require whether the reduction was before or after receiving the first old-age pension; the second question would be asked only if the person receives an old-age pension and answered yes to the previous question.

**STAYWORK Col 212**

**Short description**
Main reason for staying at work.

**Filter**
Employed (ILO status: WSTATOR=1, 2) receiving a pension (PENSION=1)

<table>
<thead>
<tr>
<th>STAYWORK</th>
<th>Main reason for staying at work</th>
<th>WSTATOR=1, 2 and PENSION=1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>To establish or increase future retirement pension entitlements</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>To provide sufficient personal/household income</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Combination of 1 and 2</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Non-financial reasons, e.g. work satisfaction</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

**Purpose:** This variable aims at identifying the main factor that makes the person stay at work.

**Definition**
Code 3 should be used when the respondent gives the same importance to the current income (code 2) and the future income (code 1).

Code 4: Non-financial reasons include for instance work satisfaction ("I like working"), flexible working arrangements, good opportunities to update (labour) skills, healthy and safe workplace, appreciation at work, social contacts. This contains answers like "I do not want to stay at home", "If I did
not work I would not know how to use my time", "My children have already left home", "My partner is still working", "I can't find a successor for my business".

NOTE: code 4 is quite general and covers a variety of reasons which are difficult to split into separate codes as they would likely be answered differently against the national and cultural background.

Implementation rule
A 'retired' person who occasionally worked during the reference week should refer to the reason for being at work during that particular week.

As this question might affect relatively young persons – for instance those receiving a survivor's pension - who are a long way from thinking about retirement or stopping work, it would be helpful for the interview to introduce the question. The following sentence: “You are receiving a pension and are still working…” could be an example.

PLANSTOP Col 213

Short description
Plans to stop work in the future.

Filter
Employed (ILO status: WSTATOR=1, 2) receiving a pension (PENSION=1)

<table>
<thead>
<tr>
<th>PLANSTOP</th>
<th>Plans to stop work</th>
<th>WSTATOR=1, 2 and PENSION=1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>In up to 1 year</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>In more than 1 year up to 3 years</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>In more than 3 years up to 5 years</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>In more than 5 years up to 10 years</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>More than 10 years</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

Purpose: It is a forward-looking variable on the planned time span for stopping all work for pay or profit.

Definition
PLANSTOP asks for the planned time span for stopping all work for pay or profit with the intention of not returning to the labour force.

Implementation rule
Persons answering something like "I will (have to) work forever" should be coded 5 (More than 10 years) Responses like "there is no planned age" or "not yet decided" should be coded blank.
BUILD PEN Col 214/217

Short description
Pension rights the person has acquired so far.

Filter
Everybody aged 50-69, working or having worked after the age of 50, not receiving an old-age pension (PENSION=2, blank or (PENSTYP1 to PENSTYP4=0))

<table>
<thead>
<tr>
<th>BUILD PEN</th>
<th>Pension rights built up so far</th>
<th>PENSION=2, blank or (PENSTYP1 to PENSTYP4=0)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUILD PEN1</td>
<td>1: Yes; 0: No Old-age pension. Statutory scheme.</td>
<td></td>
</tr>
<tr>
<td>BUILD PEN2</td>
<td>1: Yes; 0: No Old-age pension. Occupational scheme</td>
<td></td>
</tr>
<tr>
<td>BUILD PEN3</td>
<td>1: Yes; 0: No Old-age pension. Personal scheme</td>
<td></td>
</tr>
<tr>
<td>BUILD PEN4</td>
<td>1: Yes; 0: No Old-age pension. Scheme unknown</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9999 Not applicable (not included in the filter)</td>
<td></td>
</tr>
</tbody>
</table>

Purpose: To get information on the pension rights the person has built up so far. The concept to be captured is whether the person is now acquiring pension rights or has acquired some in the past (of one or more of the types indicated in the variable). If so, an affirmative answer should be given even if the respondent has not yet the right to receive the pension.

Definition
See details of the definition of pensions in section 3 above.
Answer "Yes" should be coded when the respondent is now contributing to a pension(s) scheme(s), even if the numbers of years, the age or other conditions to receive the pension are not yet fulfilled.
A person who contributed in the past but not now and who will have the right in the future to receive a pension (e.g. because he/she reaches the pensionable age) should also answer "Yes".
Pensions received in the past as a single one-shot payment are not a current pension right, they should be coded as "No".
NOTE: this is a four-digit variable, where the first digit refers to BUILD PEN1, the second to BUILD PEN2, the third to BUILD PEN3 and the fourth to BUILD PEN4.

Implementation rule
The vast majority of employees are, in all or nearly all countries, contributing by law to the statutory scheme, therefore an affirmative answer to BUILD PEN1 is expected in such cases.

An affirmative answer in BUILPEN, probably in BUILD PEN3, can be given when a person buys an annuity with a lump-sum payment.

As in PENSTYP, category BUILD PEN4 is a residual category which should be used only when the respondent knows that he/she builds up old-age pension rights, but the detailed scheme is unknown. Ideally none should have code 1 in BUILD PEN4.

As this variable is as PENSTYP to be seen as multiple choice variable, a code blank for "No answer or does not know" is not foreseen for the individual pension types. The answers of
respondents should be coded "Yes" in case of a positive answer and "No" otherwise. Code 0 in BUILPEN1 to BUILPEN4 means "No answer or does not know".

**CONTWORK Col 218**

*Short description*
Expectations to continue working/looking for a job after receiving old-age pension.

*Filter*
Active (simplified ILO status: WSTATOR=1, 2 or (WSTATOR=3, 5 and SEEKWORK=1, 2, 4), building up or having built up old-age pension rights (BUILDPEN≠0000, 9999) not receiving a pension (PENSION=2, blank)

<table>
<thead>
<tr>
<th>CONTWORK</th>
<th>Expects to continue working/looking for a job after receiving old-age pension</th>
<th>(WSTATOR=1, 2 or (WSTATOR=3, 5 and SEEKWORK=1, 2, 4)) and BUILDPEN≠0000, 9999 and PENSION=2, blank</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Yes, for financial reasons</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Yes, for other reasons</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>No, stop immediately when receiving old-age pension</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>No, stop before receiving old-age pension</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

*Purpose:* It is a forward-looking variable on whether the respondents building up old-age pension rights expect to continue staying in the labour market, either working or looking for a job, once receiving a pension.

*Definition*
CONTWORK asks for the current expectation. In case he/she expects to continue working or looking for a job, the reason (financial or non-financial) is requested.

Code 2, yes for other reasons, is equivalent to code 4 of STAYWORK, covering a large variety of non-financial reasons.

*Implementation rule*
Countries should think of best ways to approach the different groups to which this variable is addressed. This might require a split into several questions.
### Specifications of the 2011 ad hoc module on the employment of disabled people

<table>
<thead>
<tr>
<th>HEALTHMA</th>
<th>Type of longstanding health problem or disease (code first main type)</th>
<th>Everybody 15 to 64</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Problems with arms or hands (which includes arthritis or rheumatism)</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Problems with legs or feet (which includes arthritis or rheumatism)</td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>Problems with back or neck (which includes arthritis or rheumatism)</td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>Cancer</td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>Skin conditions, including allergic reactions and severe disfigurement</td>
<td></td>
</tr>
<tr>
<td>06</td>
<td>Heart, blood pressure or circulation problems</td>
<td></td>
</tr>
<tr>
<td>07</td>
<td>Chest or breathing problems, including asthma and bronchitis</td>
<td></td>
</tr>
<tr>
<td>08</td>
<td>Stomach, liver, kidney or digestive problems</td>
<td></td>
</tr>
<tr>
<td>09</td>
<td>Diabetes</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Epilepsy (including fits)</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Severe headache such as migraine</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Learning difficulties (reading, spelling or math disability)</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Chronic anxiety</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Depression</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Other mental, nervous or emotional problem</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Other progressive illnesses (which include multiple sclerosis, HIV,</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Alzheimer’s disease, Parkinson’s disease</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Other longstanding health problems</td>
<td></td>
</tr>
<tr>
<td>99</td>
<td>Other longstanding health conditions or diseases</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No longstanding health conditions or diseases</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td>197/198</td>
<td>No answer or does not know</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HEALTHSE</th>
<th>Type of longstanding health problem or disease (code second main type)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Problems with arms or hands (which includes arthritis or rheumatism)</td>
</tr>
<tr>
<td>02</td>
<td>Problems with legs or feet (which includes arthritis or rheumatism)</td>
</tr>
<tr>
<td>03</td>
<td>Problems with back or neck (which includes arthritis or rheumatism)</td>
</tr>
<tr>
<td>04</td>
<td>Cancer</td>
</tr>
<tr>
<td>05</td>
<td>Skin conditions, including allergic reactions and severe disfigurement</td>
</tr>
<tr>
<td>06</td>
<td>Heart, blood pressure or circulation problems</td>
</tr>
<tr>
<td>07</td>
<td>Chest or breathing problems, including asthma and bronchitis</td>
</tr>
<tr>
<td>08</td>
<td>Stomach, liver, kidney or digestive problems</td>
</tr>
<tr>
<td>09</td>
<td>Diabetes</td>
</tr>
<tr>
<td>10</td>
<td>Epilepsy (including fits)</td>
</tr>
<tr>
<td>11</td>
<td>Severe headache such as migraine</td>
</tr>
<tr>
<td>12</td>
<td>Learning difficulties (reading, spelling or math disability)</td>
</tr>
<tr>
<td>13</td>
<td>Chronic anxiety</td>
</tr>
<tr>
<td>14</td>
<td>Depression</td>
</tr>
<tr>
<td>15</td>
<td>Other mental, nervous or emotional problem</td>
</tr>
<tr>
<td>16</td>
<td>Other progressive illnesses (which include multiple sclerosis, HIV,</td>
</tr>
<tr>
<td>17</td>
<td>Alzheimer’s disease, Parkinson’s disease</td>
</tr>
<tr>
<td>18</td>
<td>Other longstanding health problems</td>
</tr>
<tr>
<td>99</td>
<td>Other longstanding health conditions or diseases</td>
</tr>
<tr>
<td>Blank</td>
<td>No applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td>No answer or does not know</td>
</tr>
</tbody>
</table>

Everybody 15 to 64

and HEALTHMA = 1 - 17
Specifications of the 2011 ad hoc module on the employment of disabled people, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>201/202</td>
<td>DIFFICMA</td>
<td>First basic activity difficulty (code the most important difficulty)</td>
<td>Everybody aged 15 64</td>
</tr>
<tr>
<td></td>
<td>01</td>
<td>Seeing, even if wearing glasses</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02</td>
<td>Hearing, even if wearing hearing aid</td>
<td></td>
</tr>
<tr>
<td></td>
<td>03</td>
<td>Walking, climbing steps</td>
<td></td>
</tr>
<tr>
<td></td>
<td>04</td>
<td>Sitting or standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>05</td>
<td>Remembering, concentrating</td>
<td></td>
</tr>
<tr>
<td></td>
<td>06</td>
<td>Communicating, for example understanding or being understood</td>
<td></td>
</tr>
<tr>
<td></td>
<td>07</td>
<td>Reaching or stretching</td>
<td></td>
</tr>
<tr>
<td></td>
<td>08</td>
<td>Lifting and carrying</td>
<td></td>
</tr>
<tr>
<td></td>
<td>09</td>
<td>Bending</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Holding, gripping or carrying</td>
<td></td>
</tr>
<tr>
<td></td>
<td>11</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>203/204</td>
<td>DIFFICSE</td>
<td>Second basic activity difficulty (code the second most important difficulty)</td>
<td>Everybody aged 15 64 And DIFFICMA = 1-10</td>
</tr>
<tr>
<td></td>
<td>01</td>
<td>Seeing, even if wearing glasses</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02</td>
<td>Hearing, even if wearing hearing aid</td>
<td></td>
</tr>
<tr>
<td></td>
<td>03</td>
<td>Walking, climbing steps</td>
<td></td>
</tr>
<tr>
<td></td>
<td>04</td>
<td>Sitting or standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>05</td>
<td>Remembering, concentrating</td>
<td></td>
</tr>
<tr>
<td></td>
<td>06</td>
<td>Communicating, for example understanding or being understood</td>
<td></td>
</tr>
<tr>
<td></td>
<td>07</td>
<td>Reaching or stretching</td>
<td></td>
</tr>
<tr>
<td></td>
<td>08</td>
<td>Lifting and carrying</td>
<td></td>
</tr>
<tr>
<td></td>
<td>09</td>
<td>Bending</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Holding, gripping or carrying</td>
<td></td>
</tr>
<tr>
<td></td>
<td>11</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
<td></td>
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<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>205</td>
<td>LIMHOURS</td>
<td>The health condition(s) or disease(s) or difficulty(ies) cause(s) the person’s limitation in the number of hours that he/she can work in a week</td>
<td>Everybody aged 15 to 64 and (HEALTHMA = 1-17 or DIFFICMA = 1-10)</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Yes, the health condition(s) or disease(s)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Yes, the activity difficulty(ies)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Yes, both, the health condition(s)/disease(s) and the activity difficulty(ies)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
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<td>No answer</td>
<td></td>
</tr>
</tbody>
</table>
### Specifications of the 2011 ad hoc module on the employment of disabled people, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>206</td>
<td>LIMTYPEW</td>
<td><em>The health condition(s) or disease(s) or difficulty(ies) cause(s) the person’s limitation in the type of work (for instance, having problems in carrying heavy loads, working outdoors, sitting for a long time) that he/she can do</em></td>
<td>Everybody aged 15 to 64 and (HEALTHMA = 1-17 or DIFFICMA = 1-10)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Yes, the health condition(s) or disease(s)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>Yes, the activity difficulty(ies)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3</td>
<td>Yes, both, the health condition(s)/disease(s) and the activity difficulty(ies)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>207</td>
<td>LIMTRANS</td>
<td><em>The health condition(s) or disease(s) or difficulty(ies) cause(s) the person’s limitation in getting to and from work</em></td>
<td>Everybody aged 15 to 64 and (HEALTHMA = 1-17 or DIFFICMA = 1-10)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Yes, the health condition(s) or disease(s)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>Yes, the activity difficulty(ies)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3</td>
<td>Yes, both, the health condition(s)/disease(s) and the activity difficulty(ies)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>208</td>
<td>NEEDHELP</td>
<td><em>Because of the health condition(s)/disease(s) or activity difficulty(ies) the person needs (not employed persons)/uses (employed persons) personal assistance to enable him/her to work</em></td>
<td>Everybody aged 15 to 64 and (HEALTHMA = 1-17 or DIFFICMA = 1-10)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>209</td>
<td>NEEDADAP</td>
<td><em>Because of the health condition(s)/disease(s) or activity difficulty(ies) the person needs (not employed persons)/uses (employed persons) special equipment or needs (not employed persons) has (employed persons) workplace adaptations to enable him/her to work</em></td>
<td>Everybody aged 15 to 64 and (HEALTHMA = 1-17 or DIFFICMA = 1-10)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
</tr>
<tr>
<td></td>
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<td>No answer</td>
<td></td>
</tr>
</tbody>
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### Specifications of the 2011 ad hoc module on the employment of disabled people, cont’d

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>210</td>
<td>NEEDORGA</td>
<td>Because of the health condition(s)/disease(s) or activity difficulty(es) the person needs (not employed persons)/has (employed persons) special working arrangements to enable him/her to work (such as sedentary jobs, teleworking, flexible hours or less strenuous work).</td>
<td>Everybody aged 15 to 64 and (HEALTHMA = 1-17 or DIFFICMA = 1-10)</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>211/212</td>
<td>LIMREAS</td>
<td>Main reason for limitation in work (number of hours, type, getting to and from work) that is not caused by the longstanding health conditions/diseases or basic activity difficulties</td>
<td>Everybody aged 15 to 64</td>
</tr>
<tr>
<td></td>
<td>01</td>
<td>Lack of qualifications/experience</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02</td>
<td>Lack of appropriate job opportunities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>03</td>
<td>Lack or poor transportation to and from workplace</td>
<td></td>
</tr>
<tr>
<td></td>
<td>04</td>
<td>Employers’ lack of flexibility</td>
<td></td>
</tr>
<tr>
<td></td>
<td>05</td>
<td>Affects receipt of benefits</td>
<td></td>
</tr>
<tr>
<td></td>
<td>06</td>
<td>Family/caring responsibilities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>07</td>
<td>Personal reasons</td>
<td></td>
</tr>
<tr>
<td></td>
<td>08</td>
<td>Other reason</td>
<td></td>
</tr>
<tr>
<td></td>
<td>09</td>
<td>No limitation in work</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (not included in filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>213/218</td>
<td></td>
<td>Weighting factor for the 2011 ad hoc module (optional)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Columns 213-216 contain whole numbers</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Columns 217-218 contain decimal places</td>
<td></td>
</tr>
</tbody>
</table>
HEALTHMA (EHLTHM) Type of longstanding health condition or disease (main type) (Eurostat AHM 2011 Col 197-198)
HEALTHMA (EHLTHM) Type of longstanding health condition or disease (main type)
(Eurostat AHM 2011 Col 197-198)

Key: HEALTHMA (EHLTHM), EHLTHA, EHLTHB and EHEALMA
01 Problems with arms or hands (includes arthritis or rheumatism)
02 Problems with legs or feet (includes arthritis or rheumatism)
03 Problems with back or neck (includes arthritis or rheumatism)
04 Cancer
05 Skin conditions, including allergic reactions and severe disfigurement
06 Heart, blood pressure or circulation problems
07 Chest or breathing problems, including asthma and bronchitis
08 Stomach, liver, kidney or digestive problems
09 Diabetes
10 Epilepsy (includes fits)
11 Severe headaches such as migraine
12 Learning difficulties (reading, spelling or math disability)
13 Chronic anxiety
14 Depression
15 Other mental, nervous or emotional problem
16 Other progressive illness (includes multiple sclerosis, HIV, Alzheimer’s disease, Parkinson’s disease)
17 Other longstanding health problems
18 No longstanding health conditions or diseases
99 Not applicable (not included in filter)

EHLTHA You have already said that you have health problems or disabilities that you expect will last for more than a year. Now thinking about health conditions or diseases that you expect to last for at least six months, do you have…

EHLTHB You have already said that you do not have health problems or disabilities that you expect will last for more than a year. Now thinking about health conditions or diseases that you expect to last for at least six months, do you have…

EHEALMA Which of these health conditions or diseases would you say has the greatest impact on your life
HEALTHSE (EHLTHS) Type of longstanding health condition or disease (second main type) (Eurostat AHM 2011 Col 199-200)
HEALTHSE (EHLTHS) Type of longstanding health condition or disease (second main type) (Eurostat AHM 2011 Col 199-200)

Key: HEALTHSE (EHLTHM), EHLTHS, EHLTHB and EHEALSE
01 Problems with arms or hands (includes arthritis or rheumatism)
02 Problems with legs or feet (includes arthritis or rheumatism)
03 Problems with back or neck (includes arthritis or rheumatism)
04 Cancer
05 Skin conditions, including allergic reactions and severe disfigurement
06 Heart, blood pressure or circulation problems
07 Chest or breathing problems, including asthma and bronchitis
08 Stomach, liver, kidney or digestive problems
09 Diabetes
10 Epilepsy (includes fits)
11 Severe headaches such as migraine
12 Learning difficulties (reading, spelling or math disability)
13 Chronic anxiety
14 Depression
15 Other mental, nervous or emotional problem
16 Other progressive illness (includes multiple sclerosis, HIV, Alzheimer’s disease, Parkinson’s disease)
17 Other longstanding health problems
18 No longstanding health conditions or diseases
99 Not applicable (not included in filter)

EHLTHA You have already said that you have health problems or disabilities that you expect will last for more than a year. Now thinking about health conditions or diseases that you expect to last for at least six months, do you have…

EHLTHB You have already said that you do not have health problems or disabilities that you expect will last for more than a year. Now thinking about health conditions or diseases that you expect to last for at least six months, do you have…

EHEALSE Which of these health conditions or diseases would you say has the second greatest impact on your life
DIFFICMA (EDIFFM) First basic activity difficulty (Eurostat AHM 2011 Col 201-202)

**Key:** DIFFICMA (EDIFFM), EDIFF and EDIFFMA

- **01** Seeing, even if wearing glasses
- **02** Hearing, even if wearing hearing aid
- **03** Walking, climbing steps
- **04** Sitting or standing
- **05** Remembering, concentrating
- **06** Communicating, for example understanding or being understood
- **07** Reaching or stretching
- **08** Lifting and carrying
- **09** Bending
- **10** Holding, gripping or carrying
- **11** None
- **99** Not applicable (not included in filter)
- **Blank** No answer

**EDIFF**: Do you have any difficulties, which have lasted, or are likely to last, for at least 6 months, with any of the following activities…

**EDIFFMA**: Which of these difficulties would you say has the greatest impact on your life

**LFS User Guide – Volume 9a: Eurostat ad hoc modules**
DIFFICSE (EDIFFS) Second basic activity difficulty (Eurostat AHM 2011 Col 203-204)

EDIFF Do you have any difficulties, which have lasted, or are likely to last, for at least 6 months, with any of the following activities...

