

From : [REDACTED]

Date Sent : 12/11/2014 18:57:51

Subject : [RE: OFFICIAL SENSITIVE - DO NOT FORWARD - STATISTICAL BULLETIN - RECORDED CRIME IN SCOTLAND 2013-14 - extract from bulletin + Framework of Assurance \(draft\)](#)

[REDACTED]

Thank you for your reply and for the information regarding receiving your response.

We would regard the Technical report which I sent to you to be a final version and we would consider the extract from the statistical bulletin to be in a final drafting stage – but still subject to any potential change.

Please find attached the current draft of the Framework of Assurance. We consider this to be a ‘living’ document which will be maintained, updated and developed over time.

Kind regards,

[REDACTED]

[REDACTED]

Justice Analytical Services

Scottish Government

[REDACTED]

From: [REDACTED]

Sent: 11 November 2014 19:52

To: [REDACTED]

Subject: Re: OFFICIAL SENSITIVE - DO NOT FORWARD - STATISTICAL BULLETIN - RECORDED CRIME IN SCOTLAND 2013-14 - extract from bulletin

[REDACTED]

Thanks, can you tell me if you consider the documents already sent as drafts, or as final evidence? I appreciate the assurance framework will be draft, and apologies if you've mentioned this for the other documents in your emails and I have missed it on the BlackBerry.

The reason I ask is that if they are final it makes more sense for us to consider them together with the forthcoming documents against the Code (due to the degree of overlap and links between the documents). If they are still drafts and you expect to send further versions we could consider them separately as you send them through and provide drafting comments.

Without that confirmation I've taken them to be in draft development, and having discussed with the team and senior management we consider that we could aim to get a response to you on the user guide and draft sample text by the end of the week, barring unforeseen circumstances. For any further documents it would be late next week. We generally have an open conversation with producers as they develop documents for publication, if you can provide an indication of when you hope to publish some of these that will help us to plan and accommodate your further evidence submissions.

Best wishes,
[REDACTED]

Sent from BlackBerry

From: [REDACTED]

Sent: 11/11/2014 18:40 GMT

To: [REDACTED]

Subject: RE: OFFICIAL SENSITIVE - DO NOT FORWARD - STATISTICAL BULLETIN - RECORDED CRIME IN SCOTLAND 2013-14 - extract from bulletin

[REDACTED]

Many thanks for your reply.

I can inform you that I will be sending you the current version of the (draft) Framework of Assurance document to-morrow afternoon. My colleague [REDACTED] will be sending you a final version of the SCJS chapter, which is to be included in the statistical bulletin, later to-day.

Kind regards,

[REDACTED]

[REDACTED]

Justice Analytical Services

Scottish Government

[REDACTED]

From: [REDACTED]

Sent: 11 November 2014 10:11

To: [REDACTED]

Subject: Re: OFFICIAL SENSITIVE - DO NOT FORWARD - STATISTICAL BULLETIN - RECORDED CRIME IN SCOTLAND 2013-14 - extract from bulletin

[REDACTED]

I've picked up the emails you sent last night, I'm travelling with work and so cannot open attachments on my blackberry. I didn't receive an updated timetable for the submission of evidence from you, and so therefore was not made aware that your late delivery would lead to you requesting such very tight timelines for our review and response.

I will contact the rest of the team in the margins of meetings today, however I am aware that they too have some travel booked in for this week which will limit access to your documents, especially as a secure environment would be appropriate given the sensitive status of your most recent attachment.

We always endeavour to accommodate producers where they have tight deadlines for publication, but we also need to ensure that evidence has been fully reviewed. When I've spoken with the team we will advise you of when we can respond.

In the meantime can you please send through a timetable for your planned submission of further documents and whether they are draft or final evidence, for example it is not clear if you expect to submit further iterations of the draft text in the statistical bulletin. It is also unclear when you plan to publish these documents and therefore what scope we have to work together to ensure that they are as complete as possible by that time.

Best wishes,

[REDACTED]

Sent from BlackBerry

From: [REDACTED]
Sent: 10/11/2014 20:23 GMT
To: [REDACTED]

[REDACTED]

Subject: OFFICIAL SENSITIVE - DO NOT FORWARD - STATISTICAL BULLETIN - RECORDED CRIME IN SCOTLAND 2013-14 - extract from bulletin

[REDACTED]

STATISTICAL BULLETIN: Recorded Crime in Scotland 2013-14.

OFFICIAL SENSITIVE PRE-RELEASE QUALITY ASSURANCE CIRCULATION

1. Further to my earlier email, please find attached an **extract** from the statistical bulletin on the above topic. We are circulating this extract to you specifically for the purposes of quality assurance. The circulation of Official Statistics in advance of publication is now governed by secondary legislation, which states that everyone in receipt of pre-release statistics now has a statutory duty to prevent their release. This means that recipients of this email must not pass the information on to anyone else without first consulting with and getting agreement from the responsible statistician. More information on this legislation is available here: <http://intranet/InExec/AboutUs/Professional-Groups/StatisticianGroup/StandGuidProced/StandardsProcedures/Overview>. [REDACTED] – This is an SG document which is available on request).

2. This extract relates to the overarching section of the bulletin on *Recorded crimes and offences in Scotland* and within that, to the section on *Total recorded crime* and to a further section for one of the crime groups, namely *Group 1 - Non sexual crimes of violence*. **The purpose of circulating these sections to you is for you to consider the type of commentary and graphs/charts which we have been developing and to provide any comments on the format and content of this material. I would be grateful for any comments that you may have, by 2 pm on Wednesday 12 November.**

3. Upon publication of the HMICS Crime Audit report, an assessment will be made on the time needed to incorporate these findings into the "Recorded Crime in Scotland" bulletin. An exact publication date for "Recorded Crime in Scotland, 2013-14" will be announced following this exercise. I must emphasise that this document is being circulated for quality assurance purposes only and under no circumstances should the figures be released before this statistical bulletin is published, or passed onto anyone else without agreement.

4. Please note that we are still carrying out final checks of the figures and text as well as tidying up a few cosmetic drafting points, especially the layout of the tables and numbering of paragraphs and sections. The detailed figures are still subject to revision, however we do not expect any changes to be significant in terms of the overall picture or trends being reported.

5. I would be grateful if you could:

- **Provide any comments on the content and format of the draft sections by 2 pm, Wednesday 12 November.**

- **Let me know if you feel that this extract should be sent to anyone who is not on the distribution list for this email. Do not forward this email.**

Please let me know if you have any queries.

Kind regards,

[Redacted]

[Redacted]

Justice Analytical Services

Scottish Government

[Redacted]

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Tha am post-d seo (agus faidhle neo ceanglan còmhla ris) dhan neach neo luchd-ainmichte a-mhàin. Chan eil e ceadaichte a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo le gun fhiosd', bu choir cur às dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh, leig fios chun neach a sgaoil am post-d gun dàil.

Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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- Recorded Crime in Scotland - Framework of Assurance - v3.docx