

Census jobs

The nationwide fieldforce that delivers the Census

The 2001 Census in England and Wales will create some 70,000 mainly part-time jobs as it recruits a nationwide fieldforce for this enormous task.

All staff will be employed by the Office for National Statistics, the Government department responsible for the conduct of the Census in England and Wales.

- The most senior appointments will be the 103 **Census Area Managers** (CAMs). These will have overall responsibility for the conduct of the Census in areas with a population of around 500,000. (In Wales, a Census Manager for Wales has been appointed – see below).
- CAMs will then recruit a total of 2,646 **Census District Managers** (CDMs) responsible for areas with a population of about 50,000.
- Below the CDMs will be some 6,135 **Census Team Leaders**.
- Finally, a force of 62,500 **Census Enumerators** will deliver Census forms to every single address in the country.

The people needed to conduct the Census will be recruited through the national and local press and through local Jobcentres. With the exception of the Census Manager for Wales and CAM posts, all the work is part-time and can be combined with another job. All the posts will be paid.

Census Manager for Wales

The Census Manager for Wales (Deryk Williams) performs a central and unique role within the Census programme. He will be establishing and maintaining contact with the National Assembly for Wales, advising Census Headquarters on Welsh language issues and ensuring the overall smooth running of the Census. In addition he will be the main contact point for the media and is responsible for the promotion of the Census in Wales.

Time in post: 15 months - from 10 April 2000 to 30 June 2001.

Census Area Managers

The most senior members of the field force, Census Area Managers are each responsible for the recruitment and training of up to 25 Census District Managers, and for the general management and control of the Census operation in their areas. They also have a role in promoting the Census to the media and the public and may be called upon to take part in local press and TV interviews.

Time in post: 11 months - from 31 July 2000 to 30 June 2001.

Census District Managers

Duties include recruiting and training two to four Census Team Leaders and up to 60 Census Enumerators for their allocated area. They will be responsible for managing the day-to-day running of the Census in their area and will be required to make regular reports on progress. The posts will suit managers with recruitment and training experience who are accustomed to working to tight deadlines.

Recruitment: September to October 2000

Time in post: from 30 October 2000 to 15 July 2001 (8 months)

Census Team Leaders

Census Team Leaders will assist the Census District Managers with administrative tasks and training, acting as team leaders for up to 20 enumerators.

Recruitment: January to February 2001

Time in post: from 19 February 2001 to 1 June 2001 (14 weeks)

Census Enumerators

These members of the team deliver the Census forms to each household in a given area. They need to understand and carry out detailed instructions and display tact and diplomacy in their dealings with the public.

Recruitment: January to March 2001

Time in post: from 19 March 2001 to 21 May 2001 (9 weeks)

The lower age limit for all these jobs is 18. There is no upper age limit. The Office for National Statistics is an Equal Opportunity Employer.

If you want to apply to become a member of the fieldforce, watch out for advertisements in the national and regional press. Job descriptions and application forms will also be available from all Jobcentres and can be downloaded from the Census website (www.statistics.gov.uk).

From January 2001 there will be a special recruitment telephone helpline for Census Team Leaders and Census Enumerator vacancies.

Training the Census fieldforce

Every member of the Census fieldforce will be fully trained to carry out this important task. For Census Area Managers the training package will include residential courses.

Contact for further information:

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Other factsheets:

1. The Census
2. Why We Need a Census
3. Census 2001 – What's New?
4. Counting Everyone In – the Big Challenge
5. The Census Organisation
7. The Census and the Law
8. Census Taking Through the Ages