EDIFFSE Which would you say has the second greatest impact on your life

Key: DIFFICSE (EDIFFS), EDIFF and EDIFFSE
01 Seeing, even if wearing glasses
02 Hearing, even if wearing hearing aid
03 Walking, climbing steps
04 Sitting or standing
05 Remembering, concentrating
06 Communicating, for example understanding or being understood
07 Reaching or stretching
08 Lifting and carrying
09 Bending
10 Holding, gripping or carrying
11 None
99 Not applicable (not included in filter)
Blank No answer
LIMHOURS (ELIMHRSE) The health condition/disease or activity difficulty causes limitations in the number of hours (Eurostat AHM 2011 Col 205)

**KEY:**
1. Yes, the health condition(s) or disease(s)
2. Yes, the activity difficulty(ies)
3. Yes, both the health condition/disease(s) and activity(ies)
4. No
9. Not applicable (not included in filter)
Blank: No answer

**ELIMITH** Does this health condition(s) limit...
1. The number of hours that can be worked in a week
2. The type of work that can be done
3. Getting to and from work
4. None of these

**ELIMITD** Does this difficulty(ies) limit...
1. The health condition
2. The difficulty
3. Both the health condition and the difficulty

**ELIMITB** Do this health condition(s) or difficulty(ies) limit...
1. The number of hours that can be worked limited by...
2. The type of work that can be done limited by...
3. Getting to and from work limited by...
4. None of these

**NB** – it is not made clear in the LFS User Guide vol. 2 (2011) that ELIMITH, ELIMITD and ELIMITB are multi-code questions, i.e. up to three answers may be recorded.
LIMTYPEW (ELIMTYPE) The health condition/disease or activity difficulty limits the type of work
(Eurostat AHM 2011 Col 206)

Key: LIMTYPE (ELIMTYPE)
1 Yes, the health condition(s) or disease(s)
2 Yes, the activity difficulty(ies)
3 Yes, both the health condition/disease(s) and activity(ies)
4 No
9 Not applicable (not included in filter)
Blank No answer

ELIMITH Does this health condition(s) limit…
1 The number of hours that can be worked in a week
2 The type of work that can be done
3 Getting to and from work
4 None of these

ELIMITD Is the type of work that can be done limited by…
1 The health condition
2 The difficulty
3 Both the health condition and the difficulty

NB – it is not made clear in the LFS User Guide vol. 2 (2011) that ELIMITH, ELIMITD and ELIMITB are multi-code questions, i.e. up to three answers may be recorded.
LIMTRANS (ELIMTRAE) The health condition/disease or activity difficulty limits the transport to work (Eurostat AHM 2011 Col 207)

Key: LIMTRANS (ELIMTRAE)
1 Yes, the health condition(s) or disease(s)
2 Yes, the activity difficulty(ies)
3 Yes, both the health condition/disease(s) and activity(ies)
4 No
9 Not applicable (not included in filter)
Blank No answer

ELIMITH Does this health condition(s) limit...
ELIMITD Does this difficulty(ies) limit...
ELIMITB Do this health condition(s) or difficulty(ies) limit...
1 The number of hours that can be worked in a week
2 The type of work that can be done
3 Getting to and from work
4 None of these

ELIMTRA is the limitation in getting to and from work due to...
1 The health condition
2 The difficulty
3 Both the health condition and the difficulty

NB – it is not made clear in the LFS User Guide vol. 2 (2011) that ELIMITH, ELIMITD and ELIMITB are multi-code questions, i.e. up to three answers may be recorded.
NEEDHELP (ENEEDHLP) Whether person needs/uses personal assistance to enable them to work (Eurostat AHM 2011 Col 208)

**EHELPA** Because of your health condition or difficulty, would you need any of the following to help you to work...

**EHELPB** Because of your health condition or difficulty, do you need any of the following to enable you to work...

1. Personal assistance
2. Special equipment or workplace adaptations
3. Special working arrangements
4. None of these

NB – it is not made clear in the LFS User Guide vol. 2 (2011) that **EHELPA** and **EHELPB** are multi-code questions, i.e. up to three answers may be recorded.
NEEDADAP (ENEEDAD) Whether person needs/uses workplace adaptations to enable them to work (Eurostat AHM 2011 Col 209)

EHELPA Because of your health condition or difficulty, would you need any of the following to help you to work...
EHELPB Because of your health condition or difficulty, do you need any of the following to enable you to work...
1 Personal assistance
2 Special equipment or workplace adaptations
3 Special working arrangements
4 None of these

NB – it is not made clear in the LFS User Guide vol. 2 (2011) that EHELPA and EHELPB are multi-code questions, i.e. up to three answers may be recorded.
NEEDORGA (ENEEDOR) Whether person needs/has special working arrangements to enable them to work (Eurostat AHM 2011 Col 210)

EHELPA Because of your health condition or difficulty, would you need any of the following to help you to work...
EHELPB Because of your health condition or difficulty, do you need any of the following to enable you to work...
1. Personal assistance
2. Special equipment or workplace adaptations
3. Special working arrangements
4. None of these

NB – it is not made clear in the LFS User Guide vol. 2 (2011) that EHELPA and EHELPB are multi-code questions, i.e. up to three answers may be recorded.
LIMREAS (ELIMREAS) Main reason for limitation in work
(Eurostat AHM 2011 Col 211/212)

Key: LIMREAS (ELIMREAS), EREAS and EREASM
01 Lack of qualifications/experience
02 Lack of appropriate job opportunities
03 Lack of/poor transportation to and from workplace
04 Employer's lack of flexibility
05 Affects receipt of benefits
06 Family/caring responsibilities
07 Personal reasons
08 Other reason
09 No limitation in work
99 Not applicable (not included in filter)
Blank No answer

START

 THISWV = 1 

 NO

 AGE >= 16 
 AND <= 64 

 NO

 YES

 EREASM = 1 

 NO

 EREASM = 2 

 NO

 EREASM = 3 

 NO

 EREASM = 4 

 NO

 EREASM = 5 

 NO

 EREASM = 6 

 NO

 EREASM = 7 

 NO

 EREASM = 8 

 NO

 EREASM = 1 

 1,2,3,4,5,6,7,8,9

 BLANK

 01

 02

 03

 04

 05

 06

 07

 08

 09
Explanatory Notes for the variables of the 2011 LFS ad hoc module

Focus of the 2011 LFS ad hoc module

1. Aim of the module

According to the policy needs and taking into account the constraint regarding the final number of variables for the module, the aim of the module is to provide information on the situation on the labour market of disabled people. The module is not designed to measure the prevalence of disability in the population.

Target population: persons aged 15-64 years old

(NB - Persons aged 15 are considered as inactive in ES, IT and the UK. Consequently, the target population for this module will be 16-64.)

2. User needs and requests proposed by DG Employment and the European Disability Forum (EDF)

The 2011 module is an opportunity to measure the situation of disabled people on the labour market and to compare it with the situation of non disabled people. The results obtained should help in monitoring the employment situation of disabled people with a view to:

- examine the existing situation
- identify any possible domains/issues where improvements would be required
- highlight successful policies
- make suggestions for policies which need to be developed further

3. Experience of the 2002 module on employment of disabled people

The 2002 module experience revealed that filtering the disability population using a single question on longstanding health problems and disability was inefficient. It reduced significantly comparability across countries. It is therefore important to investigate in more details health problems and difficulties in basic activities (separately and by listing diseases and basic activities) so that respondents do not “forget” to mention any of their problems.

4. Limited number of variables

The constraint of a maximum of 11 variables implies that variables remain general, applicable to all types of disability and all types of situations.

5. Attempt to implement the current concept of disability

The objective was to implement, as far as possible, the current concept of disability as defined by the International Classification of Functioning, Disability and Health (ICF, WHO, 2001), also called the Biosocial concept. According to this model, disability results from the effect of the environment and barriers to independent living or educational, employment or other opportunities that impact on people with impairments, ill health or activity difficulties.

According to this concept,

- questions have to be designed so that health problems and difficulties in basic activities are asked separately,
- limitations in work should not be directly linked to health issues,
- limitations in work should be viewed in the context of interaction between the environment and the person.

However, it appeared that this way of thinking is difficult to implement and operationalise in a questionnaire, in particular in the context of the Labour Force Survey within a limited number of variables.

6. **Content and structure of the module**

The variables of the 2011 module correspond to the following topics:

- Health problems and difficulties in basic activities (difficulties in seeing, hearing, walking, etc.)
- Limitations in work caused by health problems/difficulties in basic activities
- Special assistance needed or used by people with health problems/difficulties in basic activities
- Limitations in work because of other reasons (family/care responsibilities, lack of qualification/experience, etc.)

Remarks on the final structure of the module:

- The structure of the final proposal is a trade-off between pragmatic factors and the attempt to approach, as far as possible, the current concept of disability.
- Contrary to the 2002 module, health problems and difficulties in basic activities are asked separately. Following the LAMAS’ recommendation, these questions are put at the very beginning of the module with a short preamble to introduce.
- Then, for pragmatic reasons, restrictions in participation in the labour market (limitations in work) are linked to health/difficulties in basic activities. However, to approach the ICF philosophy and to reflect the interaction between limitations in work and the environment of the person, a question on other reasons for limitations in work is added.
- This final structure of the 2011 module presents the advantage to have very simple filters.

**PREAMBLE introducing the module**

The following questions aim at identifying the extent to which people are limited in their work and the nature or type of this limitation. Let's start with health.

This preamble shall be read to the respondent. It briefly clarifies the main objectives of the module to be reached through the proposed set of variables.

1. **SPECIFIC HEALTH CONDITIONS OR DISEASES**

**HEALTHMA / COL. 197-198**

**Short description**
Type of longstanding health condition or disease (1st P main type)

**Filter**
Everybody aged 15-64
**Codes**
01 Problems with arms or hands (which includes arthritis or rheumatism)  
02 Problems with legs or feet (which includes arthritis or rheumatism)  
03 Problems with back or neck (which includes arthritis or rheumatism)  
04 Cancer  
05 Skin conditions, including allergic reactions and severe disfigurement  
06 Heart, blood pressure or circulation problems  
07 Chest or breathing problems, including asthma and bronchitis  
08 Stomach, liver, kidney or digestive problems  
09 Diabetes  
10 Epilepsy (include fits)  
11 Severe headache such as migraine  
12 Learning difficulties (reading, spelling or math disability)  
13 Chronic anxiety  
14 Depression  
15 Other mental, nervous or emotional problems  
16 Other progressive illnesses (which include multiple sclerosis, HIV, Alzheimer's disease, Parkinson’s disease)  
17 Other longstanding health problems  
18 No longstanding health conditions or diseases  
99 Not applicable (not included in the filter)  
Blank No answer

**Purpose**
The aim of HEALTHMA is to identify which, if any, of the longstanding health conditions or diseases (not necessarily diagnosed by a physician) that a person has is the main one (i.e. the one which the person considers as being the most severe). The list of longstanding health conditions and diseases is an aide memoire for respondents, as it makes them to think to the different kinds of physical, mental and emotional health problems. The items included in the list represent a mixture of problems associated with anatomical, physiological and psychological structures and functions.

**Definition**
Longstanding means that the health condition or disease has lasted or is likely to last for at least 6 months. The main characteristics of a long standing condition or disease are that it is permanent and may be expected to require a long period of supervision, observation or care. Therefore, any acute (temporary) health problem, such as a sprained ankle, broken leg, appendicitis or a respiratory tract infection is not of interest. The criterion which has to be used in assessing the “main” longstanding health condition or disease is the impact that it has on the person’s life.

Examples:
- Person had a medical check-up 2 months ago and the doctor diagnosed him/her as having diabetes. Though his/her disease exists only for the last 2 months, it is highly probable that his/her health problem is a longstanding health problem and it will last for more than 6 months (Code 09).
- Person had a medical check-up 1 month ago and the doctor diagnosed him/her as having asthma. Though his/her illness is only 1 month it is evident that the condition will last longer than 6 months (Code 07).

However, an injury caused by an accident can be longstanding if its consequences last for at least 6 months. Example:
- Person with severe and complicated femur shaft fracture during the traffic accident. Time of treatment was 5 month and time of rehabilitation was 3 month.

1. situation: The treatment and rehabilitation was at the time of survey. Because the time of treatment plus rehabilitation has been longer than 6 months, the person should be considered as having a longstanding health problem.

2. situation: The treatment and rehabilitation were finished at the time of survey. But the person has a permanent side-effect. The person should be considered as having a longstanding health problem.

3. situation: The treatment and rehabilitation was finished at the time of survey and person has not suffered a side-effect. Then code 18 should be used.

Implementation rules

It should be noted that some terms might be replaced by ‘alternatives’. For instance:

- ‘chronic’ or ‘longstanding’ should be chosen according to what is ‘best understood’ in a country/language
- it seems that in some countries/languages it would be strange to use the word ‘have’ and ‘suffer’ is preferred (it has the same meaning as ‘have’ in some languages)

Some conditions are recurrent (e.g. back pain), where there is an acute period followed by remission; other conditions are episodic in nature (e.g. epilepsy, migraine). Both situations should be considered as longstanding health problems, as they are continual or continuous problems. If a person suffers from a terminal illness or if the length of illness is dependent on the outcome of treatment (e.g. cytotoxic or radiation therapy), the corresponding code of the health condition or disease should be used.

If the respondent does not know how long their health problem is going to last, the interviewer must not make the decision; respondents should be encouraged to estimate how long they think their problem will last for taking account of any information given by doctors or other health professionals.

Even a person has/had a longstanding disease that doesn’t bother him/her or it is/was kept under control with medication, he/she should consider it. For example, medication of a person suffering from mental problems can keep that person fully able to function and a diabetic can feel healthy on account of regular insulin treatment. These persons are, however, considered as having longstanding health problem as they would not manage without medication.

Remarks in relation to some of the conditions and diseases from the list:

- Skin conditions, including allergic reactions and severe disfigurement (code 05): severe disfigurements include major scars resulting from accidents, burns or frost-bites, birthmarks and diseases of the skin, including skin related allergies; exclude tattooing and body piercing.
- Heart, blood pressure or circulation problems (code 06): stroke is included
- Learning difficulties (code 12) are also known as mental handicap, mental impairment or mental retardation. Examples: dyslexia, dyscalculia.
- Other mental, nervous or emotional problems (code 15) include severe mental problem: psychosis (e.g. schizophrenia), affective disorders and clinically recognised less severe disorders (panic, phobias, anorexia, etc.).
- Obesity, alcohol and drug dependency should be considered as other longstanding health problems (code 17).

If the respondent does not have a longstanding health condition or disease, then code 18 is used and variable DIFFICMA is asked.

In the core part of the LFS there are 3 variables (FTPTREAS, LEAVREAS and SEEKREAS)
which have "own illness or disability" as answer category. In case the answer provided by a respondent to any of these 3 variables is "own illness or disability", then the interviewer should expect that a health problem is declared in HEALTHMA or a difficulty in a basic activity is declared in DIFFICMA. If the respondent does not report any health problem (in HEALTHMA) or difficulty in basic activities (in DIFFICMA), then the interviewer should remind the respondent his/her previous answer and ask for details. On the basis of the respondent's answer and the definitions in HEALTHMA and DIFFICMA, the interviewer should decide what code to use for these 2 variables.

**HEALTHSE Col 199/200**

**Short description**
Type of longstanding health condition or disease (2\textsuperscript{nd} main type)

**Filter**
Everybody aged 15-64 and HEALTHMA = 1-17.

**Codes**
01 Problems with arms or hands (which includes arthritis or rheumatism)
02 Problems with legs or feet (which includes arthritis or rheumatism)
03 Problems with back or neck (which includes arthritis or rheumatism)
04 Cancer
05 Skin conditions, including allergic reactions and severe disfigurement
06 Heart, blood pressure or circulation problems
07 Chest or breathing problems, including asthma and bronchitis
08 Stomach, liver, kidney or digestive problems
09 Diabetes
10 Epilepsy (include fits)
11 Severe headache such as migraine
12 Learning difficulties (reading, spelling or math disability)
13 Chronic anxiety
14 Depression
15 Other mental, nervous or emotional problems
16 Other progressive illnesses (which include multiple sclerosis, HIV, Alzheimer's disease, Parkinson's disease)
17 Other longstanding health problems
18 No other longstanding health conditions or diseases
99 Not applicable (not included in the filter)
Blank No answer

**Purpose**
This variable (HEALTHSE) aims at identifying a 2\textsuperscript{nd} P longstanding health conditions or diseases (not necessarily diagnosed by a physician) that a person has (i.e. the one which the person considers as being the 2\textsuperscript{nd} as concerns the severity).

**Definition**
See HEALTHMA
Implementation rules
See HEALTHMA

2. DIFFICULTIES IN BASIC ACTIVITIES

DIFFICMA Col 201/202

Short description
1st basic activity difficulty (the most important difficulty)

Filter
Everybody aged 15-64

Codes
01 Seeing, even if wearing glasses
02 Hearing, even if using a hearing aid
03 Walking, climbing steps
04 Sitting or standing
05 Remembering, concentrating
06 Communicating, for example understanding or being understood
07 Reaching or stretching
08 Lifting and carrying
09 Bending
10 Holding, gripping, or turning
11 None
99 Not applicable (not included in the filter)
Blank No answer

Purpose
The variable DIFFICMA allows the identification of the basic activity which causes the person most difficulties in coping with his/her everyday life. It captures a wide range of physical, sensory and mental limitations.

Definition
An activity is defined as: ‘the performance of a task or action by an individual’ and thus activity difficulties are defined as ‘the difficulties the individual experience in performing an activity’. The criterion which has to be used in assessing “most” difficulty is the impact that it has on the person's life. Only long-term difficulties in basic activities should be considered. Therefore, the length of difficulty must have lasted or be expected to last for six months or more.

Implementation rules
When answering, the use of technical devices/aids or assistance should not be considered except for seeing and hearing (codes 1 and 2). For instance eyesight problems should not be reported if glasses or contact lenses are ‘sufficiently effective’. The activities from the list refer to difficulties in the physical act of doing them, and not for difficulties due to other functioning problems. For example, a blind person (using or not a walking stick or a guide dog) should not be seen as having walking difficulties.
Even the respondent seems to be permanently confined to bed or completely deaf or blind, it is preferable that this variable is not skipped for him/her. 'Communicating, for example understanding or being understood' (code 6) refers to problems in using or understanding the mother tongue and not a foreign language. To grip (code 10) means to take firmly with the hand and maintain a hold on.

**DIFFICSE Col 203/204**

**Short description**

2nd P basic activity difficulty (the second most important difficulty)

**Filter**

Everybody aged 15-64 and DIFFICMA = 1–10

**Codes**

01 Seeing, even if wearing glasses
02 Hearing, even if using a hearing aid
03 Walking, climbing steps
04 Sitting or standing
05 Remembering, concentrating
06 Communicating, for example understanding or being understood
07 Reaching or stretching
08 Lifting and carrying
09 Bending
10 Holding, gripping, or turning
11 None
99 Not applicable (not included in the filter)
Blank No answer

**Purpose**

The variable DIFFICSE allows the identification of the basic activity which causes the person the second most difficulty in coping with his/her everyday life.

**Definition**

See DIFFICMA

**Implementation rules**

See DIFFICMA

3. LIMITATIONS IN WORKING ACTIVITIES

The aim of the following three variables is to investigate how people's longstanding health conditions or diseases or difficulties in basic activities interfere with the work that they can do. The variable examines the effect of the longstanding health conditions or diseases or difficulties in the context of work.

**LIMHOURS Col 205**

**Short description**
The health condition(s) or disease(s) or difficulty(ies) cause(s) the person’s limitation in the number of hours that he/she can work in a week.

**Filter**

Everybody aged 15-64 and (HEALTHMA = 1–17 or DIFFICMA = 1–10)

**Codes**

1 Yes, the health condition(s) or disease(s)
2 Yes, the activity difficulty(ies)
3 Yes, both, the health condition(s)/disease(s) and the activity difficulty(ies)
4 No
9 Not applicable (not included in the filter)
Blank No answer

**Purpose**

This variable aims at identifying whether the people are limited in the number of hours that they can work because of the longstanding health conditions or diseases or difficulties in basic activities they have. A filter is introduced, ensuring that only those declaring a longstanding health condition or disease or basic activity difficulty are asked to provide an answer.

**Definition**

The interviewed person should think whether the nature of his/her limitation in the number of hours that he/she can work in a week is caused (totally or partly) by the longstanding health conditions or diseases or difficulties in basic activities that he/she has. The term 'number of hours' is used here to reflect the amount of work.

The limitation in the number of hours covers the frequency of its impact (all the time, daily, weekly, monthly etc.) and the severity of its impact (not at all, to some extent etc.).

**Implementation rules**

The respondents do not necessarily face the situation proposed (the reference here is a fulltime working schedule) and so the limitation is measured in terms of capacity to undertake the task (he/she can work) rather than performance (he/she does). The aim of the question is to assess the person’s own capacity.

Code 4 "No" corresponds to the situation when the health condition(s)/disease(s) or activity difficulty(ies) that the respondent has is/are not causing him/her a limitation in the number of hours that he/she can work in a week.

**LIMTYPEW Col 206**

**Short description**
The health condition(s) or disease(s) or difficulty(ies) causes(s) the person’s limitation in the type of work (for instance, having problems in carrying heavy loads, working outdoors, sitting for a long time) that he/she can do

**Filter**

Everybody aged 15-64 and (HEALTHMA = 1–17 or DIFFICMA = 1–10)

**Codes**

1 Yes, the health condition(s) or disease(s)
2 Yes, the activity difficulty(ies)
3 Yes, both, the health condition(s)/disease(s) and the activity difficulty(ies)
4 No
9 Not applicable (not included in the filter)
Blank No answer

**Purpose**

This variable aims at identifying whether the people are limited in the type of work that they can work because of the longstanding health conditions or diseases or difficulties in basic activities they have.

A filter is introduced, ensuring that only those declaring a longstanding health condition or disease or basic activity difficulty are asked to provide an answer.

**Definition**

The interviewed person should think whether the nature of his/her limitation in the type of work that he/she can do is caused (totally or partly) by the longstanding health conditions or diseases or difficulties in basic activities that he/she has.

The limitation in the type of work covers the frequency of its impact (all the time, daily, weekly, monthly etc.) and the severity of its impact (not at all, to some extent etc.).

**Implementation rules**

Being limited in type of work covers, for example: having problems with carrying heavy loads, not being able to work outdoors or indoors, not being able to sit down for a long time as well as not having the appropriate skills and training. It should be noted that the limitation is measured in terms of capacity to do specific kind of work.

Examples:

- A person cannot work in 'public relations' because of the severe scar that he/she has on his/her face;
- A person using the wheelchair works at a reception desk but he/she would like to do something else;
- A person is suffering from the chronic back pain, but he/she successfully works in the office (without limitations). However, due to the mentioned health problem, he/she definitely would not be able to perform the physical work in the construction.

Code 4 "No" corresponds to the situation when the health condition(s)/disease(s) or activity difficulty(ies) that the respondent has is/are not causing him/her a limitation in the type of work that he/she can do.
LIMTRANS Col 207

Short description
The health condition(s) or disease(s) or difficulty(ies) cause(s) the person’s limitation in getting to and from work

Filter
Everybody aged 15-64 and (HEALTHMA = 1–17 or DIFFICMA = 1–10)

Codes
1 Yes, the health condition(s) or disease(s)
2 Yes, the activity difficulty(ies)
3 Yes, both, the health condition(s)/disease(s) and the activity difficulty(ies)
4 No
9 Not applicable (not included in the filter)
Blank No answer

Purpose
This variable aims at identifying whether the people are limited in getting to and from work because of the longstanding health conditions or diseases or difficulties in basic activities they have.

A filter is introduced, ensuring that only those declaring a longstanding health condition or disease or basic activity difficulty are asked to provide an answer.

Definition
The interviewed person should think whether the nature of his/her limitation in getting to and from work is caused (totally or partly) by the longstanding health conditions or diseases or difficulties in basic activities that he/she has.

The limitation in getting to and from work covers the frequency of its impact (all the time, daily, weekly, monthly etc.) and the severity of its impact (not at all, to some extent etc.).

Implementation rules
The interest is in the journey to and from work. Due to the health problem or difficulty in basic activities, a person may be limited in getting to and from a workplace (for instance, this person might have problems with the access to buildings, the availability of transport, difficulty getting on and off transport, or nobody is available to accompany them).

It should be noted that the limitation is measured in terms of capacity to go and return to/from work.

The provided assistance/adaptations should not be taken into account in this variable.

Code 4 “No” corresponds to the situation when the health condition(s)/disease(s) or activity difficulty(ies) that the respondent has is/are not causing him/her a limitation in getting to and from work.

4. SPECIAL ASSISTANCE USED OR NEEDED
The purpose of the following three variables is to identify the persons who because of the health problem or difficulty use/need special assistance or arrangements in order to help them to work. They allow finding out if especially people with health problems/difficulties are supported in their work, or if not working would need support in order to work. The variables are asked to both employed and non-employed respondents and therefore, the wording has to be adapted to each specific situation ("need" for those not employed and "use" or "have" for those employed). The types of assistance/arrangements are described in general terms and they can be regarded as methods to remove barriers to participation in work.

All three variables are asked of those with health problems or difficulties in basic activities. Therefore, these variables refer to special assistance or specialised equipment or special adaptations to the work environment for people in such circumstances.

The term 'assistance' refers to special personal assistance (from family members, relatives, friends, colleagues or other persons), organisational and environmental changes (special equipment/workplace adaptations, and special working arrangement) which help a person carrying out work activities.

**NEEDHELP Col 208**

**Short description**
Because of the health problem or difficulty the person needs (not employed persons)/uses (employed persons) personal assistance to enable him/her to work

**Filter**
Everybody aged 15-64 and (HEALTHMA = 1–17 or DIFFICMA = 1–10)

**Codes**
1 Yes
2 No
9 Not applicable (not included in the filter)
Blank No answer

**Purpose**
This variable aims at identifying those persons who because of the health problem or difficulty they have, use/need personal assistance in order to help them to work.

**Definition**
'Personal assistance' refers to help from family members, relatives, friends, colleagues. Example: individuals, whose work is, inter alia, to assist persons with disability at the workplace, for example, a sign language interpreter, a job coach.
NEEDADAP Col 209

Short description
Because of the health problem or difficulty the person needs (not employed persons)/uses (employed persons) special equipment or needs (not employed persons)/has (employed persons) workplace adaptations to enable him/her to work.

Filter
Everybody aged 15-64 and (HEALTHMA = 1–17 or DIFFICMA = 1–10)

Codes
1 Yes
2 No
9 Not applicable (not included in the filter)
Blank No answer

Purpose
This variable aims at identifying those persons who because of the health problem or difficulty they have, need/use special equipment or need/have workplace adaptations in order to help them to work. The working conditions were/should be specifically modified to suit the needs of persons with long standing health conditions or diseases or with difficulties in performing basic activities.

Definition
'Special equipment' includes a wide range of items, devices, pieces of equipment enabling the person to work. They are used to increase, maintain or improve functioning of individuals. The term 'workplace adaptations' refers to the architectural adaptations of the workplace.

Examples:
Technical Assistance (use of special equipment)
- Use of a screen reader
- Use of adapted telephone
- Use of adapted computer
- Use of a voice synthesiser
- Use of large print, braille

Adaptations to the workplace
- Adaptation of the entrance to the building
- Appropriate parking
- Ramps and handrails
- Accessible toilets
- Accessible lifts
- Modified workstation
NEEDORGA Col 210

Short description
Because of the health problem or difficulty the person needs (not employed persons)/has (employed persons) special working arrangements to enable him/her to work (such as, sedentary jobs, teleworking, flexible hours or less strenuous work)

Filter
Everybody aged 15-64 and (HEALTHMA = 1–17 or DIFFICMA = 1–10)

Codes
1 Yes
2 No
9 Not applicable (not included in the filter)
Blank No answer

Purpose
This variable aims at identifying those persons who because of the health problem or difficulty they have, have/need special working arrangements in order to help them to work.

Definition
'Special work arrangements' refer to all kinds of special arrangements and measures that can be thought of as supporting the work of persons with health conditions or difficulties in basic activities. They can be, for example:

- Arrangements in relation to the type of work: possibility to do lighter work, sedentary work, indoor work, etc.
- Respondent's time schedule has been adapted to his/her needs (less working hours, alternative ways of distribution of his/her working hours)
- The time schedule of his/her work colleagues has been modified in order to be adapted to respondent's needs.
- Teleworking (for instance someone with leg paralysis can work at home thanks to a special computer connection)

LIMREAS Col 211-212

Short description
Main reason for limitation in work (number of hours, type, getting to and from work) that is not caused by the longstanding health conditions/diseases or basic activity difficulties.

Filter
Everybody aged 15-64
Codes
01 Lack of qualifications/experience
02 Lack of appropriate job opportunities
03 Lack or poor transportation to and from workplace
04 Employers’ lack of flexibility
05 Affects receipt of benefits
06 Family/caring responsibilities
07 Personal reasons
08 Other reason
09 No limitation in work
99 Not applicable (not included in the filter)
Blank No answer

Purpose
The reason why people are work limited is not just for health reasons but for many other external reasons as well. This variable is essential to see if there are environmental barriers associated with work limitations. The new concept of disability* requests to have information about the whole population. Therefore, the aim of this variable is to identify the reason for which a person has a limitation in the work that they can do (excluding any longstanding health condition/disease or basic activity difficulty).

Definition
Limitation in work includes limitation in any of the following: number of hours, type of work, getting to and from work.

Implementation rules
The variable is asked to both employed and non-employed persons. In some cases the variable may appear 'hypothetical' and consequently difficult to answer. The interviewer should try as much as possible to get an answer (explaining eventually that it's about capacity to work and not performance). The interviewer should not put 'pressure' on the respondent to give a reply if this is too 'hypothetical' for him/her.

Cost of transportation should not be included in code 3 which is an accessibility related item. For this answer, code 08 "other reason" should be used.

* For the purposes of the 2011 LFS module, disability is defined (based on the principles of the International Classification of Functioning, Disability and Health - ICF) as disadvantage experienced by an individual resulting from barriers to independent living or educational, employment or other opportunities that impact on people with impairments, ill health and/or functional limitations.

The types of barriers faced by disabled people include attitudes, for example, negative views of employers, policies, for example organisational rules which do not take disabled people into account; and physical factors, for example through the design of the work environment and transport systems.

Although the focus of disability is barriers and facilitators, the experiences of different people are also important. This is because the disabled population is very diverse and there is a need to understand which groups face barriers and disadvantage, why they face such barriers, and how improvements to benefits and services can be targeted.
## Specifications of the 2010 ad hoc module on Reconciliation between work and family life

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filters/remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>197</td>
<td>REGCARE</td>
<td>Person regularly takes care of other children up to 14 (other than own/spouse's children living in the household) or of ill, disabled, elderly relatives/friends aged 15 or more in need of care</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>Yes, of other children up to 14</td>
<td>Everybody aged 15 to 64</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>Yes, of relatives/friends aged 15 or more in need of care</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Yes, of other children up to 14 and of relatives/friends aged 15 or more in need of care</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>198</td>
<td>CHILDCAR</td>
<td>Use of childcare services per week for the youngest child living in the household (including paid childminders, pre-school; apart from compulsory school)</td>
<td>Everybody aged 15 to 64 with at least one own/spouse’s child up to 14 living in the household</td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>Childcare services are used for ... per week</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>— up to 10 hours</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>— more than 10 hours and up to 20 hours</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>— more than 20 hours and up to 30 hours</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>— more than 30 hours and up to 40 hours</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>— more than 40 hours</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>— No use of childcare services</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>— Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>199</td>
<td>IMPFACIL</td>
<td>Impact of availability and affordability of care facilities on not working or working part-time</td>
<td>Everybody aged 15 to 64 and (FTPTREAS ≠ 3 and SEEKREAS ≠ 3 and (REGCARE = 1-3 or has at least one own/spouse’s child up to 14 living in the household)) and FTPT ≠ 1</td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>Suitable care services for children are not available or affordable</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>Suitable care services for ill, disabled, elderly are not available or affordable</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Suitable care services for both children and ill, disabled and elderly are not available or affordable.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>Care facilities do not influence decision for labour market participation</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>Column</td>
<td>Code</td>
<td>Description</td>
<td>Filters/remarks</td>
</tr>
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<td>--------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>200</td>
<td>NOWRECHI</td>
<td><strong>Main reason (linked with childcare) for not working or working part-time</strong></td>
<td>Everybody aged 15 to 64 and (NEEDCARE = 1,3 or IMPFACIL = 1,3)</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>No childcare services available</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Available childcare services are too expensive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Available childcare services are not of sufficient quality</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Other reasons linked with the lack of suitable childcare services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>201</td>
<td>NOWRECAR</td>
<td><strong>Main reason (linked with care of other dependants) for not working or working part-time</strong></td>
<td>Everybody aged 15 to 64 and (NEEDCARE = 2,3 or IMPFACIL = 2,3)</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>No care services available</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Available care services are too expensive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Available care services are not of sufficient quality</td>
<td></td>
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<tr>
<td></td>
<td>4</td>
<td>Other reasons linked with the lack of suitable care services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>202</td>
<td>VARHOURS</td>
<td><strong>Variable working hours</strong></td>
<td>Everybody aged 15 to 64 and STAPRO = 3</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Fixed start and end of a working day or varying working time as decided by the employer Schedule decided by the employee within one of the following schemes: Flexitime/Working time banking</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Daily number of hours fixed, but some flexibility within the day</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Determines own work schedule (no formal boundaries at all)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>203</td>
<td>POSSTEND</td>
<td><strong>Possible to vary start and/or end of working day for family reasons (at least one hour)</strong></td>
<td>VARHOURS = 1,3,5,blank</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Generally possible</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Rarely possible</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Not possible</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>204</td>
<td>POSORWGT</td>
<td><strong>Possible to organise working time in order to take whole days off for family reasons (without using holidays)</strong></td>
<td>Everybody aged 15 to 64 and STAPRO = 3</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Generally possible</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Rarely possible</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Not possible</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (not included in the filter)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>Column</td>
<td>Code</td>
<td>Description</td>
<td>Filters/remarks</td>
</tr>
<tr>
<td>--------</td>
<td>------</td>
<td>-------------</td>
<td>----------------</td>
</tr>
<tr>
<td>205</td>
<td>REDWORK</td>
<td>Reduced working hours to take care of the youngest child in the household for at least one month (excluding maternity leave)</td>
<td>Everybody aged 15 to 64 with at least one own/spouse’s child up to the 8th birthday living in the household and (WSTATOR = 1, 2 or (EXISTPR = 1 and (REFYEAR - YEARPR &lt;= age of the youngest child + 1)))</td>
</tr>
<tr>
<td>205</td>
<td>REDWORK</td>
<td></td>
<td>Everybody aged 15 to 64 with at least one own/spouse’s child up to the 8th birthday living in the household and (WSTATOR = 1, 2 or (EXISTPR = 1 and (REFYEAR - YEARPR &lt;= age of the youngest child + 1)))</td>
</tr>
<tr>
<td>205</td>
<td>REDWORK</td>
<td></td>
<td>Everybody aged 15 to 64 with at least one own/spouse’s child up to the 8th birthday living in the household and (WSTATOR = 1, 2 or (EXISTPR = 1 and (REFYEAR - YEARPR &lt;= age of the youngest child + 1)))</td>
</tr>
<tr>
<td>206</td>
<td>STOPWORK</td>
<td>Stopped working to take care of the youngest child in the household for at least one month (excluding maternity leave)</td>
<td>Everybody aged 15 to 64 with at least one own/spouse’s child up to the 8th birthday living in the household and (WSTATOR = 1, 2 or (EXISTPR = 1 and (REFYEAR - YEARPR &lt;= age of the youngest child + 1)))</td>
</tr>
<tr>
<td>207</td>
<td>PARLEAVE</td>
<td>Full-time parental leave of at least one month taken to care for the youngest child in the household (excluding maternity leave)</td>
<td>Everybody aged 15 to 64 with at least one own/spouse’s child up to the 8th birthday living in the household</td>
</tr>
<tr>
<td>210/215</td>
<td></td>
<td>Weighting factor for the 2010 ad hoc module (optional)</td>
<td>Everybody aged 15 to 64</td>
</tr>
</tbody>
</table>

Columns 210-213 contain whole numbers
Columns 214-215 contain decimal places
REGCARE (EREGCARE) Person regularly takes care of other children (<=14) or ill/disabled/elderly relatives/friends (>=15) in need of care (Eurostat AHM 2010 Col 197)

REGCAREA Do you regularly take care of children, aged 14 and under, that are not your own or your partner's (excluding paid or voluntary care work)?
REGCAREB Do you regularly take care of ill, disabled or elderly individuals, aged 15 and over (excluding paid or voluntary care work)?
1 Yes 
2 No

Key: REGCARE
1 Yes, of other children up to 14
2 Yes, of relatives/friends aged 15 or more in need of care
3 Yes, of other children up to 14 and of relatives/friends aged 15 or more in need of care
4 No
9 Not applicable (not included in filter)  
Blank  No answer
CHILDCAR (ECHILDSV) Use of childcare services per week for the youngest child living in the household
(Eurostat AHM 2010 Col 198)

Start date: Jan 2010
End date: Dec 2010

Key: CHILDCAR (ECHILDSV) and CHLDCAB
1  Up to 10 hours
2  More than 10 and up to 20 hours
3  More than 20 and up to 30 hours
4  More than 30 and up to 40 hours
5  More than 40 hours
6  No use if childcare services
9  Not applicable (not included in filter)
Blank  No answer

CHILD14 Child aged 14 or under living in the household
CHLDCAA Use of childcare services for the youngest child in the household (exc school holidays)
1  Yes
2  No

START

THISWV = 1

NO

COLUMN 198 9

YES

AGE >= 16
AND <= 64

NO

COLUMN 198 9

YES

CHILD14 = 1

NO

COLUMN 198 9

YES

CHLDCAA = 1

NO

COLUMN 198 6

YES

CHLDCAB = 1

NO

CHLDCAB = 2

NO

CHLDCAB = 3

NO

CHLDCAB = 4

NO

CHLDCAB = 5

NO

CHLDCAB = 6

NO

COLUMN 198 BLANK

YES

COLUMN 198 1

YES

COLUMN 198 2

YES

COLUMN 198 3

YES

COLUMN 198 4

YES

COLUMN 198 5
IMPACIL (EIMPACIL) Impact of availability and affordability of care facilities on not working or working part-time  
(Eurostat AHM 2010 Col 199)

Key: IMPACIL (EIMPACIL) and IMPFAY
1  Suitable care services for children are not available or affordable
2  Suitable care services for ill, disabled or elderly are not available or affordable
3  Suitable care services for both children and ill, disabled or elderly are not available or affordable
4  Care facilities do not influence decision for labour market participation
9  Not applicable (not included in filter)
Blank No Answer

PTNCRE7 Did not want full time job because ...
1  Suitable care services for children are not available or affordable
2  Suitable care services for ill, disabled or elderly adults are not available or affordable
3  Care facilities do not influence decision to work part-time

IMPFAK is the reason why you are not currently working because suitable or affordable care facilities are not available?
1  Yes
2  No

Blank No Answer
NOWRECHI (ERECHIPT) Main reason (linked with childcare) not working or working part-time
(Eurostat AHM 2010 Col 200)

Eligibility filter: Age 15 to 64 and (NEEDCARE = 1,3 or IMPFACIL = 1,3)

Key: NOWRECHI (ERECHIPT) and NOWRCH
1 No childcare services available
2 Available childcare services are too expensive
3 Available childcare services are not of sufficient quality
4 Other reasons linked with lack of suitable childcare services
9 Not applicable (not included in filter)
Blank No Answer
NOWRECAR (ERECARPT) Main reason (linked with care of other dependents) for not working or working part-time
(Eurostat AHM 2010 Col 201)

Eligibility filter:
Age 15 to 64 and 
(NEEDCARE = 2,3 or 
IMPFACIL = 2,3)

Key: NOWRECAR (ERECARPT) and NOWRCA
1 No care services available
2 Available care services are too expensive
3 Available care services are not of sufficient quality
4 Other reasons linked with lack of suitable care services
9 Not applicable (not included in filter)
Blank No Answer
VARHOURS (EVARHOUR) Main reason (linked with care of other dependents) for not working or working part-time (Eurostat AHM 2010 Col 202)

Eligibility filter:
Age 15 to 64 and STATPRO = 3
[i.e. employee]

Key: VARHOURS (EVARHOUR)
1 Fixed start and end of working day or varying working times as decided by employer
   Schedule decided by employee within one of the following schemes:
2 Flexitime/Working time banking
3 Daily number of hours fixed but some flexibility within the day
4 Determines own work schedule (no formal boundaries at all)
5 Other
9 Not applicable (not included in filter)
Blank No Answer
POSSTEND (EPOSTEND) Possible to vary start and/or end of working day for family reasons (at least one hour) (Eurostat AHM 2010 Col 203)

Key: POSSTEND (EPOSTEND)
1 Generally possible
2 Rarely possible
3 Not possible
9 Not applicable (not included in filter)
Blank No Answer
POSORGWT (EPOSGWT) Possible to organise working time in order to take whole days off for family reasons (without using holidays) (Eurostat AHM 2010 Col 204)

Eligibility filter:
Age 15 to 64 and
STATPRO = 3
[i.e. employee]

Key: POSORGWT (EPOSGWT)
1 Generally possible
2 Rarely possible
3 Not possible
9 Not applicable (not included in filter)
Blank No Answer
REDWORK (EREDWORK) Reduced working hours to take care of the youngest child in the household for at least one month (excluding maternity leave) (Eurostat AHM 2010 Col 205)

Eligibility filter:
aged 15 to 64 with at least one own/spouse’s child up to the 8th birthday living in the household and
(WSTATOR = 1, 2 or (EXISTPR = 1 and REFYEAR-YEARPR <= age of the youngest child + 1))

Key: REDWORK (EREDWORK)
1 Yes
2 No
9 Not applicable (not included in filter)
Blank No Answer
STOPWORK (ESTOPWRK) Stopped working to take care of the youngest child in the household for at least one month (excluding maternity leave) (Eurostat AHM 2010 Col 206)

Eligibility filter:
- aged 15 to 64 with at least one own/spouse’s child up to the 8th birthday living in the household and
- (WSTATOR = 1, 2 or (EXISTPR = 1 and REFYEAR - YEARPR <= age of the youngest child + 1))

Start date: Jan 2010
End date: Dec 2010

Key: STOPWORK (ESTOPWRK)
1. No, stopped working for a complete period of:
   - 2 - up to 3 months
   - 3 - more than 3 months and up to 6 months
   - 4 - more than 6 months and up to 1 year
   - 5 - more than 1 year
   - 6 - Has not returned to work yet
   - 9 - Not applicable (not included in filter)
   - Blank No Answer
PARLEAVE (EPARLEAV) Full-time parental leave of at least one month taken to care for the youngest child in the household (excluding maternity leave)(Eurostat AHM 2010 Col 207)

Eligibility filter:
aged 15 to 64 with at least one own/spouse's child up to the 8th birthday living in the household and

Key: PARLEAVE (EPARLEAV)
1. No, has not taken full-time parental leave for at least one month
2. - up to 3 months
3. - more than 3 months and up to 6 months
4. - more than 6 months and up to 1 year
5. - more than 1 year
6. Leave is still ongoing
9. Not applicable (not included in filter)
Blank: No Answer
Explanatory Notes for LFS 2010 ad hoc module

REGCARE Col 197

Description
Person regularly takes care of other children up to 14 (other than own spouse’s children living in the household) or of ill, disabled, elderly relatives/friends aged 15 or more in need of care.

The aim of REGCARE is to identify all care responsibilities undertaken by the person interviewed since all care responsibilities are susceptible to pose an obstacle for the labour market participation of the person. As it is generally assumed that parents with children up to 14 years (living in the household) have care responsibilities for those children, REGCARE addresses regular care for other children up to 14 and for relatives/friends aged 15 or more in need of care only. Care provided as professional care minder, as voluntary work or pure financial support are excluded.

Definition
“Caring”, “care”, and “carer”: the variable focuses on the carers and not on the persons who are cared for (employment perspective linked with care responsibilities). Carers are defined as people who look after or provide help to children or to friends/relatives in need of care because they are sick/elderly/incapacitated/disabled (help, assistance, support, surveillance).

Examples of caring tasks for other children up to 14: personal care, homework, playing games, reading, taking out, and surveillance.

Examples of caring tasks for friends/relatives in need of care aged 15 or more: personal care (e.g. dressing, washing), physical help (e.g. walking), helping with paperwork or financial matters, domestic help (e.g. housework, laundry) and company.

“Regularly” is defined as on a fixed pattern (every day, every week …) and frequently (not only occasionally, for instance not only once in 3 months). The reference period is the current situation.

“Other children” correspond to other than own/spouse’s children living in the household that is to say to:
- own/spouse’s children living outside the household
- other children (not own/spouse’s) living inside or outside the household.

Implementation rules
- For own/spouse’s children living in the household see the general remark above.
- Adopted children should be considered as own children, foster children as other children.
- Children aged 14 years old should be considered.
- Care for children aged 15 or more who are not ill/disabled is out of the scope of this variable.
- The adults taken care of can live inside or outside the household.
- If the care consists only of financial support or if the care is a volunteer work for a charity or for another organisation, then it should not be considered for this variable.
- Care as a job should be excluded (this means that care done in a professional capacity is excluded). Persons who provide care as a job, even if it is only a few hours per week, should be coded “No” unless they care for people in their spare time as well.
- Persons who receive allowances to take care of disabled relatives should be considered as carers (codes 2 or 3).
Children up to 14 who have a handicap, a disability or a health problem are considered as “children” (code 1, or 3 if also care of dependant adults takes place).

Note: Disabled persons who are obviously not able to take regularly care of others need not to be asked as this could be annoying for them. The respective coding ‘4’ could be assigned automatically.

**CHILDCAR Col 198**

**Description**

Use of childcare services per week for the youngest child living in the household (including paid childminders, pre-school; apart from compulsory school).

The variable addresses the standard situation outside holidays or other particular arrangements (e.g. emergency arrangements due to sick child or other problems).

- If the youngest child is a school-going child only services outside compulsory school hours are to be considered.
- Children aged 14 years old should be considered.
- Codes 1 to 5: Average total number of hours per week for all childcare services used during a typical week (omitting school holidays or emergency arrangements).
- Code 6: Generally, no childcare services are used. This includes situations where partners/relatives/neighbours/friends (unpaid) care for the child OR if children up to 14 always take care of themselves/each other OR if the person works at home/cares for the child at the work place OR if no childcare is used at all (e.g. compulsory school hours correspond to working hours).

Note: if a child (sister/brother) aged more than 14 takes care of the children up to 14, then no childcare services are used and the coding should be 6.

Note: for consistency reasons at household level father and mother should give the same answer. In a situation where both father and mother are available for a direct interview, it might be recommendable to ask only one of the two persons and to fill the variable CHILDCAR for the other person with the information already collected.

Note: countries should decide at national level on the use of different formulations for families with at least one younger and families with only older children, where the latter might not need normal childcare any more.

**IMPFACIL Col 199**

**Description**

Impact of availability and affordability of care facilities on not working or working part-time.

This variable extends the coverage of the core-variable NEEDCARE in the context of this module to further groups and is therefore defined in the same way as NEEDCARE.

The intention of IMPFACIL and NEEDCARE is the identification of (negative) impacts of missing suitable care facilities on the labour market participation. If it is considered to be more appropriate for the national implementation to add a positive code, for instance for respondents who decide to work...
part-time because of the availability of childcare, this is of course possible. For the transmission to Eurostat these answers should be coded as '4' – Care facilities do not influence decision for labour market participation. Positive codes of this kind might be added to NEEDCARE in the future after a review of the variable in the light of the 2010 ad hoc module results.

**NOWRECHI Col 200**

Main reason (linked with childcare) for not working or working part-time.

- Code 1: this code should be used when the care is not available as needed. This means that there is no childcare service for the children in the area (accessible) at all (including: available services are too far away) OR no childcare service available (no place available / full …) OR not enough care service for children who need more time of care (e.g. a child is cared for in the morning but lack of care services in the afternoon) OR the opening hours are in general not convenient. This code should therefore also be used if childcare services are available at normal times, e.g. approximately from 7h00 to 19h00, but the care would be needed at special times, that is to say approximately before 7h00 in the morning, at night, after 19h00 in the evening, during the weekend or during school holidays.
- Code 2: a person who is not working and who might expect a salary which is not high enough compared to the cost of the care should be coded here (the salary can be higher than the cost of the care but not high enough to encourage the person to work).
- Code 3: “quality not sufficient” from the person’s point of view includes educational contents not sufficient, too many children and not enough carers, person not confident (does not trust), … Should also be used in case of lack of suitable childcare services for children (up to 14) with special needs.
- Code 4: This is a residual category and it applies only when the conditions in the cases 1 – 3 do not apply.

**NOWRECAR Col 201**

Main reason (linked with care of other dependants) for not working or working part-time.

- Code 1: this code should be used when the care is not available as needed. This means that there is no care service for the person at all (including: available services are too far away) OR no care service available (no place available / full …) OR not enough care (need of a prolongation of the care service) OR the opening hours are in general not convenient. This code should therefore also be used if care services are available at normal times, e.g. approximately from 7h00 to 19h00, but the care would be needed at special times, that is to say approximately before 7h00 in the morning, at night, after 19h00 in the evening, during the weekend, during holidays, 24 hours/24 hours.
- Code 2: too expensive for the person helped OR for the person who helps. A person who could expect a salary which is not high enough compared to the cost of the care he/she would have to support should be coded here (the salary can be higher than the cost of the care but not high enough to encourage the person to work).
- Code 3: “quality not sufficient” from the interviewed person’s point of view OR from the helped person’s point of view. Includes persons not confident (do not trust).
- Code 4: This is a residual category and it applies only when the conditions in the cases 1 – 3 do not apply.
### VARHOURS Col 202

Variable working hours.

- **Code 1:** Fixed start and end are defined as a regular (not necessarily constant) long-term pattern of fixed daily working times without the possibility to start or end the working day later/earlier. All schemes which allow the employer but not the employee to vary the working hours should be coded 1 as well. In particular, shift work should be coded 1, even if the employee can change shifts, as the varying pattern is basically defined by the employer and not the employee. The same applies to annualised hours contracts.

- **Code 2:** Flexitime / working time banking is a system of accumulation and settlement of debit and credit hours around a standard number of weekly or monthly working hours. Over a longer period, the average number of working hours is equal to the number of contractually agreed working hours. Working time banking as an arrangement of total autonomy when to start and finish work.

- **Code 3:** This code covers the concept of staggered working hours, a situation where workers may start earlier and finish later outside a range of hours according to regulation or collective agreement when presence is compulsory. Contrary to flexitime / working time banking there are no account systems of credit and debit hours allowing employees to take time off. The number of hours worked each day is equal to the contractual number. Staggered working allows the normal working hours to be varied to suit an individual’s needs (as long as service needs/requirements are assured), whilst working the daily contracted hours for the post. Banded start/end, for instance working from 10am-6pm rather than 9am-5pm, is one special example of staggered working hours. This code also includes cases where the daily working hours can be considered as fixed, but in practice some flexibility regarding the daily working hours is given, and it is not controlled whether a person works exactly the daily number of hours. One example of this is work done mainly during office hours because at that time clients have to be served, but outside these hours some flexibility is given.

- **Code 4:** This code should be used if the employee can define his own work schedule without any formal boundaries.

- **Code 5:** This is a residual category and it applies only when the patterns described in codes 1 - 4 do not apply. One example is the frequent case of a fixed start of the day with a variable end, i.e. a worker has to work until the work is finished (no other category precisely matches this case). Another example is teachers for whom the teaching hours are defined, whereas the preparation and follow-up working hours can be organised by the teachers themselves. Other individual agreements which do not fit into one of the other categories should also be coded here.

Note: the order of codes reflects the expected frequency of occurrence. The order of increasing flexibility is 1, 3, 2 and 4. The coding should always reflect the maximum flexibility given, e.g. respondents with staggered working hours combined with a system of credit and debit hours should be coded as 2. Countries are of course free to use the order of flexibility in the questionnaires to highlight this.

Note: National Statistical Institutes should adapt the concepts described above further to the national situation if they consider this as necessary to get good results. They should in particular find descriptions of the different types of varying working time arrangements which are easily understandable for the respondents in their country. If certain arrangements listed do not exist in a country, this should be taken into account when designing the questionnaire in order not to confuse respondents.

Note: even if self-employed might face similar problems as employed, it would be too difficult to cover them. Many self-employed might also be annoyed or puzzled by questions on variable working hours.
POSSTEND Col 203
Possible to vary start and/or end of working day for family reasons (at least one hour).

- Code 1: the person can generally start later and/or finish earlier for family reasons (outside particular periods of urgent work …).
- Code 2: the person can start later and/or finish earlier for family reasons, but rarely and not generally. This covers cases of emergencies.
- Code 3: the person can not start later and/or finish earlier for family reasons. Respondents for whom this question is not relevant because of their special workplace, e.g. oil-platform workers, should also be coded here.

POSSRGWT Col 204
Possible to organise working time in order to take whole days off for family reasons (without using holidays).

- Code 1: the person can generally organise the working time in order to take whole days off for family reasons (outside particular periods of urgent work …; even if a limit for the number of days exists). Persons who have the general possibility to organise their working time in order to take whole days off should be coded 1 because they can do it in particular for family reasons.
- Code 2: the person can organise the working time in order to take whole days off for family reasons, but rarely and not generally. This covers cases of emergencies.
- Code 3: this code applies to persons who can not organise the working time in order to take whole days off, e.g. teachers.

REDWORK Col 205
Reduced working hours to take care of the youngest child in the household for at least one month (excluding maternity and paternity leave).

- Code 1: All forms of reduction of working hours on a daily or weekly basis are covered (for instance, persons taking every Monday off during two months using a parental leave). Standard holidays or flexitime systems (balance of overtime) are excluded if these are the only arrangements used. The reduction should however be relatively significant and regular, i.e. occur for at least one month (exceptional cases do not need to be surveyed). Arrangements of less than one month duration are not included. Special cases such as separated parents who alternately spend one week with their child (reducing working hours or not working at all) and work e.g. full-time the next week (when the separated partner cares for the child) should also be coded here in case this corresponds to a reduction of working hours as defined above.

The long reference period (child up to the 8th birthday living in the household) allows covering parental leave rights: replies are therefore not only expected from persons currently working, but also from persons unemployed or inactive who worked in the past. In case of multiple jobs, the reduction concerns any or all jobs (reduction of working hours in the main or second job only, total interruption of the second job and same patterns for the main job, etc.).

- Code 2: this code should also include the following cases:
  o Persons on maternity or paternity leave,
  o Persons having reduced their working time only using standard holidays or flexitime systems (balance of overtime).
o Note: reductions of working time caused by temporary care absence should be included if they can be considered as regular reduction as defined above. It is not relevant whether the care absence is paid or unpaid. The only arrangements which are definitely excluded in REDWORK are those based entirely on standard holidays and flexitime compensation.

STOPWORK Col 206

Stopped working to take care of the youngest child in the household for at least one month (excluding maternity and paternity leave).

One month can also be defined as 4 consecutive weeks.

Persons who left their job (with or without fixed duration) and who stopped working or looking for a job in order to look after the youngest child are included.

PARLEAVE Col 207

Full-time parental leave of at least one month taken to care for the youngest child in the household (excluding maternity and paternity leave).

The focus of PARLEAVE is on full-time parental leave for the youngest child. It might be combined with the variable STOPWORK for persons who are working or who worked after or shortly before the birth of the youngest child (cp the respective filter), but as parental leave entitlements are not in all Member States linked to employment, the filter of PARLEAVE is not restricted to these groups. However, the filter used during the interviews might be restricted to those employed or not employed with work experience (as in STOPWORK) if parental leave is strictly related to employment in a given country. For countries in which parental leave is not restricted to employment a similar approach is recommended: a split into two questions, namely one targeting the same group as STOPWORK and another one for the remainder of the persons to cover all other cases.

- Code 1: this code applies in particular to persons who never took any parental leave or who took only part-time parental leave. It should also include the following cases:
  o Persons who never worked (in countries in which parental leave entitlements are linked to employment),
  o Persons on maternity or paternity leave,
  o Persons having interrupted their work entirely with standard holidays or flexitime systems (balance of overtime).

- Codes 2 to 6: the duration of the full-time parental leave should be relatively significant, i.e. at least one month in a block. Interruptions of less than one month, standard holidays or flexitime systems (balance of overtime) are excluded if these are the only arrangements used. However, the codes 2 to 6 would cover persons who took at least one month, combining fulltime parental leave with other arrangements, e.g. standard holidays or flexitime systems (balance of overtime), as it might be difficult for the respondent to distinguish all different concepts and periods exactly.

In case several parental leave periods of more than one month exist, in general the length of the longest period should be provided in line with the provisions for STOPWORK. However, the total duration of all periods of this kind can be provided if this gives a clearer picture of the situation of the respondent (cp. STOPWORK above). The parental leave take-up rate is not affected by this approach, and the results should be better comparable with STOPWORK as the same criteria are applied. In case of multiple jobs, the parental leave might concern one job only. The exact duration of the parental
leave is not asked from persons who are still on full-time parental leave, as they might not know the date of its termination yet.
## Specifications of the 2009 ad hoc module on the entry of young people into the labour market

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filter</th>
</tr>
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<tbody>
<tr>
<td>203 PARHAT</td>
<td></td>
<td><em>Highest level of education successfully completed by father or mother</em></td>
<td>Everybody aged 15-34</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Low: ISCED 0, 1, 2 and 3c short</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Medium: ISCED 3-4 (without 3c short)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>High: ISCED 5-6</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (persons aged less than 15 or more than 34)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>204-207 PARFOR</td>
<td></td>
<td><em>Country of birth of father and mother</em></td>
<td>Everybody aged 15-34</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>(For Germany: nationality/former nationality of father and mother when they have in the reference week the German nationality)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>For coding, see ISO country classification</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>…. 4 digits (father - 2 first digits, mother - 2 last digits)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9999</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>208 HATVOC</td>
<td></td>
<td><em>Orientation of the highest level of formal education attained (HATLEVEL)</em></td>
<td>Everybody aged 15-34 and HATLEVEL=21-43</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>General education</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Vocational education mainly (or solely) school based</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Combination of school and work place based vocational education</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Vocational education mainly work place based</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Vocational education, with no distinction possible between 2, 3 and 4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>209-214 STOPDATE</td>
<td>MMYYYY</td>
<td><em>Month and year of leaving formal education for the last time</em></td>
<td>Everybody aged 15-34 and EDUCSTAT=2 and HATLEVEL≠00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Month and year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99999</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>215 WORKEDUC</td>
<td></td>
<td><em>Work during studies in formal education</em></td>
<td>Everybody aged 15-34</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>No work or work less than 1 month per year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Work (only) as part of educational programme</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Work while studying but outside educational programmes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Work (only) during an interruption of studies</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Work as combination of 1 and 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Work as combination of 1 and 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Work as combination of 2 and 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>Work as combination of 1, 2 and 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>216-221 JOBSTART</td>
<td>MMYYYY</td>
<td><em>Month and year of start of the first job of more than 3 months after leaving formal education for the last time</em></td>
<td>Col.209-214 ≠ 999999 and blank</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Month and year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99999</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>222-224 JOBDUR</td>
<td></td>
<td><em>Duration of the first job of more than 3 months (after leaving formal education for the last time)</em></td>
<td>Col. 216-221 ≠ 000000 and 000001 and 999999</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Number of months</td>
<td></td>
</tr>
<tr>
<td></td>
<td>999</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>225 FINDMETH</td>
<td></td>
<td><em>Method which allowed to find the first job of more than 3 months (after leaving formal education for the last time)</em></td>
<td>Col. 216-221 ≠ 000000 and 999999</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Via educational institution</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Via PES (Public Employment Services)</td>
<td></td>
</tr>
<tr>
<td>Column</td>
<td>Code</td>
<td>Description</td>
<td>Filter</td>
</tr>
<tr>
<td>--------</td>
<td>------</td>
<td>-------------</td>
<td>--------</td>
</tr>
<tr>
<td>3</td>
<td>Via ads in press or on the Internet</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Submission of direct (spontaneous) job application to employer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Via family and friends</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Job found after previous experience (summer/student job, apprenticeship, traineeship, voluntary job) in the same company</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Launching private business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**JOBOCC**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Filter</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Occupation of the first job of more than 3 months (after leaving formal education for the last time)</td>
<td>Col. 216-221 ≠ 000000 and 000001 and 999999</td>
</tr>
<tr>
<td></td>
<td>ISCO-88 (COM) coded at 3 or if possible 4 digits level</td>
<td></td>
</tr>
<tr>
<td>9999</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
</tbody>
</table>

**JOBCONTR**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Filter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Self-employed</td>
<td>Col. 216-221 ≠ 000000 and 000001 and 999999</td>
</tr>
<tr>
<td>2</td>
<td>Employee, permanent full-time</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Employee, permanent part-time</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Employee, temporary full-time</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Employee, temporary part-time</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Family worker</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
</tbody>
</table>

**TRANSACT**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Filter</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Main activity after leaving formal education for the last time and before starting the first job of a duration of at least 3 months</td>
<td>Col.209-214 ≠ 9999999 and blank and (first job started more than 3 months after the date in Col.209-214 or Col.216-221 =000000)</td>
</tr>
<tr>
<td>1</td>
<td>Employed - work in job(s) of short duration (maximum 3 months)</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Compulsory military or community service</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Not employed, actively looking for the job</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Not employed, not looking actively for a job because of:</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Family responsibilities</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Participation in non-formal education</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Voluntary activities</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Health problems</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Other reasons</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
</tbody>
</table>

**232/237**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Filter</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000-9999</td>
<td>Weighting factor for the LFS module 2009 (optional)</td>
<td>Everybody aged 15-34</td>
</tr>
<tr>
<td>00-99</td>
<td>Columns 232-235 contain whole numbers</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Columns 236-237 contain decimal places</td>
<td></td>
</tr>
</tbody>
</table>

**238 (PARFOR)**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Filter</th>
</tr>
</thead>
<tbody>
<tr>
<td>9999</td>
<td>Not applicable</td>
<td>Everybody aged 15-34</td>
</tr>
<tr>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Filter</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Nationality at birth of parents (optional)</td>
<td>Everybody aged 15-34</td>
</tr>
<tr>
<td></td>
<td>For coding, see ISO country classification</td>
<td></td>
</tr>
</tbody>
</table>
PARHAT (EHEDPAR): Highest level of education successfully completed by father or mother

Eurostat AHM 2009 Column 203

**Notes**

1. EFATHER indicates the sequence number in the household of the respondent’s father. If in the range 01-98 then the respondent’s father is a member of the household. In this situation the father’s level of education is taken from the data recorded in the father’s own interview (EHATLEV).

2. If EFATHER is 99 then the respondent’s father is not resident in the household. In this situation the respondent is asked for his/her father’s level of education (PARHTF) and this is coded to one of three levels in the temporary variable HEDF.

3. The process described in the Stage 1 relates to the respondent’s father; the same process is repeated to establish the level of education of the respondent’s mother. In which case the ‘F’ suffix is replaced by an ‘M’ suffix, e.g. PARHTM and HEDM.

4. The final value for PARHAT is established by selecting the highest of HEDF and HEDM in Stage 2.

**Key**

1. Low: ISCED 0, 1, 2 and 3c short
2. Medium: ISCED 3-4 (ex 3c short)
3. High: ISCED 5-6
PARFOR Country of birth of father and mother
Eurostat AHM 2009 Columns 204-207

Notes
1 EFATHER indicates the sequence number in the household of the respondent’s father. If in the range 01-98 then the respondent’s father is a member of the household. In this situation the father’s country of birth is taken from the data recorded in the father’s own interview (CRY01 or CRY07).

2 If EFATHER is 99 then the respondent’s father is not resident in the household. In this situation the respondent is asked for his/her father’s country of birth.

3 The process described in the flowchart relates to the respondent’s father; the same process is repeated to establish the country of birth of the respondent’s mother. In which case the “F” suffix is replaced by an “M” suffix.

4 In LFS microdata the respective CoBs of the respondent’s father and mother are presented as two distinct variables: ECOBPARF and ECOBPARM. In Eurostat data the values in the two variables are concatenated. For example, if the respondent’s father’s CoB is UK and the mother’s CoB is IE then the resulting Eurostat value will be UKIE.
HATVOC (EHLEVED): Orientation of the highest level of formal education
Eurostat AHM 2009 Column 208

START

ELIGIBILITY FILTER

NO

9

YES

AGE = 16 – 34 and
HATLEVEL = 21 - 43

Eligibility filter

HQUAL8 =
17, 18, 20, 24,
27, 30, 34, 35,
37, 39, 40, 49

NO

YES

HQUAL8 =
19, 22, 31, 38,
41

NO

YES

HQUAL8 =
16, 21, 23, 28, 29,
32, 33, 36, 42, 44

NO

YES

HQUAL8 = 48

NO

BLANK

TYPQUL1 = 4

NO

TYPQUL1 = -9

YES

TYPQUL1 = 3

and TYPQUL2 = -9

YES

1

YES

TYPQUL1 ≠ 2

and TYPQUL2 ≠ 2

YES

5

YES

OTHQUL91 ≠ 3

or OTHQUL92 ≠ 3

or OTHQUL93 ≠ 3

or OTHQUL94 ≠ 3

NO

2

YES

5

BLANK

3

Key

1. General education
2. Vocational education mainly (or solely) school based
3. Combination of school and workplace based vocational education
4. Vocational education mainly workplace based
5. Vocational education with no distinction between 2-4 above
9. Not applicable (not included in filter condition)
BLANK Unknown

Start date: Jan 2009
End date: Dec 2009

Page 1 of 1
STOPDATE (ELEAVEDM/Y): Month and year of leaving formal education for the last time
Eurostat AHM 2009 Columns 209-214

START (Month)

ELIGIBILITY FILTER

YES

Calculated 2009 Q1 only

QULNOW ≠ 1

YES

Col 209-210 99

STOPDATM = 01-12

YES

Col 209-210 STOPDATM

NO

Col 209-210 99

EDAGE ≠ 96

YES

Col 209-210 99

NO

Col 209-210 99

APPR8 = 1,3,4

YES

Col 209-210 99

NO

Col 209-210 99

STOPDATM = 01-12

YES

Col 209-210 STOPDATM

NO

Col 209-210 STOPDATM

Eligibility filter
AGE = 16 – 34 and
EDUCSTA = 2 and
HATLEVEL <> 0

Start date: Jan 2009
End date:  Dec 2009
STOPDATE (ELEAVEDM/Y): Month and year of leaving formal education for the last time
Eurostat AHM 2009 Columns 209-214

Eligibility filter
AGE = 16 – 34 and EDUCSTA = 2 and HATLEVEL <> 0

START (Year)  
<table>
<thead>
<tr>
<th>ELIGIBILITY FILTER</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

Calculation 2009 Q1 only

<table>
<thead>
<tr>
<th>STOPDATY 0000-2009</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>QULNOW ≠ 1</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STOPDATY 9998</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

| Cols 211-214 9999 |

Calculation 2009 Q2-4

<table>
<thead>
<tr>
<th>EDAGE ≠ 96</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>APPR8 = 1,4</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STOPDATY 0000-2009</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STOPDATY 9998</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

| BLANK |

| Cols 211-214 9999 |

Eligibility filter
AGE = 16 – 34 and EDUCSTA = 2 and HATLEVEL <> 0
WORKEDUC (EWORKED): Work during studies in formal education
Eurostat AHM 2009 Columns 215

The calculation described on this page applies to 2009 Q1 only; for 2009 Q2-4 see pp. 2-3 of this flowchart.
WORKEDUC (EWORKED): Work during studies in formal education
Eurostat AHM 2009 Columns 215
**WORKEDUC** (EWORKED): Work during studies in formal education

Eurostat AHM 2009 Columns 215

<table>
<thead>
<tr>
<th>Key</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>No work or work less than 1 month per year</td>
</tr>
<tr>
<td>1</td>
<td>Work (only) as part of educational programme</td>
</tr>
<tr>
<td>2</td>
<td>Work while studying but outside educational programme</td>
</tr>
<tr>
<td>3</td>
<td>Work (only) during an interruption of studies</td>
</tr>
<tr>
<td>4</td>
<td>Work as combination of 1 and 2</td>
</tr>
<tr>
<td>5</td>
<td>Work as combination of 1 and 3</td>
</tr>
<tr>
<td>6</td>
<td>Work as combination of 2 and 3</td>
</tr>
<tr>
<td>7</td>
<td>Work as combination of 1, 2 and 3</td>
</tr>
<tr>
<td>9</td>
<td>Not applicable (outside of filter conditions)</td>
</tr>
<tr>
<td></td>
<td>Blank Unknown/No answer</td>
</tr>
</tbody>
</table>

**Start date:** Jan 2009  
**End date:** Dec 2009
JOBSTART (EFSTJOBM/Y): Month and year of start of the first job of more than 3 months after leaving formal education for the last time
Eurostat AHM 2009 Columns 216-221

Calculation 2009 Q1 only

START (Month) → STOPDATE → value → NO
→ YES
→ STOPDATM → 01-12 → NO
→ YES
→ JOBSTM → 01-12 → NO
→ YES
→ Columns 216-217
→ JOBSTM

Calculation 2009 Q2 – Q4

START (Month) → STOPDATE → value → NO
→ YES
→ Columns 216-217
→ 99
→ YES
→ EDAGE <> 96 → NO
→ YES
→ APPR8 = 1.4 → NO
→ Columns 216-217
→ 99
→ YES
→ STOPDATM → 01-12 → NO
→ Columns 216-217
→ 00
→ YES
→ JOBSTM → 01-12 → NO
→ Columns 216-217
→ BLANK
→ YES
→ Columns 216-217
→ JOBSTM

Start date: Jan 2009
End date: Dec 2009
JOBSTART (EFSTJOBM/Y): Month and year of start of the first job of more than 3 months after leaving formal education for the last time

Eurostat AHM 2009 Columns 216-221

Calculation 2009 Q1 only

Calculation 2009 Q2 – Q4

Key
000000  Never had a job of more than three months
000001  Current job is first job
9MMYYYY  Month and year
999999  Not applicable (outside filter conditions)
BLANK  Unknown / No answer
FINDMETH (EFINDJOB): Method which allowed to find the first job of more than 3 months (after leaving formal education for the last time)
Eurostat AHM 2009 Column 225

Key
1 Via educational institution
2 Via PES (Public Employment Services)
3 Via ads in press or on the internet
4 Submission of direct (spontaneous) job application to employer
5 Via family and friends
6 Job found after previous experience (summer/student job, apprenticeship, traineeship or voluntary job) in the same company
7 Launching private business
8 Other
9 Not applicable (outside filter conditions)
BLANK Unknown / No answer
EJISCO (JOBOCC): Occupation of the first job of more than 3 months (after leaving formal education for the last time)
Eurostat AHM 2009 Column 226-229

START

JOBSTART = value > 000001 NO 9999

2009 Q1 only

QULNOW <> 1

2009 Q2-Q4

APPR = 1, 4 NO 9999

JOBF12M = 2 NO 9999

YES

SOC2000 -> ISCO88 look-up (Appendix III)

Page 1 of 1
Start date: Jan 2009
End date: Dec 2009
JOBCONTR (ECONTRTY): Type of contract of the first job of more than 3 months (after leaving formal education for the last time) 

Eurostat AHM 2009 Columns 230

Key
1 Self-employed
2 Employee, permanent full-time
3 Employee, permanent part-time
4 Employee, temporary full-time
5 Employee, temporary part-time
6 Family worker
9 Not applicable (outside of filter conditions)
BLANK Unknown / No answer

Note
* - denotes the questionnaire variable JOBCONTR. For details see LFS User Guide volume 2 2009, p. 122
TRANSACT (ETRANACT): Main activity after leaving formal education for the last time and before starting the first job of a duration of at least 3 months

Eurostat AHM 2009 Columns 231

Eligibility Filter
(STOPDATE <> 999999 and BLANK) and
(first job started more than 3 months after STOPDATE or JOBSTART = 000000)

Key:
1. Employed – work in job(s) of short duration (max 3 months)
2. Compulsory military or community service
3. Not employed, actively looking for a job
4. Family responsibilities
5. Participation in non-formal education
6. Voluntary activities
7. Health problems
8. Other reasons
9. Not applicable (Outside of filter condition)
BLANK: Unknown / No answer
Explanatory Notes for LFS 2009 ad hoc module

PARHAT Col 203

Highest level of education successfully completed by father or mother

This variable will need two questions (about father and mother separately).

Parents:
- If the father and the mother belong to the household, the information on their highest level of education can be taken from the core LFS without asking the question.
- Response to this question should be spontaneous.

If interviewee asks about which parents (biological or not) should be considered, the interviewer should ask him firstly on those with whom the person grew up (e.g. step mother/father rather than biological one not living in the same household). This question can also concern other persons with whom the interviewee spent most childhood (e.g. grand-parents).

In the case of doubts, parents could be defined as those living with the person around the age of 15 (the information on the educational level of parents should however correspond to the highest level achieved and not to the level achieved at the time the child was 15 years old). If the interviewee grew up with a single person, his/her educational level should be considered as "highest". People brought up in institutions should be coded blank.
- The level of education is coded according to the International Standard Classification of Education (ISCED 97). The NEACs (National Educational Attainment Classification) or other national classifications provide information about educational attainment according to the specific national situation. They constitute the basis for the recoding of national levels into the ISCED.
- At the European level, data on educational attainment of parents will only be coded according to three broad categories (low - medium - high). However, in the national questionnaires countries should collect the information at a sufficient level of detail in educational attainment that allows the allocation to the three categories, e.g. with regard to ISCED 3C short (less than 2 years of duration) which should be considered as low educational attainment.
- The expression "level successfully completed" must be associated with obtaining a certificate or a diploma, when there is a certification. Persons who have not completed their studies should be coded according to the highest level they have completed and should not be coded with a blank.

PARFOR Col 204/207

Country of birth of father and mother

The first 2 digits correspond to the country of birth of the father and the 2 others to the country of birth of the mother. In the case of unknown country, code 00 for the mother or father should be used. The definition of parents should be the same as the one used in the previous variable.

This variable should be provided according to the coding given in Annex IV of the LFS explanatory notes (derived from ISO). If possible the exact country should be indicated; where this is not possible, one of the general groupings in bold print should be used. EU and EFTA Member States but also candidate and other European countries must be coded individually.
For the purpose of this question, current national boundaries should be considered, rather than any applying at the time of the respondent parents' birth. Some countries (those with colonial past or tradition of emigration) could add a variable on nationality at birth of parents with the aim to identify better foreign background of the young person: This variable is however optional.

**HATVOC Col 208**

Orientation of the highest level of formal education attained (HATLEVEL)

This information will be collected only for persons with educational attainment at ISCED levels 2, 3 and 4.

Coding for this variable should be done together with the variables HATLEVEL and HATFIELD, using national classification of educational programmes, and preferably without asking any further questions.

The categories proposed are established according to the ISCED definitions applied in the UOE data collection and the VET (Vocational Education and Training) data collection as agreed by Member States (EUROSTAT/E3/2000/VET02, incl. a definition for VET).

1. General education: less than 25% of the programme content was vocational.
2. Vocational (and pre-vocational education): at least 25% of the programme content is vocational (specifically oriented towards a specific class of occupations or trades and leading to a labour-market relevant qualification).
   - *Vocational education and training mainly school-based*: at least 75% of the vocational education/training hours spent in a school, college or a training centre; the rest in a working environment (enterprise or other).
   - *Vocational education and training mainly workplace based*: at least 75% of the vocational education/training hours spent in a working environment (enterprise or other); the rest in a school, college or a training centre.
   - *Combination of school and workplace based vocational education and training* (e.g. dual system, alternate programmes): less than 75% of the vocational education/training hours spent in a school, college or a training centre, the rest in a working environment (enterprise or other)
     - remainder of the two above

If the information about the orientation of education can not been obtained directly from the list of programmes used for the variable HATLEVEL, indication done above on the criteria of distinction of different types of vocational education will be adopted to national situation with the aim to help the respondent. At least basic distinction between general and vocational education (code 1 versus 5) should be assured.
STOPDATE Col 209/214

Month and year of leaving formal education for the last time

"Leaving" means leaving studies in formal education for the last time before the interview, regardless of whether the programme was successfully completed or not and even though the interviewee can have the intention to return to education in the future ("interruption").

Due to the difficulties faced by some countries for the identification of the date of leaving formal education for the last time, bilateral contacts between National Statistical Institutes and Eurostat are strongly encouraged. Examples or remarks which might be of interest for other Member States are uploaded on the FAQ webpage in reference at the beginning of this document.

As this variable serves as a reference point and filter for the variables concerning the first job, it is very important to obtain this information and to reduce non-answers to minimum.

The first 2 digits should be used for the month and the 4 following digits for the year (example: 052005 corresponds to May 2005). In the case of unknown month, code 00 for the month should be used.

WORKEDU Col 215

Work during studies in formal education

The question should be asked to the persons who have already finished their formal education as well as to the current students. The whole period of studies should be taken into account (not only the last level of education).

"Work" means here a job for pay or profit, of a minimal duration of about 1 month per year, on average: this can be expressed as approximately 4 weeks full-time, 8 weeks part-time or 150 hours within a year (not as 1 month adding up all employment spells for the whole period of studies). The purpose being to avoid reporting on very minor jobs but without increasing the burden on respondents, a reference to at least one month for a given year would be acceptable.

Two main purposes justify this variable:

- to detect the 1st experience in the labour market (search for a job, schedules, pay...) which can have a positive impact on the entry into the labour market after the studies
- to distinguish the work performed as a part of the educational programmes completed (since this will not be possible for all countries via the variable HATVOC)

Code 1: "Work as part of educational programme" means that a workplace based element is a compulsory part of the curriculum, such as in apprenticeship or dual system programmes or compulsory internships. Working during school holidays should be coded 2.

Interruptions of studies should be those of at least one school/academic year.
**JOBSTART Col 216/221**

Month and year of start of the first job of more than 3 months after leaving formal education for the last time

Only jobs for pay or profit of more than 3 months should be taken into account. This job could have started before leaving education although it was still the first job after leaving education. In that case JOBSTART will be before STOPDATE. If the current job is a first job but of the duration of less than 3 months (counted in the reference week), code 000000 should be used. Apprenticeship/unpaid traineeship, compulsory military or community service and summer jobs should be excluded.

The first 2 digits should be used for the month and the 4 following digits for the year (ex: 052005 correspond to May 2005). In the case of unknown month code 00 for the month should be used.

**JOBDUR Col 222/224**

Duration of the first job of more than 3 months (after leaving formal education for the last time)

Only jobs for pay or profit of more than 3 months should be taken into account. This job could have started before leaving education although it was the first job after leaving education. In that case, the duration should be counted from JOBSTART. Apprenticeship/unpaid traineeship, compulsory military or community service and summer jobs should be excluded.

The question could be asked in terms of exact months first and in case of difficulties in time bands of 3 months could be proposed and the average point of the band could be provided.

**FINDMETH Col 225**

Method which allowed to find the first job of more than 3 months (after leaving formal education for the last time)

We are asking about the main successful method which allowed the respondent to find the first job.

Code 2 means that the person was informed of the existence of this first job by the Public Employment Services. The information can come directly or via the internet site of the PES.

**JOBOCC Col 226/229**

Occupation of the first job of more than 3 months (after leaving formal education for the last time)

The variable should be coded according to the ISCO 88-COM classification, at 3- or 4-(optional)-digits-level. For those countries that are not able to provide information at a 4 digit level the fourth digit should be coded ‘0’. We ask for the occupation when the first job started.
**JOBCONTR Col 230**

Type of contract of the first job of more than 3 months (after leaving formal education for the last time)

Please see explanatory notes for the 2008 LFS explanatory notes for the variable STAPRO (professional status).

Employees with a temporary contract are employees whose main job will terminate either after a period fixed in advance, or after a period not known in advance, but nevertheless defined by objective criteria, such as the completion of an assignment or the period of absence of an employee temporarily replaced. In case that there was a probationary period when starting the job followed by a contract of unlimited duration, the job should nevertheless be reported as a permanent job.

This variable is about the type of the 1st contract, even it has changed after, but excluding probationary periods (see previous bullet). The distinction between full-time and part-time work should be made on the basis of a spontaneous answer given by the respondent.

**TRANSACT Col 231**

Main activity after leaving formal education for the last time and before starting the first job of a duration of at least 3 months

We are asking about the main activity. In case of various activities, respondent could choose the activity with the longest duration. Holidays after stopping education should be excluded (the question asks about the period after stopping formal education and after holidays if the person took them).

“Work” means a job for pay or profit. Unpaid apprenticeship should be included in "other reasons".

**Col 232/237**

Weighting factor

Columns 232/237 should be filled for the countries where the weighting factor for the LFS module 2009 is different to the weighting factor for the core LFS (e.g. proxies allowed in the core LFS but not for the module, specific non-response rate high for the module compared to the core LFS …).

**PARFOR Col 238**

Nationality at birth of father and mother (optional)

The first 2 digits correspond to the nationality of the father and the 2 others to the nationality of the mother. Nationality should be interpreted as citizenship. Citizenship is defined as the particular legal bond between an individual and his/her state acquired by birth or naturalisation, whether by declaration, option, marriage or other means according to national legislation. It corresponds to the country issuing the passport. The concept of nationality should not be mixed up with any concept of ethnic origin.

For persons with dual or multiple citizenships, and who hold the citizenship of the country of residence, that citizenship should be coded. In case of multiple citizenship, where it includes one citizenship of a
member state of the European Union, that citizenship should be coded. In other situations the first answer of the respondent should be coded.

This variable should be provided according to the coding given in Annex IV of the LFS explanatory notes (derived from ISO). If possible the exact nationality should be indicated; where this is not possible, one of the general groupings in bold print should be used. EU and EFTA Member States but also candidate and other European countries must be coded individually.
### Specifications of the 2008 ad hoc module on the labour market situation of migrants and their immediate descendants

<table>
<thead>
<tr>
<th>Column</th>
<th>Code</th>
<th>Description</th>
<th>Filter</th>
</tr>
</thead>
<tbody>
<tr>
<td>203/206</td>
<td>YEARCITI</td>
<td>Year of acquisition of citizenship</td>
<td>Everybody aged 15-74 and C17/18 = C170/171</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 digits</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9996</td>
<td>Year unknown but national by acquisition</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9997</td>
<td>National at birth</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9998</td>
<td>National since the creation of the country/redefinition of borders</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9999</td>
<td>Not applicable (person aged under 15 or over 74 or (person aged 15-74 and C17/18 ≠ C170/171))</td>
<td>Everybody aged 15-74 and C17/18 = C170/171</td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>207/208</td>
<td>COBFATH</td>
<td>Country of birth of father (For Germany: nationality/former nationality of father when he has in the reference week the German nationality)</td>
<td>Everybody aged 15-74</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For coding see ISO classification</td>
<td></td>
</tr>
<tr>
<td></td>
<td>98</td>
<td>Country unknown but father born abroad</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (person aged under 15 or over 74)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>209/210</td>
<td>COBMOTH</td>
<td>Country of birth of mother (For Germany: nationality/former nationality of father when he has in the reference week the German nationality)</td>
<td>Everybody aged 15-74</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For coding see ISO classification</td>
<td></td>
</tr>
<tr>
<td></td>
<td>98</td>
<td>Country unknown but father born abroad</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (person aged under 15 or over 74)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>211/212</td>
<td>TOTRESID</td>
<td>Total number of years of residence in host country</td>
<td>Everybody aged 15-74 and C19/20 ≠ 00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 digits</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>Not applicable (person aged under 15 or over 74 and C19/20 = 00)</td>
<td></td>
</tr>
<tr>
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<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>213</td>
<td>MIGREAS</td>
<td>Main reason the person had for migrating (last migration)</td>
<td>Everybody aged 15-74 and C19/20 ≠ 00 and (C162/165 – C11/14 – C19/20) ≥ 15</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Employment, intra-corporate transfer</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Employment, job found before migrating other than code 1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Employment, no job found before migrating</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Study</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>International protection</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Accompanying family / family reunification</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>Family formation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (person aged under15 or over 74 or (person aged 15-74 and C19/20 = 00) or (person aged 15-74 and C19/20 ≠ 00 and (C162/165 – C11/14 – C19/20) &lt; 15))</td>
<td>Everybody aged 15-74 and C19/20 ≠ 00 and (C162/165 – C11/14 – C19/20) ≥ 15</td>
</tr>
<tr>
<td></td>
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<td>No answer</td>
<td></td>
</tr>
<tr>
<td>Column</td>
<td>Code</td>
<td>Description</td>
<td>Filter</td>
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<tr>
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<td>-----------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>214</td>
<td>DURLIM</td>
<td><strong>Whether the duration of the current residence permit/visa/certificate is limited (optional for France)</strong></td>
<td>Everybody aged 15-74 and C17/18 ≠ C170/171</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>Yes, less than 1 year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1-5</td>
<td>Yes, number of years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Yes, limited duration of more than 5 years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>Yes, but do not know the duration</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (person aged under 15 or over 74 or (person aged 15-74 and C17/18 = C170/171))</td>
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</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>215</td>
<td>RESTRACC</td>
<td><strong>Whether current legal access to the labour market is restricted</strong></td>
<td>Everybody aged 15-74 and C17/18 ≠ C170/171 and (C24 = 1, 2 or C99 = 1, 2, 4 or (C99 = 3 and C116 = 1))</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Yes, access restricted to employment for specific employers/sectors/occupations</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Yes, access restricted to self-employment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Yes, access not allowing self-employment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Yes, combination of 1 and 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Yes, combination of 1 and 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Yes, combination of 1 and 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>Does not know</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (person aged under 15 or over 74 or (person aged 15-74 and C17/18 = C170/171) or (person aged 15-74 and C17/18 ≠ C170/171 and C116 = 2, blank))</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blank</td>
<td>No answer</td>
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</tr>
<tr>
<td>216</td>
<td>ESTQUALI</td>
<td><strong>Use of facilities for establishing what highest qualification equates to in the host country system</strong></td>
<td>Everybody aged 15-74 and C19/20 ≠ 00 and (C24 = 1, 2 or C99 = 1, 2, 4 or (C99 = 3 and C116 = 1))</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>Yes, established what qualification equates to</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Yes, but not established what qualification equates to or procedure not yet completed</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>No, no need because highest qualification obtained in the host country</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>No, no need for reason other than code 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>No for other reason</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Not applicable (person aged under 15 or over 74 or (person aged 15-74 and C19/20 = 00) or (person aged 15-74 and C19/20 ≠ 00 and C116 = 2, blank))</td>
<td></td>
</tr>
<tr>
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<td>Blank</td>
<td>No answer</td>
<td></td>
</tr>
<tr>
<td>Column</td>
<td>Code</td>
<td>Description</td>
<td>Filter</td>
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<tr>
<td>--------</td>
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<td>--------</td>
</tr>
<tr>
<td>217</td>
<td>IMPLANG</td>
<td>Need to improve host country language skills to get an appropriate job</td>
<td>Everybody aged 15-74 and C19/20 ≠ 00 and (C24 = 1, 2 or C99 = 1, 2, 4 or (C99 = 3 and C116 = 1))</td>
</tr>
<tr>
<td>218</td>
<td>HELPFING</td>
<td>Main help received in the host country in finding the current job or setting up own business</td>
<td>Everybody aged 15-74 and C24 = 1, 2</td>
</tr>
<tr>
<td>219/220</td>
<td>SERVINT</td>
<td>Use of services for labour market integration in the two years following the last arrival</td>
<td>Everybody aged 15-74 and C19/20 ≠ 00 and (C162/165 – C11/14 – C19/20) ≥ 15</td>
</tr>
<tr>
<td>221/226</td>
<td>Weighting factor for the 2008 LFS module (optional)</td>
<td></td>
<td>Everybody aged 15-74</td>
</tr>
</tbody>
</table>
YEARCITI (ECITIZEN): Year of acquisition of citizenship
Eurostat AHM 2008 Column 203-206

Eligibility Filter
AGE = 15-74 and
NATION (Col 17-18) = COUNTRY (Col 170-171)
i.e. nationality = country of survey

Key
1900 – 2008 Year of acquisition of citizenship
9996 Year unknown but national by acquisition
9997 National at birth
9999 Not applicable (outside filter conditions)
BLANK Unknown / No answer
COBFATH (ECOBFAT) Country of birth of father
Eurostat AHM 2008 Columns 207-208

START

AGE >= 16
and <=74

NO

99

YES

CRY01F = 156, 344

NO

CRY01F = 372

YES

CRY01F = 921, 922, 923, 924, 926

NO

CRY01F = 997

NO

BLANK

YES

CN

IE

UK

CRY07 to ISO
country look-up
Annex II

CRY01F

156 China
344 Hong Kong
372 Republic of Ireland
921 England
922 Northern Ireland
923 Scotland
924 Wales
926 UK, Britain NOS
997 Other
COBMOTH (ECOBMOT) Country of birth of mother
Eurostat AHM 2008 Columns 209-210

START

AGE >= 16 and <=74

NO 99

YES

CRY01M = 156, 344

NO

YES

CN

CRY01M = 372

CR01M = 921, 922, 923, 924, 926

NO

YES

IE

UK

CRY01M = 997

NO

BLANK

CRY01M

156 China
344 Hong Kong
372 Republic of Ireland
921 England
922 Northern Ireland
923 Scotland
924 Wales
926 UK, Britain NOS
997 Other

START date: Apr 2008
End date: Jun 2008
TOTRESID (EUKYRS): Total number of years of residence in the host country
Eurostat AHM 2008 Columns 211-212

Eligibility Filter
AGE = 15-74 and
YEARSID (EYRSRES) <> 00
i.e. not born in host country
MIGREAS (EWHYUK): Main reason for migrating
Eurostat AHM 2008 Columns 213

Eligibility Filter
AGE = 15-74 and
YEARSID <> 00 and
(REFYEAR - YEARBIR - YEARSID) >= 15

i.e. not born in host country, and
(Reference year - Year of birth - Years of residence in host country) >= 15

KEY
1 Employment, intra-corporate transfer
2 Employment, job found before migrating
3 Employment, no job found before migrating
4 Study
5 International protection
6 Accompanying family/family reunification
7 Family formation
8 Other
9 Not applicable (outside of filter conditions)
BLANK Unknown / No answer
DURLIM (EPERMIT): Whether the duration of the current residence permit/visa/certificate is limited
Eurostat AHM 2008 Columns 214

Eligibility Filter
AGE = 15-74 and
NATION <> COUNTRY
i.e. nationality <> host country

KEY
0  Yes, less than 1 year
1-5  Yes, number of years
6  Yes, limited duration of more than 5 years
7  Yes, but do not know duration
8  No
9  Not applicable (outside of filter conditions)
BLANK  Unknown / No answer
ELIGIBILITY FILTER

START

ELIGIBILITY FILTER

YES

ACCESS1 = 1

YES

ACCESS2 = 2

YES

4

ACCESS1 = 6

YES

8

NO

9

ACCESS1 = 2

YES

ACCESS2 = 1

YES

4

ACCESS1 = 3, 4

YES

6

ACCESS1 = 5

YES

7

NO

1

NO

RESTRACC (EACCESS): Whether current legal access to the labour market is restricted

Eurostat AHM 2008 Columns 215

Eligibility Filter

AGE = 15-74 and
NATION <> COUNTRY and
(WSTATOR = 1, 2 or SEEKWORK = 1, 2, 4 or
(SEEKWORK = 3 and WANTWORK = 1))

ACCESS = 1

NO

ACCESS = 2

YES

ACCESS = 3

NO

ACCESS = 5

NO

1

ACCESS = 6

NO

BLANK

KEY

1. Yes, access restricted to employment for specific employers/sectors/occupations
2. Yes, access restricted to self-employment
3. Yes, access not allowing self-employment
4. Yes, combination of 1 and 2
5. Yes, combination of 1 and 3
6. Yes, other legal access restrictions
7. No
8. Does not know
9. Not applicable (person aged under 15 or over 74 or UK citizen or not working or not looking for/wanting work)

BLANK Unknown / No answer
ESTQUALI (EQUALUK): Use of facilities for establishing what highest qualification equates to in the host country system
Eurostat AHM 2008 Columns 216

START

ELIGIBILITY FILTER

NO

YES

9

QUALUK = 1

QUALUK = 2

BLANK

3

QUALRE = 1, 2

QUALRE = 3

QUALRE = 4

BLANK

1

2

QUALWH = 1

QUALWH = 2

BLANK

4

5

ELIGIBILITY FILTER

AGE = 15-74 and
NATION ↷ COUNTRY and
(WSTATOR = 1, 2 or SEEKWORK = 1, 2, 4 or
(SEEKWORK = 3 and WANTWORK = 1))

YES

NO

YES

NO

YES

NO

YES

NO

YES

NO

YES

YES

NO

YES

KEY
1 Yes, established what qualification equates to
2 Yes, but not established what qualification equates to or procedure not yet completed
3 No, no need because highest qualification obtained in the host country
4 No, no need for reason other reason other than code 3
5 No, for other reason
9 Not applicable (person aged under 15 or over 74 or not born in the UK and resident for less than one year or not working or not looking for/wanting work)
BLANK Unknown / No answer
ELIGIBILITY FILTER

START

ELIGIBILITY FILTER

NO → 9

YES

LANGJB = 1

NO → LANGJB = 2

NO → BLANK

YES

YES

1

2

IMPLANG (ELANGJB): Need to improve host country language skills to get an appropriate job

Eligibility Filter

AGE = 15-74 and

NATION <> COUNTRY and

(WSTATOR = 1, 2 or SEEKWORK = 1, 2, 4 or

(SEEKWORK = 3 and WANTWORK = 1))

LANGJB = 2

NO → BLANK

YES

KEY

1 Yes
2 No
9 Not applicable (person aged under 15 or over 74 or not born in the UK
and resident for less than one year or not working or not looking for/
wanting work)

BLANK Unknown / No answer
ELIGIBILITY FILTER:

ELIGIBILITY FILTER START

HELPFING (EHELP): Main help received in the host country in finding the current job or setting up own business

Eurostat AHM 2008 Columns 218

KEY:
1. Relatives/friends
2. Public employment office
3. Private employment service
4. Migrant or ethnic organisation
5. Other
6. None
9. Not applicable (person aged under 15 or over 74 or not in work)
BLANK Unknown / No answer

BEGIN

START

ELIGIBILITY FILTER

NO

9

YES

HELP = 1

NO

HELP = 2

NO

HELP = 3

NO

HELP = 4

NO

HELP = 5

NO

HELP = 6

NO

BLANK

HELP = 1

YES

2

HELP = 2

YES

3

HELP = 3

YES

1

HELP = 4

YES

4

HELP = 5

YES

5

HELP = 6

YES

6

Page 1 of 1

Start date: Apr 2008
End date: Jun 2008
SERVINT (ESERV): Use of services for labour market integration in the two years following the last arrival
Eurostat AHM 2008 Columns 219-220

Eligibility Filter
AGE = 15-74 and
YEARSID <> 00 and
YEARSID <= 10 and
(REFYEAR – YEARBIR – YEARSID) >= 15

START
→ ELIGIBILITY FILTER
NO → 99

YES →

SERV1 = 1
NO →
	SERV1 = 2
NO →
	SERV2 = 2
NO →
	SERV2 = 3
NO →
	SERV3 = 3
NO →

YES →

SERV1 = 1
YES →

SERV2 = 2
YES →

SERV2 = 3
YES →

SERV3 = 2
YES →

07

NO →

04

YES →

05

YES →

07

NO →

02

YES →

01

NO →

03

YES →

04

NO →

05

YES →

07

NO →

04

YES →

07

NO →

05

YES →

07
SERVINT (ESERV): Use of services for labour market integration in the two years following the last arrival
Eurostat AHM 2008 Columns 219-220

Start date: Apr 2008
End date: Jun 2008

KEY
01 Yes, contact with an adviser for job guidance/counselling or job search assistance
02 Yes, participation in labour market training/programmes
03 Yes, participation in host country language tuition
04 Yes, combination of 1 and 2
05 Yes, combination of 1 and 3
06 Yes, combination of 2 and 3
07 Yes, combination of 1, 2 and 3
08 No, not entitled to
09 No, for reason other than code 08
99 Not applicable (person aged under 15 or over 74 or born in the UK or not resident for between 1 and 10 years or (EYEAR – EYOB – EYRSRES) < 15)
BLANK Unknown / No answer
Explanatory notes for LFS 2008 ad hoc module

YEARCITI Col 203/206

Year of citizenship acquisition

Citizenship is defined as the particular legal bond between an individual and his/her State, acquired by birth or naturalization, whether by declaration, option, marriage or other means according to the national legislation. Reference should always be made to existing citizenships.

Code 9998: expected in case of break-up of countries, redefinition of borders …

About dual citizenship: This variable aims to know only about the citizenship of the host country. In case a migrant has a foreign citizenship but also acquired the citizenship of the host country, then the year of citizenship acquisition should be filled. In case a person had a dual citizenship at birth -a foreign and the host country citizenship- then code 9997 (national at birth) applies.

Note: "National/non national" and "citizen/non citizen" of the host country have exactly the same meaning (legal aspect).

COBFATH Col 207/208 and COBMOTH Col 209/210

Country of birth of father and mother

Information on the country of birth of parents (father and mother) should be asked for following the same indications given in the core LFS for the variable Country of birth. Current borders apply.

For coding, see Annex IV of the LFS explanatory notes. The coding to be used for columns 207/208 and 209/210 shall be the same as for columns 17/18, 21/22, 39/40 and 150/151 of the core LFS (Annex II to Commission Regulation (EC) No 430/2005).

Reference should be made to legal parents. In case of adoption, this recommendation would favour the parents of adoption. Indeed, adopted children are brought up in the host country and live in a family with "native" culture and traditions (perspective of integration).

TOTRESID Col 211/212

Total number of years of residence in the host country

Years during which person had residence (taking up residence, establishment) in the host country should be taken into account. For example, short visits for tourism or to see family should be excluded.

For persons with up to one year's residence in total in this Member State, 01 should be coded; between one year and two years, 02; ...(may be revised – see PL comment).

Only interruptions of residence of more than one year should be considered as an exit of the host country.

For example:
- a person took up residence for 6 months and then went back to his/her country for 2 years and then took up residence again in the host country 2 years ago: the total duration is 2 ½ years and should be coded '03'.
- a person took up residence for 6 months and then went back to his/her country for 9 months and then took up residence again in the host country 5 years ago: the total duration is 6 years and 3 months and should be coded '07'.

Control of the data: C19/20 <= C211/212. In case the last arrival in order to take up residence is also the first one, the same code should be used for C19/20 and C211/212.

**MIGREAS Col 213**

Reason the person mostly had for migrating (last migration)

Main reason for migrating for the last migration (the most recent) should be recorded.

The individual reason that the person interviewed had for migrating is requested. Different reasons in the same household are expected (e.g. father = employment, mother and child = family).

In case where multiple reasons apply, the main reason should be recorded (spontaneous choice from the person interviewed). The main reason for migrating at the moment of the migration should be recorded.

‘Real’ reason for migrating (i.e. the one declared by respondents) should be asked for (and not legal reason). All response options should be shown/read out to the interviewed persons for a better harmonisation of the data collected.

- Codes 1, 2 and 3: Entering the country with or without any job perspective has probably not the same impact on the labour market integration. It is important to have this information separately.
- Code 3: Including search for job and including persons who intended to set up own business.
- Code 4: Including trainees, apprentices, interns.
- Code 5: "Forced" migration - Humanitarian migration, including political refugees, asylum seekers, other populations under protection (1951 Geneva Convention on refugee status; Other forms of international protection - temporarily protected, persons in asylum procedure etc.).
- Code 6: It includes accompanying family (e.g. spouse/children) of an entering worker/student, entry of spouse and/or children of a resident. Nuclear family (parents, dependant children) is taken into account as well as other dependant parents and dependant close children relatives (the main criteria is the dependency criteria).
- Code 7: Family formation, creation (marriage).
- Code 8: "Other" should refer to other voluntary migration. E.g. retired persons who came in the host country for their retirement, migrations for the climate, for health reasons, for better medical or health services, less insecurity (outside code 5), "housing" reasons for frontier-worker migrants…
**DURLIM Col 214**

Whether the duration of the current resident permit/visa/certificate is limited

Codes 1 to 6 are of most interest.

Any kind of authorisation issued by the authorities of a Member State allowing to stay legally in its territory should be taken into account (e.g. residence permit/visa/certificate). Visas often refer to short duration (normally less than 3 months but can be less than 1 year).

The duration refers to the total duration of the authorisation (total length of validity) and not to the duration which is still valid. In case of successive permits, the duration of the current permit should be taken into account.

Coding for situations where residence permits are formally limited but automatically prolonged: the formal situation (limitation) should be taken into account.

EU citizens are often allowed to stay in the MS for unlimited duration (sometimes with the establishment of a certificate). Code 7 should apply in these cases.

Countries should be able to filter out nationals of countries that are free to live in the host country without authorisation for unlimited durations. These cases should be coded 7.

When designing the questionnaire, special care has to be taken due to the sensitivity of the topic.

No recommendation is made at the European level concerning the coding of illegal migrants because of the sensitivity of this issue in some countries. Codes 1 to 6 are of most interest, the MS are free to leave the coding of illegal migrants as their legal statistical rules allow them.

**RESTRACC Col 215**

Whether current legal access to the labour market is restricted

Codes 1 to 5 have priority on code 6 'Other legal access restrictions'.

Code 6 includes any other kinds of legal restrictions not included in codes 1 to 5 (e.g. geographical restrictions, no access ...), except time restrictions (see C214).

The MS have the possibility to build this variable using information from the core LFS, when feasible and when information is available. E.g. national rules on migrants' legal access to the labour market may be specific for some kinds of population that may be identified using variables from the core LFS. The use of administrative data is also possible to the extent that information can be linked with LFS data.

When designing the questionnaire, special care has to be taken due to the sensitivity of the topic.

No recommendation is made at the European level concerning the coding of illegal migrants or legal migrants working illegally because of the sensitivity of this issue in some countries. The MS are free to leave the coding as their legal statistical rules allow them.
ESTQUALI Col 216
Use of means for establishing what highest qualification equates to in the host country system

"Use of means": all national or international reputable providers of certificates clarifying what qualifications (obtained abroad) equate to in the host country system should be taken into account. E.g. national authorities, professional or university bodies, NARIC (National Academic Recognition Information Centre) … Such procedures are included whether they are free or not.

"Qualification": including educational qualifications and professional qualifications (vocational/training) - as in the ISCED system.

Code 1: persons obtained a certificate/document establishing what qualification equates to in the host country system.

Code 4: e.g. person does not need such a certificate for the work he/she does/wishes to do …

Code 5: e.g. person was not aware of any such possibility, person thought it is too complicated, procedure too expensive or time consuming …

IMPLANG Col 217
Need to improve host country language skills to get an appropriate job

All host nation languages should be taken into account as well as other co-official languages.

Time dimension: current situation applies.

"Appropriate job": type of job person would normally do/search for if language skills were not an issue (i.e. more in line with their qualifications/skills/previous work experiences).

"Need": the need should be the focus and not the willingness.

Code 2 includes:
- Cases where persons' abilities in host country language(s) are good
- Cases where persons' abilities in host country language(s) are not good but where it is not a problem because his/her job is appropriate, or their language skills would, in their view, not affect their ability to get an appropriate job.

HELPFING Col 218
Main help received in the host country in finding the current job or setting up own business

Codes 1 to 5:
- Should only be recorded help provided by persons living/organisations set up IN the host country. E.g. migrants helped by relatives living in the country of origin should be coded 6.
- Migrants that were helped by persons/organisations of the host country but before they arrived in the host country should be included. E.g. a migrant who found his job in the host country before migrating thanks to a relative living in the host country.
Code 6 includes:
- Cases where persons were helped by persons/organisations in the country of origin
- Cases where persons were not helped at all (including those who didn't need any help)

Public employment office: including private organisations mandated by public employment office.

'Other': e.g. employers, business contacts, commune …

SERVINT Col 219/220
Use of services for labour market integration in the 2 years following the last arrival

“Participation to labour market training/programmes”: including work experience schemes, professional training programmes/integration programmes. Training programmes/measure to assist integration in labour market, including that specific to helping migrants adapt to the labour market in the host country (e.g. participation in work experience schemes, vocational training).

“Participation to host country language tuition”: reading/writing/speaking/understanding.

Public and private services should be included. E.g. services provided by public employment office or by other public services, services provided by associations, employers, Trade Unions …

"Use of services for labour market integration": e.g. students who were in school without having used services for labour market integration are excluded from codes 1 to 7.

Code 8 'No, not entitled to': means no due to legal barriers.

Col 221/226
Weighting factor for the LFS module 2008

Columns 221/226 should be filled for the countries where the weighting factor for the LFS module 2008 is different to the weighting factor for the core LFS (e.g. proxies allowed in the core LFS but not for the module, specific non-response rate high for the module compared to the core LFS …).
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SV El Salvador Central America and Caribbean
SY Syria Near and Middle East
SZ Swaziland Other Africa
TC Turks and Caicos Islands Central America and Caribbean
TD Chad Other Africa
TF French Southern Territories South America
TG Togo Other Africa
TH Thailand South and South East Asia
TJ Tajikistan Near and Middle East
TL East Timor South and South East Asia
TM Turkmenistan Near and Middle East
TN Tunisia North Africa
TO Tonga Australia, Oceania and Other Territories
TR Turkey Candidate and EFTA countries
TT Trinidad and Tobago Central America and Caribbean
TU Tunisia North Africa
TV Tuvalu Australia, Oceania and Other Territories
TW Taiwan East Asia
TZ Tanzania Other Africa
UA Ukraine Other European countries
UG Uganda Other Africa
UK United Kingdom European Union
US United States of America North America
UY Uruguay South America
UZ Uzbekistan Near and Middle East
VA Vatican City Other European countries
VC Saint Vincent and the Grenadines Central America and Caribbean
VE Venezuela South America
VG British Virgin Islands Central America and Caribbean
VN Vietnam South and South East Asia
VU Vanuatu Australia, Oceania and Other Territories
WF Wallis and Futuna Australia, Oceania and Other Territories
WS Samoa Australia, Oceania and Other Territories
XK Kosovo (UNSCR1244) Other European countries
YE Yemen Near and Middle East
YT Mayotte Other Africa
YU Yugoslavia1 Other European countries
ZA South Africa Other Africa
ZM Zambia Other Africa
ZW Zimbabwe Other Africa
05 - North Africa
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12 - South and South East Asia
13 - Australia, Oceania and Other Territories
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Notes
1 Country of Birth only
2 Country of Birth, Work and Residence-one-year-ago only
3 Nationality only
4 Not in census list
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### Annex III (a) – SOC2000 to ISCO-88 (COM) look-up

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<td>5432 Bakers, flour confectioners</td>
<td>7412 Bakers, pastry-cooks and confectionery makers</td>
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<td>5433 Fishmongers, poultry dressers</td>
<td>7411 Butchers, fishmongers and related food preparers</td>
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<td>6113 Dental nurses</td>
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<td>6114 Houseprnts and residential wardens</td>
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<td>6115 Care assistants and home carers</td>
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<td>6121 Nursery nurses</td>
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<td>6122 Childminders and rel occupations</td>
<td>5131 Child-care workers</td>
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<td>6123 Playgroup leaders &amp; assistants</td>
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<td>9113 Door-to-door and telephone salespersons</td>
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Labour Force Survey – United Kingdom

SOC2000 | ISCO88
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7122 | 9153 Debt, rent and other cash collectors
7123 | 9113 Vending-machine money collectors, meter readers etc
7124 | 5220 Shop, stall and market salespersons and demonstrators
7125 | 3471 Decorators and commercial designers
7129 | 3415 Technical and commercial sales representatives
7211 | 4220 Call centre agents & operators
7212 | 4220 Labourers in foundries
8111 | 8270 Printing machine minders and assistants
8112 | 8130 Glass, ceramics and related plant operators
8113 | 8260 Textile-, fur- and leather-products machine operators
8114 | 8150 Chemical-processing-plant operators
8115 | 8231 Rubber-products machine operators
8116 | 8232 Plastic-products machine operators
8117 | 8210 Metallurgy & treating process operatives
8118 | 8223 Electric power and gas utilities plant operatives
8119 | 8100 Stationary plant and related operators
8121 | 8140 Forestry workers
8122 | 8111 Coal mine operatives
8123 | 8112 Quarry workers and related operatives
8124 | 8160 Building construction labourers
8125 | 8211 Metal processing plant operators
8126 | 8290 Construction and maintenance labourers: roads, dams etc
8129 | 8290 Agriculture, fishery and related labourers
8131 | 8111 Process operational NEC
8132 | 8281 Assemblers (veh and metal goods)
8133 | 8290 Assembly plant operators NEC
8134 | 8290 Process and routine operatives NEC
8135 | 7231 Other assembly operatives NEC
8136 | 8269 Other machine operators NEC
8137 | 8269 Other machine operators NEC
8138 | 8269 Other machine operators NEC
8139 | 8269 Other machine operators NEC
8141 | 7129 Assembly plant operators NEC
8142 | 9313 Building and related trades workers NEC
8143 | 9313 Building and related trades workers NEC
8144 | 9313 Building and related trades workers NEC
8149 | 9313 Building and related trades workers NEC
8211 | 8324 Other machine operators NEC
8212 | 8324 Other machine operators NEC
8213 | 8324 Other machine operators NEC
8214 | 8324 Other machine operators NEC
8215 | 8324 Other machine operators NEC
8216 | 8324 Other machine operators NEC
8217 | 8324 Other machine operators NEC
8218 | 8324 Other machine operators NEC
8219 | 8324 Other machine operators NEC
8221 | 8324 Other machine operators NEC
8222 | 8324 Other machine operators NEC
8223 | 8324 Other machine operators NEC
8229 | 8324 Other machine operators NEC
9111 | 9211 Agriculture, fishery and related labourers
9112 | 9211 Agriculture, fishery and related labourers
9119 | 9211 Agriculture, fishery and related labourers
9121 | 9313 Building construction labourers
9129 | 9313 Building construction labourers
9131 | 9320 Labourers in foundries
9132 | 9320 Manufacturing labourers
9133 | 9320 Helpers and cleaners in offices, hotels etc
9134 | 9320 Manufacturing labourers
9139 | 9320 Manufacturing labourers
9140 | 9320 Manufacturing labourers

<table>
<thead>
<tr>
<th>SOC2000</th>
<th>ISCO88</th>
</tr>
</thead>
<tbody>
<tr>
<td>9141 Stevedores, dockers and slingers</td>
<td>9330 Transport labourers and freight handlers</td>
</tr>
<tr>
<td>9149 Oth good hndng &amp; storage occup nec</td>
<td>9330 Transport labourers and freight handlers</td>
</tr>
<tr>
<td>9211 Post wrkr, mail sort, msngr, courir</td>
<td>9151 Messengers, package and luggage porters and deliverers</td>
</tr>
<tr>
<td>9219 Elementary office occupatns n.e.c.</td>
<td>9151 Messengers, package and luggage porters and deliverers</td>
</tr>
<tr>
<td>9221 Hospital porters</td>
<td>9132 Helpers and cleaners in offices, hotels etc</td>
</tr>
<tr>
<td>9222 Hotel porters</td>
<td>9150 Messengers, porters, doorkeepers and related workers</td>
</tr>
<tr>
<td>9223 Kitchen and catering assistants</td>
<td>9132 Helpers and cleaners in offices, hotels etc</td>
</tr>
<tr>
<td>9224 Waiters, waitresses</td>
<td>5123 Waiters, waitresses and bartenders</td>
</tr>
<tr>
<td>9225 Bar staff</td>
<td>5123 Waiters, waitresses and bartenders</td>
</tr>
<tr>
<td>9226 Leisure and theme park attendants</td>
<td>9152 Doorkeepers, watchpersons and related workers</td>
</tr>
<tr>
<td>9229 Elmntry persnal servcs occup n.e.c.</td>
<td>9150 Messengers, porters, doorkeepers and related workers</td>
</tr>
<tr>
<td>9231 Window cleaners</td>
<td>9142 Vehicle, window and related cleaners</td>
</tr>
<tr>
<td>9232 Road sweepers</td>
<td>9162 Sweepers and related labourers</td>
</tr>
<tr>
<td>9233 Cleaners, domestics</td>
<td>9130 Domestic and related helpers, cleaners and launderers</td>
</tr>
<tr>
<td>9234 Launderers, dry cleaners, pressers</td>
<td>9133 Hand-launderers and pressers</td>
</tr>
<tr>
<td>9235 Refuse and salvage occupations</td>
<td>9161 Garbage collectors</td>
</tr>
<tr>
<td>9239 Elementary cleaning occupns nec.</td>
<td>9162 Sweepers and related labourers</td>
</tr>
<tr>
<td>9241 Security guards and rel occupations</td>
<td>9152 Doorkeepers, watchpersons and related workers</td>
</tr>
<tr>
<td>9242 Traffic wardens</td>
<td>5169 Protective services workers NEC</td>
</tr>
<tr>
<td>9243 School crossing patrol attendants</td>
<td>9152 Doorkeepers, watchpersons and related workers</td>
</tr>
<tr>
<td>9244 School mid-day assistants</td>
<td>5131 Child-care workers</td>
</tr>
<tr>
<td>9245 Car park attendants</td>
<td>9152 Doorkeepers, watchpersons and related workers</td>
</tr>
<tr>
<td>9249 Elementary security occupation nec.</td>
<td>9152 Doorkeepers, watchpersons and related workers</td>
</tr>
<tr>
<td>9251 Shelf fillers</td>
<td>5220 Shop, stall and market salesperson and demonstrators</td>
</tr>
<tr>
<td>9259 Elementary sales occupations nec.</td>
<td>9151 Messengers, package and luggage porters and deliverers</td>
</tr>
</tbody>
</table>

Note
Where two values of ISCO88 are given for one value of SOC2000 the determining factor is the size of the establishment. If the size of the establishment is ten or more employees then the first ISCO value applies; if less than ten then the second ISCO value applies. The size of the establishment is recorded in the LFS variables MPNE02, MPNS02 and equivalents.

Annex III (b) – SOC2010 to ISCO-08

The conversion from SOC2010 to ISCO-08 is carried out during LFS processing using a probabilistic mapping tool. For further details and to request copies of the mapping tool (available in SAS and SPSS) contact: sean.milburn@ons.gov.uk

For details of ISCO-08 see: http://www.ilo.org/public/english/bureau/stat/isco/isco08/
Annex IV a – Eurostat variable names and their UK LFS equivalents (2012 to 2013)

The UK LFS historically has tended to rename Eurostat variables. Generally this involves adding an ‘E’ prefix and truncating the Eurostat name, for example COBFATH (country of birth of father) becomes ECOBFAT.

<table>
<thead>
<tr>
<th>Col</th>
<th>Eurostat name</th>
<th>LFS name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-2</td>
<td>HHSEQNUM</td>
<td>EPERSONO</td>
<td>Person number within household</td>
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<tr>
<td>3</td>
<td>HHLINK</td>
<td>ERELHOH</td>
<td>Relationship to head of household</td>
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<tr>
<td>4-5</td>
<td>HHSPOU</td>
<td>ESPOUSE</td>
<td>Sequence number of spouse or partner</td>
</tr>
<tr>
<td>6-7</td>
<td>HHFATH</td>
<td>EFATHER</td>
<td>Sequence number of father</td>
</tr>
<tr>
<td>8-9</td>
<td>HHMOTH</td>
<td>EMOTHER</td>
<td>Sequence number of mother</td>
</tr>
<tr>
<td>10</td>
<td>SEX</td>
<td>ESEX</td>
<td>Sex</td>
</tr>
<tr>
<td>11-14</td>
<td>YEARBIR</td>
<td>EYOB</td>
<td>Year of birth</td>
</tr>
<tr>
<td>15</td>
<td>DATEBIR</td>
<td>EDOB</td>
<td>Date of birth in relation to end of ref period</td>
</tr>
<tr>
<td>16</td>
<td>MARSTAT</td>
<td>EMARSTAT</td>
<td>Marital status</td>
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<tr>
<td>17-18</td>
<td>NATIONAL</td>
<td>ENAT</td>
<td>Nationality</td>
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<tr>
<td>19-20</td>
<td>REARESID</td>
<td>EYRSRES</td>
<td>Years of residence</td>
</tr>
<tr>
<td>21-22</td>
<td>COUNTRYB</td>
<td>ECOB</td>
<td>Country of birth</td>
</tr>
<tr>
<td>23</td>
<td>PROXY</td>
<td>EPROXY</td>
<td>Nature of participation in survey</td>
</tr>
<tr>
<td>24</td>
<td>WSTATOR</td>
<td>EWKSTATR</td>
<td>Work status in ref week</td>
</tr>
<tr>
<td>25-26</td>
<td>NOWKREAS</td>
<td>ERESAWYR</td>
<td>Reason for not working but having job</td>
</tr>
<tr>
<td>27</td>
<td>STAPRO</td>
<td>ESTATR</td>
<td>Professional status</td>
</tr>
<tr>
<td>28</td>
<td>SIGNISAL</td>
<td>EISCOMR</td>
<td>Continuing receipt of wage or salary</td>
</tr>
<tr>
<td>29-31</td>
<td>NACE3D</td>
<td>ENACE08</td>
<td>Industry / Economic activity of local unit</td>
</tr>
<tr>
<td>32-35</td>
<td>ISCO4D</td>
<td>EISCO4D</td>
<td>Occupation</td>
</tr>
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<td>36</td>
<td>SUPVISOR</td>
<td>ESUPVIS</td>
<td>Supervisory responsibilities</td>
</tr>
<tr>
<td>37-38</td>
<td>SIZEFIRM</td>
<td>ENUMPR</td>
<td>Number of persons working at the local unit / establishment</td>
</tr>
<tr>
<td>39-40</td>
<td>COUNTRYW</td>
<td>ECONWKR</td>
<td>Country of place of work</td>
</tr>
<tr>
<td>41-42</td>
<td>REGIONW</td>
<td>EREGWK10</td>
<td>Region of place of work – NUTS10 level 2</td>
</tr>
<tr>
<td>43-46</td>
<td>YSTARTWK</td>
<td>EYSTRTR</td>
<td>Year started with current employer or as self employed</td>
</tr>
<tr>
<td>47-48</td>
<td>MSTARTWK</td>
<td>EMNSTRTR</td>
<td>Month started with current employer or as self employed</td>
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<td>49</td>
<td>WAYJFOUN</td>
<td>EHOWGET</td>
<td>Involvement of public employment office in job find</td>
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<tr>
<td>50</td>
<td>FTPT</td>
<td>EFTPTWKR</td>
<td>Full, part-time distinction (main job)</td>
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<tr>
<td>51</td>
<td>FTPREAS</td>
<td>EYPTJOB</td>
<td>Reasons for part-time work</td>
</tr>
<tr>
<td>52</td>
<td>TEMP</td>
<td>EPERMR</td>
<td>Permanency of main job</td>
</tr>
<tr>
<td>53</td>
<td>TEMPREAS</td>
<td>EWHYTMP</td>
<td>Reasons for having a temporary job / work contract of limited duration</td>
</tr>
<tr>
<td>54</td>
<td>TEMPDUR</td>
<td>EDURTMPR</td>
<td>Total duration of temporary job</td>
</tr>
<tr>
<td>55</td>
<td>TEMPAGCY</td>
<td>ETMPCON</td>
<td>Contract with a temporary employment agency</td>
</tr>
<tr>
<td>56</td>
<td>SHIFTWK</td>
<td>ESHIFTR</td>
<td>Shiftwork (in main job)</td>
</tr>
<tr>
<td>57</td>
<td>EVENWK</td>
<td>EEVENR</td>
<td>Evening work (in main job)</td>
</tr>
<tr>
<td>58</td>
<td>NIGHTWK</td>
<td>ENIGHTR</td>
<td>Night work (in main job)</td>
</tr>
<tr>
<td>59</td>
<td>SATWK</td>
<td>ESATR</td>
<td>Saturday work (in main job)</td>
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<tr>
<td>60</td>
<td>SUNWK</td>
<td>ESUNR</td>
<td>Sunday work (in main job)</td>
</tr>
<tr>
<td>61-62</td>
<td>HWUSUAL</td>
<td>EUSUHRR</td>
<td>Number of hours per week usually worked</td>
</tr>
<tr>
<td>63-64</td>
<td>HWACTUAL</td>
<td>EACTHRR</td>
<td>Number of hours actually worked during reference week</td>
</tr>
<tr>
<td>65-66</td>
<td>HWOVERP</td>
<td>EACTPOT</td>
<td>Whether did paid overtime during reference week (in main job)</td>
</tr>
<tr>
<td>67-68</td>
<td>HWOVERPU</td>
<td>EACTUOT</td>
<td>Whether did unpaid overtime during reference week (in main job)</td>
</tr>
<tr>
<td>69-70</td>
<td>HOURREAS</td>
<td>EWHYDFR</td>
<td>Main reason actual hours differ from usual hours</td>
</tr>
<tr>
<td>71</td>
<td>WISHMORE</td>
<td>EMHRSR</td>
<td>Wish to work usually more than current number of hours</td>
</tr>
<tr>
<td>72</td>
<td>WAYMORE</td>
<td>EWAYHRS</td>
<td>Way in which want to work more hours</td>
</tr>
<tr>
<td>73-74</td>
<td>HWWISH</td>
<td>EWHYDFR</td>
<td>Number of hours respondent would like to work.</td>
</tr>
<tr>
<td>75</td>
<td>HOMEWK</td>
<td>EHOMEWER</td>
<td>Whether works at home</td>
</tr>
<tr>
<td>76</td>
<td>LOOKOJ</td>
<td>EADDFK</td>
<td>Whether looking for another job</td>
</tr>
</tbody>
</table>
Eurostat variable names and their UK LFS equivalents (2012 to 2013) cont’d

<table>
<thead>
<tr>
<th>Col</th>
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<th>LFS name</th>
<th>Description</th>
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<td>LOOKREAS</td>
<td>EADDREA</td>
<td>Reason for looking for another job</td>
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<td>78</td>
<td>EXIST2J</td>
<td>ESECJOB</td>
<td>Existence of more than one job or business</td>
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<tr>
<td>79</td>
<td>STAPRO2J</td>
<td>ESTAT2R</td>
<td>Professional status in second job</td>
</tr>
<tr>
<td>80-81</td>
<td>NACE2J2D</td>
<td>ENACE208</td>
<td>Economic activity of the local unit (in second job)</td>
</tr>
<tr>
<td>82-83</td>
<td>HACTUA2</td>
<td>EACTHR2R</td>
<td>Number of hours actually worked during reference week in second job</td>
</tr>
<tr>
<td>84</td>
<td>EXISTRPR</td>
<td>EEVWKR</td>
<td>Existence of previous employment experience</td>
</tr>
<tr>
<td>85-86</td>
<td>YEAPRPR</td>
<td>EYRLASTR</td>
<td>Year in which respondent last worked</td>
</tr>
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<td>89-90</td>
<td>MONTHPR</td>
<td>EMNLASTR</td>
<td>Month in which respondent last worked</td>
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<tr>
<td>91-92</td>
<td>LEAVRS</td>
<td>EWHYLFTR</td>
<td>Main reason for leaving last job or business</td>
</tr>
<tr>
<td>93</td>
<td>STAPROPR</td>
<td>ESTATLR</td>
<td>Professional status in last job</td>
</tr>
<tr>
<td>94-95</td>
<td>NACEPR2D</td>
<td>ENACLE08</td>
<td>Economic activity of the local unit in which respondent last worked</td>
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<td>96-98</td>
<td>ISCOPR3D</td>
<td>EISCOLR</td>
<td>Occupation of last job</td>
</tr>
<tr>
<td>99</td>
<td>SEEKWORK</td>
<td>ELOOKR</td>
<td>Seeking employment during previous four weeks</td>
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<tr>
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<td>SEEKREAS</td>
<td>ENOLWM</td>
<td>Reasons for not seeking work</td>
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<td>SEEKTYPE</td>
<td>ETYMPSR</td>
<td>Type of employment sought (or found)</td>
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<td>SEEKDUR</td>
<td>ELKIMR</td>
<td>Duration of search for employment</td>
</tr>
<tr>
<td>103</td>
<td>METHODA</td>
<td>EMETH1R</td>
<td>Whether contacted public employment office to find work</td>
</tr>
<tr>
<td>104</td>
<td>METHODB</td>
<td>EMETH2R</td>
<td>Whether contacted private employment office to find work</td>
</tr>
<tr>
<td>105</td>
<td>METHODC</td>
<td>EMETH3R</td>
<td>Whether applied to employers directly</td>
</tr>
<tr>
<td>106</td>
<td>METHODD</td>
<td>EMETH4R</td>
<td>Whether asked friends, relatives, trade unions etc</td>
</tr>
<tr>
<td>107</td>
<td>METHODE</td>
<td>EMETH5R</td>
<td>Whether inserted or answered advertisements in newspapers or journals</td>
</tr>
<tr>
<td>108</td>
<td>METHODDF</td>
<td>EMETH6R</td>
<td>Whether studied advertisements in newspapers or journals</td>
</tr>
<tr>
<td>109</td>
<td>METHODDG</td>
<td>EMETH7R</td>
<td>Whether took a test, interview or examination</td>
</tr>
<tr>
<td>110</td>
<td>METHODDH</td>
<td>EMETH8R</td>
<td>Whether looked for land, premises or equipment</td>
</tr>
<tr>
<td>111</td>
<td>METHODDI</td>
<td>EMETH9R</td>
<td>Whether looked for permits, licences or financial resources</td>
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<td>METHODDJI</td>
<td>EMETH10R</td>
<td>Awaiting the results of an application for a job</td>
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<tr>
<td>113</td>
<td>METHODDJK</td>
<td>EMETH11R</td>
<td>Waiting for a call from a public employment office</td>
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<tr>
<td>114</td>
<td>METHODDML</td>
<td>EMETH12R</td>
<td>Awaiting the results of a competition for recruitment to the public sector</td>
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<td>METHODDMM</td>
<td>EMETH13R</td>
<td>Other method used</td>
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<td>WANTWORK</td>
<td>ELIKWKR</td>
<td>Willingness to work for person not seeking employment</td>
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<td>117</td>
<td>AVAILABLE</td>
<td>EAVALWK</td>
<td>Availability to start working within two weeks</td>
</tr>
<tr>
<td>118</td>
<td>AVAIAREAS</td>
<td>EAVALREA</td>
<td>Reasons for not being available to start working within two weeks</td>
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<td>119</td>
<td>PRESEEK</td>
<td>EBEFORER</td>
<td>Situation immediately before person started to seek employment</td>
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<td>NEEDCARE</td>
<td>ENECARE</td>
<td>Need for care facilities</td>
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<td>REGISTER</td>
<td>EREGPUB</td>
<td>Registration at a public employment office</td>
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<td>MAINSTAT</td>
<td>ESTATUS</td>
<td>Main labour status</td>
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<td>EDUCSTAT</td>
<td>EDUCSTA</td>
<td>Student or apprentice in regular education during the last four weeks</td>
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<tr>
<td>124</td>
<td>EDUCLEVEL</td>
<td>EDUCLEV</td>
<td>Level of this education or training</td>
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<tr>
<td>125-127</td>
<td>EDUCFILD</td>
<td>EDUCFILD</td>
<td>Field of this education or training</td>
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<td>128</td>
<td>COURATT</td>
<td>ECOUERA</td>
<td>Attendance at courses, seminars etc outside regular education system</td>
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<tr>
<td>129-131</td>
<td>COURLEN</td>
<td>ECOURL</td>
<td>Number of hours spent on all taught-learning activities within last four weeks</td>
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<tr>
<td>132</td>
<td>COURPURP</td>
<td>ECOURRP</td>
<td>Purpose of most recent taught-learning activity</td>
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<tr>
<td>133-135</td>
<td>COURFILD</td>
<td>ECOURRF</td>
<td>Field of most recent taught-learning activity</td>
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<tr>
<td>136</td>
<td>COURWORHC</td>
<td>ECOURRW</td>
<td>Whether most recent taught-learning took place during paid working hours</td>
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<tr>
<td>137-138</td>
<td>HATLEVEL</td>
<td>EHATLEV</td>
<td>Highest level of education or training successfully completed</td>
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<tr>
<td>139-141</td>
<td>HATFIELD</td>
<td>EHATFLD</td>
<td>Field of highest level of education or training successfully completed</td>
</tr>
<tr>
<td>142-145</td>
<td>HATYEAR</td>
<td>EHATYR</td>
<td>Year when highest level of education or training was successfully completed</td>
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<tr>
<td>146</td>
<td>WSTAT1Y</td>
<td>ESITONE</td>
<td>Situation regarding activity one year ago</td>
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<tr>
<td>147</td>
<td>STAPRO1Y</td>
<td>ESTATOR</td>
<td>Professional status one year ago</td>
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<tr>
<td>148-149</td>
<td>NACE1Y2D</td>
<td>ENACEO08</td>
<td>Economic activity of local unit in which respondent employed one year ago</td>
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<td>150-151</td>
<td>COUNTRY1Y</td>
<td>ECTYO</td>
<td>Country of residence one year ago</td>
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<tr>
<td>152-153</td>
<td>REGION1Y</td>
<td>EREGO10</td>
<td>Region of residence one year ago – NUTS10 level 2</td>
</tr>
<tr>
<td>154-155</td>
<td>INCDECIL</td>
<td>ENETMN</td>
<td>Monthly (take-home) pay from main job</td>
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</table>
Eurostat variable names and their UK LFS equivalents (2012 to 2013) cont’d

<table>
<thead>
<tr>
<th>Col</th>
<th>Eurostat name</th>
<th>LFS name</th>
<th>Description</th>
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<td>156-159</td>
<td>REFYEAR</td>
<td>EYEAR</td>
<td>Year of survey</td>
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<td>160-161</td>
<td>REFWEEK</td>
<td>EREFWK</td>
<td>Reference week</td>
</tr>
<tr>
<td>162-163</td>
<td>INTWEEK</td>
<td>EINTWK</td>
<td>Interview week</td>
</tr>
<tr>
<td>164-165</td>
<td>COUNTRY</td>
<td>ESTATE</td>
<td>Country</td>
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<td>177-182</td>
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<td>Weight, yearly</td>
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<td>Weight, quarterly</td>
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<td>Weight, yearly household</td>
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The UK LFS historically has tended to rename Eurostat variables. Generally this involves adding an ‘E’ prefix and truncating the Eurostat name, for example COBFATH (country of birth of father) becomes ECOBFAT.

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<tr>
<th>Col</th>
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<tr>
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<td>ERELHOH</td>
<td>Relationship to head of household</td>
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<td>HHSPOU</td>
<td>ESPOUSE</td>
<td>Sequence number of spouse or partner</td>
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<tr>
<td>6-7</td>
<td>HHFATH</td>
<td>EFATHER</td>
<td>Sequence number of father</td>
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<td>EMOTHER</td>
<td>Sequence number of mother</td>
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<td>Year of birth</td>
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<td>DATEBIR</td>
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<td>Date of birth in relation to end of ref period</td>
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<td>Reason for not working but having job</td>
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<td>EFINALS</td>
<td>Continuing receipt of wage or salary</td>
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<td>29-31</td>
<td>NACE3D</td>
<td>ENACE08</td>
<td>Industry / Economic activity of local unit</td>
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<td>ISCO4D</td>
<td>EISCO4M</td>
<td>Occupation</td>
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<td>ENUMPR</td>
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<td>COUNTRYW</td>
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<td>EYSTRTR</td>
<td>Year started with current employer or as self employed</td>
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<td>EMNSTRTR</td>
<td>Month started with current employer or as self employed</td>
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<td>Reasons for having a temporary job / work contract of limited duration</td>
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<td>HWUSUAL</td>
<td>EUSUHRR</td>
<td>Number of hours per week usually worked</td>
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<td>HWACTUAL</td>
<td>EACTHRR</td>
<td>Number of hours actually worked during reference week</td>
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<td>EACT霍PT</td>
<td>Whether did paid overtime during reference week (in main job)</td>
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<td>EACTUOT</td>
<td>Whether did unpaid overtime during reference week (in main job)</td>
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<td>Main reason actual hours differ from usual hours</td>
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<td>Wish to work usually more than current number of hours</td>
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<td>WAYMORE</td>
<td>EWAYHRS</td>
<td>Way in which want to work more hours</td>
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<td>HWWISH</td>
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<td>Total number of hours respondent would like to work.</td>
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<td>Whether works at home</td>
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<td>76</td>
<td>LOOKOJ</td>
<td>EADDWKR</td>
<td>Whether looking for another job</td>
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### Eurostat variable names and their UK LFS equivalents (2014) cont’d

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<td>Reason for looking for another job</td>
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<td>EXIST2J</td>
<td>ESECJOBR</td>
<td>Existence of more than one job or business</td>
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<td>STAPRO2J</td>
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<td>Professional status in second job</td>
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<td>NACE2J2D</td>
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<td>Economic activity of the local unit (in second job)</td>
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<td>82-83</td>
<td>HWACTUA2</td>
<td>EACTHR2R</td>
<td>Number of hours actually worked during reference week in second job</td>
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<td>84</td>
<td>EXISTPR</td>
<td>EEVWKR</td>
<td>Existence of previous employment experience</td>
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<td>85-88</td>
<td>YEARPR</td>
<td>EYRLASTR</td>
<td>Year in which respondent last worked</td>
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<td>MONTHPR</td>
<td>EMNLASTR</td>
<td>Month in which respondent last worked</td>
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<td>EWHYLFTR</td>
<td>Main reason for leaving last job or business</td>
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<td>SEEKWORK</td>
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<td>SEEKREAS</td>
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<td>Reasons for not seeking work</td>
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<td>Duration of search for employment</td>
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<td>EMETH1R</td>
<td>Whether contacted public employment office to find work</td>
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<tr>
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<td>METHODEB</td>
<td>EMETH2R</td>
<td>Whether contacted private employment office to find work</td>
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<td>105</td>
<td>METHODOC</td>
<td>EMETH3R</td>
<td>Whether applied to employers directly</td>
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<td>106</td>
<td>METHODOD</td>
<td>EMETH4R</td>
<td>Whether asked friends, relatives, trade unions etc</td>
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<td>METHODE</td>
<td>EMETH5R</td>
<td>Whether inserted or answered advertisements in newspapers or journals</td>
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<tr>
<td>108</td>
<td>METHODF</td>
<td>EMETH6R</td>
<td>Whether studied advertisements in newspapers or journals</td>
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<td>109</td>
<td>METHODG</td>
<td>EMETH7R</td>
<td>Whether took a test, interview or examination</td>
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<td>METHODH</td>
<td>EMETH8R</td>
<td>Whether looked for land, premises or equipment</td>
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<tr>
<td>111</td>
<td>METHODI</td>
<td>EMETH9R</td>
<td>Whether looked for permits, licences or financial resources</td>
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<td>METHODDJ</td>
<td>EMETH10R</td>
<td>Awaiting the results of an application for a job</td>
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<td>EMETH11R</td>
<td>Waiting for a call from a public employment office</td>
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<td>Awaiting the results of a competition for recruitment to the public sector</td>
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<td>Willingness to work for person not seeking employment</td>
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<td>EAVALWKR</td>
<td>Availability to start working within two weeks</td>
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<td>AVAIREAS</td>
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<td>Reasons for not being available to start working within two weeks</td>
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<td>PRESEEK</td>
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<td>Need for care facilities</td>
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<td>Registration at a public employment office</td>
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<td>EECOURA</td>
<td>Attendance at courses, seminars etc outside regular education system</td>
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<tr>
<td>129-131</td>
<td>COURLEN</td>
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<td>Number of hours spent on all taught-learning activities within last four weeks</td>
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<td>Purpose of most recent taught-learning activity</td>
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<td>Field of most recent taught-learning activity</td>
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<td>Whether most recent taught-learning took place during paid working hours</td>
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<td>INCDECEL</td>
<td>ENETMN</td>
<td>Monthly (take-home) pay from main job</td>
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<td>REFWEEK</td>
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<td>Reference week</td>
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<td>INTWEEK</td>
<td>EINTWK</td>
<td>Interview week</td>
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<td>EHATYR14</td>
<td>Year when highest level of education completed</td>
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<td>Level of current education in which person enrolled</td>
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<td>Orientation of programme on which person enrolled (i.e. EDUCLEVEL)</td>
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The UK LFS historically has tended to rename Eurostat variables. Generally this involves adding an ‘E’ prefix and truncating the Eurostat name, for example COBFATH (country of birth of father) becomes ECOBFAT.

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<td>Industry / Economic activity of local unit</td>
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<td>SIZEFIRM</td>
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<td>Number of persons working at the local unit / establishment</td>
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<td>Number of hours per week usually worked</td>
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<td>HWACTUAL</td>
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<td>Number of hours actually worked during reference week</td>
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<td>EACTPO</td>
<td>Whether did paid overtime during reference week (in main job)</td>
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<td>HWOVERPU</td>
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<td>HWWISH</td>
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<td>Total number of hours respondent would like to work.</td>
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<td>Whether looking for another job</td>
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Eurostat variable names and their UK LFS equivalents (2015) cont’d

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<td>Number of hours actually worked during reference week in second job</td>
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<td>Existence of previous employment experience</td>
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<td>EYRLASTR</td>
<td>Year in which respondent last worked</td>
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<td>METHODB</td>
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<td>Whether contacted private employment office to find work</td>
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<td>METHODC</td>
<td>EMETH3R</td>
<td>Whether applied to employers directly</td>
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<td>106</td>
<td>METHODD</td>
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<td>Whether asked friends, relatives, trade unions etc</td>
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<td>Whether inserted or answered advertisements in newspapers or journals</td>
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<td>METHODF</td>
<td>EMETH6R</td>
<td>Whether studied advertisements in newspapers or journals</td>
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<td>METHODS</td>
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<td>EMETH8R</td>
<td>Whether looked for land, premises or equipment</td>
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<td>EMETH9R</td>
<td>Whether looked for permits, licences or financial resources</td>
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<td>ECOURA</td>
<td>Attendance at courses, seminars etc outside regular education system</td>
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<td>INCDECIL</td>
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<td>Monthly (take-home) pay from main job</td>
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Eurostat variable names and their UK LFS equivalents (2015) cont’d

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<td>Reference week</td>
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<td>EINTWK</td>
<td>Interview week</td>
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<td>Country</td>
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<td>COEFFQ</td>
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<td>Weight, quarterly</td>
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<td>COEFFH</td>
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<td>Weight, yearly household</td>
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<td>EREGION133</td>
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Annex IV d – Eurostat variable names and their UK LFS equivalents (2016)

The UK LFS historically has tended to rename Eurostat variables. Generally this involves adding an ‘E’ prefix and truncating the Eurostat name, for example COBFATH (country of birth of father) becomes ECOBFAT.

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<td>Whether looking for another job</td>
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### Eurostat variable names and their UK LFS equivalents (2016) cont’d

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<td>EMETH2R</td>
<td>Whether contacted private employment office to find work</td>
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<td>EMETH3R</td>
<td>Whether applied to employers directly</td>
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<td>Whether asked friends, relatives, trade unions etc</td>
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<td>107</td>
<td>METHODDE</td>
<td>EMETH5R</td>
<td>Whether inserted or answered advertisments in newspapers or journals</td>
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<tr>
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<td>EMETH6R</td>
<td>Whether studied advertisments in newspapers or journals</td>
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<td>METHODDG</td>
<td>EMETH7R</td>
<td>Whether took a test, interview or examination</td>
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<td>110</td>
<td>METHODDH</td>
<td>EMETH8R</td>
<td>Whether looked for land, premises or equipment</td>
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<td>Whether looked for permits, licences or financial resources</td>
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<td>EDUCSTA16</td>
<td>Student or apprentice in regular education during the last four weeks</td>
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<td>Attendance at courses, seminars etc outside regular education system</td>
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<td>Purpose of most recent taught-learning activity</td>
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<td>Whether most recent taught-learning took place during paid working hours</td>
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<td>ENETMN</td>
<td>Monthly (take-home) pay from main job</td>
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<td>Region of residence – NUTS13 level 3 (optional)</td>
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